

HANOVER TOWNSHIP, LEHIGH COUNTY
REGULAR COUNCIL MEETING

May 15, 2024
7:00 P.M.

Present: Councilmen Heimbecker, Lawlor, Paulus, Rossi, Woolley; Jackson Eaton, III, Esquire; Kevin Chimics, P.E.; Melissa A. Wehr; Vicky Roth

Absent: 0

Attendance: 3

Bid Award: Bid No. 2024-03, Design Consultant for the D&L Trail-Hanover Section

The Manager informed the Board that the staff, including herself, the Township Attorney, D&L Trail representative and the Public Works Supervisor reviewed this bid and reached at a scoresheet of points for each bidder. After review and consultation, it was determined that they would recommend Michael Baker International to be awarded this bid. The Township Attorney discussed at length the score sheet, answered questions members had on this bid. In that regard, the following Motion was made.

Motion: I move we award Bid No. 2024-03, Design Consultant for the D&L Trail-Hanover Section to Michael Baker International of Allentown, PA.

Heimbecker, Lawlor: Moved and Seconded
Heimbecker, Lawlor, Rossi, Woolley, Paulus: Aye Unan.

Courtesy of the Floor:

Mr. Ojas Patel appeared before the Board to ask permission to extend the hours of his party at Canal Park on Memorial Day from 8:30 to 9:30 p.m. for cleanup. The Board discussed this matter and agreed that he should be granted this exception. It was also noted that he would stop serving alcohol at 7:30 p.m. and would vacate the park no later than 9:30 p.m.

Motion: I move we allow Mr. Ojas Patel to extend hours on Memorial Day, May 27, 2024, from 8:30 p.m. – to 9:30 p.m. for cleanup.

Heimbecker, Lawlor: Moved and Seconded
Heimbecker, Lawlor, Rossi, Woolley, Paulus: Aye Unan.

Approval of Minutes: May 1, 2024 Regular Council Meeting

Motion: I move we waive the reading of the Minutes of the May 1, 2024 Council Meeting Minutes and accept same as presented.

Paulus, Woolley: Moved and Seconded
Heimbecker, Lawlor, Rossi, Woolley, Paulus: Aye Unan.

Reports:

1. Melissa A. Wehr
Township Manager

Manager noted National Police Week is this week. We would like to recognize this important week for our men in blue.

Public Works and Emergency Management Services Week is next week. The Manager will be honoring the Public Works employees with pizza or something next week as a personal thank you for all the work that they do.

The Township has filed for unclaimed property with the Pennsylvania Treasury Department. The total is less than \$200.

2. Kevin Chemic, P.E.
Township Engineer

The Storm Sewer Project is moving along. The Troxell area micro surfacing project is continuing this week. Work will commence on the Marcon Blvd. easement, sewer lining and replacement, Bid No. 2024-02 in the near future.

3. J. Jackson Eaton, III, Esquire
Township Attorney

The Attorney stated everything is an Agenda item.

4. Maintenance Report
5. Storm Water Issues
6. Fire Company Report (Written)
7. Code Enforcement Report (Written)
8. Treasurer's Report (Written)

Motion: I move we accept the computer printouts for the General Fund Account, Capital Reserve Account, Escrow Account, Liquid Fuels Account, Sewer Account and Water Account subject to audit.

Paulus, Woolley: Moved and Seconded
Heimbecker, Lawlor, Rossi, Woolley, Paulus:

Aye

Unan.

9. Building Inspector's Report (Written)

Unfinished Business: None.

New Business:

1. Bill No. 2024-04, An Ordinance Amending Chapter 1, Part 2, Section 1-203(C) of the Statutory Code of Hanover Township to Allow Joint Municipal Electronic Bids to be Opened Before a Public Meeting of or by a Municipal Engineer of a Participating Municipality (Introduce)

The Township Attorney reviewed this Ordinance. Presently our administrative code does not allow this. Hanover Township has joined other municipalities to save time and expense with the joint electronic bid which will be opened on May 31 at a neighboring municipality. This could save a tremendous amount of money. We need this update for the future. This is an introduction.

2. Authorization to Bid the 2024 Sanitary Sewer System Manhole Maintenance and Rehabilitation Program (this is a Multi-Municipal Project). (Vote)

The Township Engineer reviewed this and informed the Board that Hanover Township has joined with Upper Macungie, Lower Macungie, Coplay Sewer Authority, for the repair and maintenance of manholes. Hanover Township has 25 manholes with an estimated cost between \$50,000 and \$75,000. This bid allows one award and separate contracts with the contractor for each municipality. This is in reference to Bid 2024-04. The total cost is estimated at \$373,000. After further discussion, it was noted:

Motion: I move we authorize the bid for the 2024 Sanitary Sewer System Manhole Maintenance and Rehabilitation Program.

Heimbecker, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Rossi, Woolley, Paulus:

Aye

Unan.

Payment of Bills:

Motion: I move Council authorize payment of Payroll (5/10/2024), Voucher Nos. 27951-27983 from the General Fund Account in the amount of \$313,734.73; Voucher No. 4700 from Capital Reserve in the amount of \$721.26; Voucher No. 227 from Liquid Fuels in the amount of \$5,685.48; Voucher Nos. 4707-4710 in the amount of \$3,336.46; Voucher Nos. 6461-6463 from the Sewer Account in the amount of \$48,748.26; Voucher Nos. 5428-5430 from the Escrow Account in the amount of \$900.00 for a Grand Total Expenditure of \$373,126.19.

Paulus, Woolley: Moved and Seconded

Heimbecker, Lawlor, Rossi, Woolley, Paulus:

Aye

Unan.

Courtesy of the Floor: None.

Adjournment:

The meeting was adjourned at 7:40 P.M.

Respectfully submitted,

Melissa A. Wehr
Township Manager