

HANOVER TOWNSHIP, LEHIGH COUNTY
REGULAR COUNCIL MEETING

January 12, 2026
7:00 P.M.

Present: Councilmen Heimbecker, Lawlor, Rossi, Paulus; Kevin Chimic, P.E.; Jason Ulrich, Esquire; Melissa A. Wehr; Audrey Anderson

Absent: 1

Attendance: 3

Courtesy of the Floor: None.

Approval of Minutes: December 17, 2025 Regular Council Meeting
December 29, 2025 End of Year Meeting

Motion: I move we waive the reading of the Regular Council Meeting Minutes dated December 17, 2025, and accept same as presented.

Paulus, Lawlor: Moved and Seconded
Heimbecker, Lawlor, Rossi, Paulus: Aye Unan.

Motion: I move we waive the reading of the End of Year Council Meeting Minutes dated December 29, 2025, and accept same as presented.

Paulus, Lawlor: Moved and Seconded
Heimbecker, Lawlor, Rossi, Paulus: Aye Unan.

Reports:

1. Melissa A. Wehr
Township Manager
 1. Tomorrow I will be registering the three Council members for PSATS who signed up for it and get your hotel information.
 2. There is no Planning Commission or Zoning Hearing Board meetings scheduled for January.
 3. River Central continues to move forward.
 4. We are continuing with the D&L Trail design.
 5. The Liquid Fuels Audit was completed and we are waiting on their final confirmation letter. Everything went well.

6. I received the inventory list from the Fire Company which is due at the end of January.
7. I have two Fire Company bills in this evening's Bill List. I've asked the Fire Company to come in by end of year via email to explain these bills due to the fees on them and the amounts of the bills. I have not heard back from them. Today I left a message with the Fire Company President on voicemail. I have not heard back. One bill is in the amount of \$5,940.61 and the other bill is in the amount of \$5,301.07. They are part of this evening's Bill List. I'm asking Council if I should pull them or go forward with paying them. Council decided to pull the bills until the Fire Company explains the bills either in person or in writing. A discussion ensued.

8. Our new Receptionist started today.
2. Kevin Chemic, P.E.
Township Engineer
 1. No report.
3. Jason Urich, Esquire
Township Attorney
 1. We received a Tax Appeal for 951 Marcon Blvd. LP. Typically, we do not attend these hearings due to the lower nature of the Township taxes.
 2. With respect to an overall policy with respect to a Council member's absence at the Council meetings and since we are doing some Charter updates in the spring, this would be a good time to look at the Charter to possibly update the attendance policy in case no one is available. Council decided this should be noted in the Charter.
 3. In meeting with the Township Manager and Township Clerk, we are preparing two Charter amendments to update your Purchase Order policy regarding dollar threshold limits and we would tie it into the state inflation rates so it would just adjust accordingly.
4. Maintenance (Written)
5. Storm Water Issues
6. Fire Company (Written)
7. Code Enforcement (Written)
8. Treasurer's Report (Vote)

Motion: I move we accept the computer printouts for the General Fund Account, Capital Reserve Account, Escrow Account, Liquid Fuels Account, Sewer Account and Water Account subject to audit.

Paulus, Lawlor: Moved and Seconded
Heimbecker, Lawlor, Rossi, Paulus: Aye Unan.

9. Building Inspector (Written)

Unfinished Business: None.

New Business:

1. Authorization to Release the Maintenance Security in the Amount of \$65,544.45 for Guardian Storage, 1890 Airport Road, Allentown, PA 18109 and Close Out the Project (Vote)

Motion: I move we approve the Authorization to Release the Maintenance Security in the Amount of \$65,544.45 for Guardian Storage, 1890 Airport Road, Allentown, PA 18109 and Close Out the Project as recommended by the Engineer.

Heimbecker, Lawlor: Moved and Seconded
Heimbecker, Lawlor, Rossi, Paulus: Aye Unan.

2. Authorization to Send Robert Heimbecker, Robert Lawlor, and Anthony Rossi to the 2026 PSATS Convention and appoint Robert Heimbecker as Voting Delegate (Vote)

Motion: I move we approve the Authorization to Send Robert Heimbecker, Robert Lawlor, and Anthony Rossi to the 2026 PSATS Convention and appoint Robert Heimbecker as Voting Delegate as presented.

Paulus, Rossi: Moved and Seconded
Heimbecker, Lawlor, Rossi, Paulus: Aye Unan.

3. Resolution No. 2026-34 to Establish a clear and consistent method for applying employee wage rates for payroll periods that span a change in compensation, ensuring compliance with accounting, legal, and audit requirements (Vote)

Motion: I move we adopt Resolution No. 2026-34 to Establish a clear and consistent method for applying employee wage rates for payroll periods that span a change in compensation, ensuring compliance with accounting, legal, and audit requirements as recommended by the Auditor and presented by the Attorney.

Heimbecker, Lawlor: Moved and Seconded
Heimbecker, Lawlor, Rossi, Paulus: Aye Unan.

Payment of Bills:

Motion: I move Council authorize payment of Payroll (01/02/2026); Voucher Nos. 29085-29117 from the General Fund Account in the amount of \$153,877.96; Voucher Nos. 4792 from the Capital Reserve Account in

the amount of \$43,500.00; Voucher No. 247 from the Liquid Fuels Account in the amount of \$80.00; Voucher Nos. 4851-4854 from the Water Account in the amount of \$6,595.88; Voucher Nos. 6698-6703 from the Sewer Account in the amount of \$21,931.18; Voucher Nos. 5650 from the Escrow Account in the amount of \$495.00 for a Grand Total Expenditure of \$255,750.52, subject to the removal of two bills.

Paulus, Lawlor: Moved and Seconded
Heimbecker, Lawlor, Rossi, Paulus:

Courtesy of the Floor: None.

Adjournment:

The meeting was adjourned at 7:18 P.M.

Respectfully submitted,

Melissa A. Wehr
Township Manager