

HANOVER TOWNSHIP, LEHIGH COUNTY
REGULAR COUNCIL MEETING

June 19, 2024
7:00 P.M.

Present: Councilmen Heimbecker, Rossi, Woolley, Paulus; Jason Ulrich, Esquire;
Kevin Chimics, P.E.; Melissa A. Wehr; Vicky Roth

Absent: Lawlor

Attendance: 2

Award of Bids: 1. Bid No. 2024-02, 2024 Road Program – Catasauqua Road, Irving
Street and Marcon Blvd.

The Manager read the Bid Opening as follows:

1. Bracalente Construction Inc., 700 Savage Rd., Ste. 15, Northampton, PA 18067
with a 10% Bid Bond - \$1,617,528.48 Bid.
2. Graver Industries, Inc. d/b/a Barker & Barker Paving, 910 15th Avenue,
Bethlehem, PA 18018 with a 10% bid Bond - \$1,815,972.90 Bid
3. The H&K Group, 2052 Lucon Rd., Skippack, PA 19474 with a 10% Bid Bond -
\$1,537,211.20.

Motion: I move we award Bid #2024-02 – 2024 Catasauqua Road, Marcon Blvd,
Irving Street Mill & Overlay Project to the H&K Group in the amount of
\$1,537,211.20 Subject to the Review of the Township Engineer.

Paulus, Heimbecker: Moved and Seconded
Heimbecker, Rossi, Woolley, Paulus: Aye Unan.

Courtesy of the Floor: None.

Approval of Minutes: Council Meeting June 5, 2024

Motion: I move we waive the reading of the June 5, 2024 Council Meeting Minutes and
accept same as presented.

Paulus, Woolley: Moved and Seconded
Heimbecker, Rossi, Woolley, Paulus: Aye Unan.

Reports:

1. Kevin Chimics, P.E.
Township Engineer

The Engineer gave an update on the stormwater projects. The public works swale along Postal Rd. is complete and the Canal Park basin is basically 98% complete. They have some plantings that need to go in yet.

Regarding the Allendale Swale, they held off because of the high temperature. They didn't want to try to put sod down until we have better weather.

Regarding the Marcon Blvd. Sanitary Easement Project, we're going to be issuing a notice to proceed. The contractor has been submitting the materials and submittals and they should get started early July.

On Troxell Street, we did have a repair near the intersection with Catasaquua Rd. When they did the microsurfacing, they had a little problem right at the intersection. They milled that off and will repave it today or this week sometime. A Councilman asked about the spots that look like they're freshly paved. The Engineer replied that basically at the curb line they put it on too thick. They must have been having problems with their machine and what was happening is actually higher than the curb. There was only a short section, maybe 50 feet long which they milled down and repaved it to get it lower. It's back where we have an established curb line across the driveway to prevent water from getting up in there. The contractor acknowledged that error. We contacted them about the overspray on the stop bars. We're still waiting for them to address that.

2. Jason Ulrich, Esquire
For J. Jackson Eaton, III, Esquire
Township Attorney

The Attorney's items are on the Agenda.

3. Maintenance (Written)
4. Storm Water Issues
5. Fire Company (Written)
6. Code Enforcement (Written)

A Councilmember asked if there have been any problems reported with a garage in the area being opened overnight. The Manager replied that she has not gotten any complaints.

7. Treasurer's Report (Vote)

Motion: I move we accept the computer printouts for the General Fund Account, Capital Reserve Account, Escrow Account, Liquid Fuels Account, Sewer Account and Water Account subject to audit.

Paulus, Woolley: Moved and Seconded
Heimbecker, Rossi, Woolley, Paulus: Aye Unan.

Unfinished Business: None.

New Business:

1. Authorization for the Set Aside Agreement #1, Guardian Storage, 1890 Airport Rd. be Reduced From \$480,659.30 to \$65,544.45, Releasing \$415,114.85 and Begin the 18-Month Maintenance Security of \$65,544.45 When the May 15, 2024 As-Built Utility Letter has Been Satisfactorily Addressed (Vote)

This project has been done for quite some time. They've had a certificate of occupancy. There were some minor items that they needed to complete improvement wise and get their as-builts squared away. They asked for release down to the \$65,544.45, which is the maintenance period guarantee amount. The release was contingent upon them addressing the as-builts. We issued a letter on Monday stating that said the as-built plans are good. We followed up with the letter on the 18th that basically says their requirements are addressed and they can enter into the maintenance period.

Motion: I recommend the authorization for the set aside agreement #1 Guardian Storage 1890 Airport Rd. be reduced from \$480,659.30 to \$65,544.45. Releasing 415,114.85 and begin the 18-month maintenance security of \$65,544.45 when the May 15, 2024 as-built utility letter has been satisfactorily addressed.

Heimbecker, Woolley: Moved and Seconded
Heimbecker, Rossi, Woolley, Paulus: Aye Unan.

2. Authorization for the Township to Participate or Not in the Urban County for Grant Programs Funded by HUD (Vote)

The Township Manager explained that we got notification from the county. It's a three-year program. HUD requests the renewal of urban county designations through this procedure that they sent out. In order for us to stay in it, we have nothing to do. If we'd like to be excluded from the Urban County, we have to notify the county by June 28th. It's the Manager's recommendation that we stay in it and lets us be included into the three-year period from 2025, 2026 and 2027 in the CDBG funds. If there's any CDBG funds, we would apply for it for grant monies. We've been in it for quite some time since the county has taken this designation. I wanted to bring it to Council's attention for Council to make the ultimate final decision. It brings grants down to the county. The

Manager said she knows some municipalities use the CDBG funds for grants to do sidewalks, upgrade sidewalks, add sidewalks, etc., but there's other things that you could use it for. It's her understanding we did not apply for anything for a long time, but it's there if there's something that we could apply for, I am looking for grants on a regular basis. She would like to keep this open. There is no cost for us to stay.

Motion: I recommend Authorization for the Township to Participate or Not in the Urban County for Grant Programs Funded by HUD as recommended by the Township Manager.

Heimbecker, Rossi: Moved and Seconded

Heimbecker, Rossi, Woolley, Paulus:

Aye

Unan.

Approval of Bills:

Motion: I move Council authorize payment of Payroll (06/07/2024), Voucher Nos. 28009-28037 from the General Fund Account in the amount of \$59,464.53; Voucher No. 4705 from the Capital Reserve Account in the amount of \$4,455.00; Voucher Nos. 228 in the amount of \$5,667.71 from the Liquid Fuels Account; Voucher Nos. 4713-4714 from the Water Account in the amount of \$171.92; Voucher Nos. 6472-6474 from the Sewer Account in the amount of \$778.95; Voucher Nos. 681 from the Distribution Account in the amount of \$43,590.00; Voucher Nos. 5443-5448 from the Escrow Account in the amount of \$4,145.00 for a Grand Total Expenditure of \$118,273.11.

Paulus, Woolley: Moved and Seconded

Heimbecker, Rossi, Woolley, Paulus:

Aye

Unan.

Courtesy of the Floor: None.

The Manager mentioned that Friday, June 28, is our next movie in the park, which is going to be "The War with Grandpa". Everybody's invited at no cost. We even have popcorn.

Staff is in the final stages of completing the Capital Budget. I anticipate getting it to you by the end of next week. Obviously with that in mind, I'd like to schedule the hearings. After discussion, the hearings will be held on Wednesday, August 7, 2024 at 5:00 p.m. and continue, if needed, on August 8, 2024 at 5:00 p.m.

The Manager reported that she hired summer help. He started last week and will be with us until mid-August, depending on his schedule for going back to school. He is attending school in Boston to be an engineer.

The Manager interviewed for the Code Enforcement position and is doing some final due diligence on background checks. She anticipates by our next meeting to be fully staffed.

The River Central participants met. We discussed the next steps in moving forward with updating the Zoning Ordinance. Hopefully within a year, we'll have a new Zoning Ordinance that is updated with current terms.

Adjournment:

The meeting was adjourned at 7:32 P.M.

Respectfully submitted,

Melissa A. Wehr
Township Manager