

HANOVER TOWNSHIP, LEHIGH COUNTY
REGULAR COUNCIL MEETING

February 5, 2025
7:00 P.M.

Present: Councilmen Heimbecker, Rossi, Woolley, Paulus; Kevin Chimic, P.E.; J. Jackson Eaton, III, Esquire; Melissa A. Wehr; Audrey Anderson

Absent: Lawlor

Attendance: 6

Courtesy of the Floor:

Code Enforcement Officer was in attendance and addressed the Board on any issues and concerns.

Approval of Minutes: January 13, 2025, Reorganization Planning Commission Meeting
January 13, 2025, Reorganization Recreation Commission Meeting
January 13, 2025, Reorganization Zoning Hearing Board Meeting
January 13, 2025, Reorganization Council Meeting
January 13, 2025, Regular Council Meeting

Motion: I move we waive the reading of the Reorganization Planning Commission Meeting dated January 13, 2025, and accept same as presented.

Paulus, Woolley: Moved and Seconded
Heimbecker, Rossi, Woolley, Paulus: Aye Unan.

Motion: I move we waive the reading of the Reorganization Recreation Commission Meeting dated January 13, 2025, and accept same as presented.

Paulus, Rossi: Moved and Seconded
Heimbecker, Rossi, Woolley, Paulus: Aye Unan.

Motion: I move we waive the reading of the Reorganization Zoning Hearing Board Meeting dated January 13, 2025, and accept same as presented.

Paulus, Woolley: Moved and Seconded
Heimbecker, Rossi, Woolley, Paulus: Aye Unan.

Motion: I move we waive the reading of the Reorganization Council Meeting dated January 13, 2025, and accept same as presented.

Paulus, Rossi: Moved and Seconded
Heimbecker, Rossi, Woolley, Paulus: Aye Unan.

Motion: I move we waive the reading of the Regular Council Meeting dated January 13,

2025, and accept same as presented.

Paulus, Woolley: Moved and Seconded
Heimbecker, Rossi, Woolley, Paulus:

Aye

Unan.

Reports:

1. Melissa A. Wehr
Township Manager

1. We received the Recycling Grant from 2022 for \$25,444.40.
2. I attended a Housing Supply and Attainability Strategy Event.
3. Park rentals began.
4. A discussion ensued regarding prepayment of utility bills without paying penalties. Further discussion on next Agenda with more information on payment options.
5. We received notification of a development on Airport Rd. at the corner of Airport Rd. and Avenue A. PennDOT requested that the Township be included in the scoping meeting. Council agreed to authorize the Engineer to be put on the Scoping Meeting application.
6. The signs are up on Catasauqua Rd. for the No Turn at the Valley Plaza Shopping Center.
7. The Cyber Insurance was up in the Fall. Katrinka Casamassa, the representative from Brosky Insurance recommended we increase from \$1,000,000 to \$2,000,000 in liability. After meeting with her, the Chairman and Vice Chairman, it was decided to move forward with this.
8. Last year was the highest passenger travel in over two decades with over 1,000,000 passengers passing through ABE.
9. A meeting was held with the Township Manager, Base Engineering and Manager from Days Inn as a follow up from the Catasauqua Fire Chief who responded to a fire alarm from someone cooking in rooms.
10. Two-Way is using the Township for their video surveillance upgrade as a case study for their marketing purposes. It was endorsed by the Chairman and Vice Chairman.

2. Kevin Chimic, P.E.
Township Engineer

1. On January 23, we received the revised Traffic Signal Permit for the Catasauqua Rd. traffic signal for the No Turns from the shoulder. Public Works has installed

- two signs in each direction and the Public Works Supervisor is coordinating with the line striping contractor. We will use the thermoplastic striping which will last longer and is more reflective and needs a road temperature of 50 degrees and rising.
2. For the Valley Plaza Shopping Center, they were supposed to do some E&S control this past Monday, but with the anticipated weather tomorrow, they are planning to start most of the construction next Monday. It's a pipe run connecting to the basin to allow an overflow system. When the pump system fails, there is an overflow system that will direct the water to the storm sewer system to tie into the inlet on Catasauqua Rd.
 3. J. Jackson Eaton, III, Esquire
Township Attorney
 1. Council should have received a copy of the letter I sent to the Chairman concerning Act 94 regarding adjustments in compensation by resolution rather than ordinance. The only way to change that would be by referendum and you are running up on a deadline at the end of this month. I would like to know if Council wants to do that or leave it as is. The Chairman mentioned that it can be done at the Primary. Council will have a discussion on how they want to proceed and make a decision before the deadline.
 2. Does Council have any further thoughts on the draft Ordinance regarding disbursement which I gave you previously regarding setting limits which the Manager could authorize contracts that have been in the Budget. The Chairman requested to put it on the Agenda to be discussed at the next Council meeting.

Unfinished Business:

1. A discussion of lettering truck occurred with Council giving direction to letter the same as Truck 7 & 9 without the scroll and add Township website.
2. Confirm Extension of Flock Group Contract Option Out deadline (Vote)

Motion: I move to extend the Extension of Flock Group Contract Option Out deadline to February 28, 2025.

Heimbecker, Woolley: Moved and Seconded

Heimbecker, Rossi, Woolley, Paulus:

Aye

Unan.

New Business:

1. Brosky Insurance to discuss the Insurance Policy (Discussion)

Katrinka Casamassa, representative from the Brosky Insurance went over two changes to the Township's Cyber Liability Program and second changes to the MRM Property Liability Trust Program.

2. Bill No. 2025 – 01, Amending Chapter 15, Section 801 of the Statutory Code of Hanover Township to add Hoover Avenue, South and Hoover Avenue, North to the Street Sweeping Schedule. (Introduction)
3. Authorization to Proceed with Street Light Upgrade in the Area of Valley Plaza from Capital Funds not to Exceed \$30,000.00. (Vote)

Motion: I recommend Authorization to Proceed with Street Light Upgrade in the Area of Valley Plaza from Capital Funds not to Exceed \$30,000.00 as presented.

Heimbecker, Woolley: Moved and Seconded

Heimbecker, Rossi, Woolley, Paulus:

Aye

Unan.

Payment of Bills:

Motion: I move Council authorize payment of Payroll (01/17/25), Payroll (1/31/2025); Voucher Nos. 28434-28477 from the General Fund Account in the amount of \$141,136.49; Voucher Nos. 4748-4749 from the Capital Reserve Account in the amount of \$37,541.82; Voucher Nos. 5531-5532 from the Escrow Account in the amount of \$17,930.41; Voucher Nos. 4763-4767 from the Water Account in the amount of \$5,347.52; Voucher Nos. 6557-6566 from the Sewer Account in the amount of \$25,181.72 for a Grand Total Expenditure of \$227,137.96.

Paulus, Rossi: Moved and Seconded

Heimbecker, Rossi, Woolley, Paulus:

Aye

Unan.

Courtesy of the Floor:

The President of Han-Le-Co was present this evening to ask Council if there were any questions for him regarding the issue discussed at the last meeting. The Manager needs some clarification from the Chairman first and will provide an update as soon as possible.

Adjournment:

The meeting was adjourned at 8:05 P.M.

Respectfully submitted,

Melissa A. Wehr
Township Manager