

HANOVER TOWNSHIP, LEHIGH COUNTY
REGULAR COUNCIL MEETING

April 16, 2025
7:00 P.M.

Present: Councilmen Heimbecker, Lawlor, Rossi, Woolley, Paulus; Kevin Chimic, P.E.; J. Jackson Eaton, III, Esquire; Melissa A. Wehr; Audrey Anderson

The Attorney stated when transmission of items to the webmaster took place, it did not include the Agenda. As of this morning, the Agenda for April 2, 2025, was still on the website and the Township did not meet the deadline. What we need to do is technically make a Motion to Amend because we were not fully compliant. The Rule also requires that we state for the record the reasons why the Amendment is appropriate. I'd like to state these for the record and then make a Motion that the April 16 was inadvertently not included with the materials to be posted earlier this week to the Township website and the April 2 Agenda remained on the Township's website. The correct Agenda for the April 16 meeting was posted in the Township Building within more than 24 hours before the meeting as required by the Township Ordinance when the error was discovered on the morning of April 16, the correct Agenda was posted on the Township website before 11:00 a.m. and the incorrect Agenda was identified for the April 2 meeting and it contained a prominent notice that the next Council meeting was April 16 and, therefore, anyone searching online would have known that the Agenda posted was incorrect and could communicate with the Township for appropriate information. I suggest someone make the following Motion.

Motion: The Agenda for the April 2, 2025 meeting which inadvertently remained posted on the Township's website for a period of time less than 24 hours before the April 16 Council Meeting is amended by substitution of the April 16, 2025 Agenda posted at the Township Building.

Heimbecker, Lawlor: Moved and Seconded
Heimbecker, Lawlor, Rossi, Woolley, Paulus: Aye Unan.

Absent: 0

Attendance: 2

Courtesy of the Floor: None.

Approval of Minutes: April 2, 2025

Motion: I move we waive the reading of the Regular Council Meeting Minutes dated April 2, 2025, and accept same as presented.

Paulus, Woolley: Moved and Seconded
Heimbecker, Lawlor, Rossi, Woolley, Paulus: Aye Unan.

Reports:

1. Melissa A. Wehr
Township Manager

1. A reminder for those attending the PSATS Conference, it will be held May 4 through May 7.
2. I have two Council members attending the Pennsylvania State Police Memorial Day Ceremony being held at 8:30 a.m. on May 2.
3. The Spring Newsletter went out and everyone should have received theirs.
4. We received the dividend checks for our worker's compensation and property and liabilities. It is up slightly since last year and a little more than we budgeted for.
5. The Township's annual contributions are on the Bill List for this evening. We'll be sending them out tomorrow on Council's approval.
6. I received the proposal for the volunteer fire company for the radios. If Council approves, I would like to pass that on to the County along with Northampton Regional so that they can get that in their count for the radios for their purchase order.

2. Kevin Chimic, P.E.
Township Engineer

1. Regarding the question from the last meeting about the depression on Catasauqua Road at the intersection with Airport Rd. PennDOT contractors were doing work at handicap ramps and crosswalks. They milled out a small section at the one handicap ramp and it has been repaved over. The striping and the NO lettering has been completed also.

3. J. Jackson Eaton, III, Esquire
Township Attorney

The Attorney stated that his items are on the Agenda. He requested a very brief Executive Session after the meeting.

4. Maintenance (Written)
5. Storm Water Issues
6. Fire Company (Written)
7. Code Enforcement (Written)

A Council member asked for clarification regarding burning in fire pits. The Manager replied that she will look into it and report back at the next meeting.

8. Treasurer's Report (Vote)

Motion: I move we accept the computer printouts for the General Fund Account, Capital Reserve Account, Escrow Account, Liquid Fuels Account, Sewer Account and Water Account subject to audit.

Paulus, Rossi: Moved and Seconded

Heimbecker, Lawlor, Rossi, Woolley, Paulus:

Aye

Unan.

9. Building Inspector Report (Written)

Unfinished Business: None.

New Business:

1. An Ordinance No. 662, Bill No. 2025-02 to Approve Solicitation of Bids for a Contract for Construction of the Lloyd Street Milling and Overlay Project, a Public Capital Improvement, to be Substantially in the Form Provided to Council, its Approval in an Amount Not to Exceed \$700,000, Subject to Certain Change Order and Unit Price Adjustments, and its Award by Resolution of Council After Public Bidding (Vote)

Motion: I move we approve the Amendments to Bill No. 2025-02.

Heimbecker, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Rossi, Woolley, Paulus:

Aye

Unan.

Motion: I move we approve Bill No. 2025-02.

Heimbecker, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Rossi, Woolley, Paulus:

Aye

Unan.

The Engineer stated that with Council's approval on this, this evening we plan on getting this on PennBid on Monday, the 21st and then we have a mandatory pre-bid meeting scheduled for Wednesday, May 7 and opening bid on Wednesday, May 21 at the Council meeting.

2. An Ordinance No. 663, Bill No. 2025-03 to initiate a Referendum for the Purpose of Amending Article VIII, Section 8.01 of the Township Charter to Provide that the Authorization of Contracts for the Construction of Public Capital Improvements Shall be Made by Resolution of Council (Introduction)

Motion: I move that we table Bill No. 2025-03 to initiate a Referendum for the Purpose of Amending Article VIII, Section 8.01 of the Township Charter to Provide that the Authorization of Contracts for the Construction of Public Capital Improvements Shall be Made by Resolution of Council until further discussions.

Heimbecker, Woolley: Moved and Seconded
Heimbecker, Lawlor, Rossi, Woolley, Paulus: Aye Unan.

The Attorney will have a summary written up for the next meeting for Council's guidance in understanding this Ordinance.

3. An Ordinance No. 664, Bill No. 2025-04 to Initiate a Referendum for the Purpose of Amending Article III, Section 3.02 of the Township Charter to Provide that the Effective Date of any Change in the Salary of any Member of Council Shall be Governed by the Pennsylvania Constitution (Introduction)

Payment of Bills:

Motion: I move Council authorize payment of Payroll (04/11/25); Voucher Nos. 28582-28615 from the General Fund Account in the amount of \$126,892.10; Voucher Nos. 4756-4757 from the Capital Reserve Account in the amount of \$19,057.00; Voucher No. 238 from the Liquid Fuels Account in the amount of \$5,944.24; Voucher Nos. 5540-5541 from the Escrow Account in the amount of \$435.00; Voucher Nos. 4782-4784 from the Water Account in the amount of \$4,076.56; Voucher Nos. 6594-6599 from the Sewer Account in the amount of \$25,272.51 for a Grand Total Expenditure of \$181,677.42.

Paulus, Woolley: Moved and Seconded
Heimbecker, Lawlor, Rossi, Woolley, Paulus: Aye Unan.

Courtesy of the Floor:

Adjournment:

The Chairman stated they will be going into Executive Session and not be returning to the meeting with any decisions.

The meeting was adjourned at 7:38 P.M.

Respectfully submitted,

Melissa A. Wehr
Township Manager