

HANOVER TOWNSHIP, LEHIGH COUNTY
REGULAR COUNCIL MEETING

October 19, 2016
7:30 P.M.

Present: Councilmen Lawlor, Paulus, Wegfahrt, Woolley; J. Jackson
Eaton, III, Esquire; Sandra A. Pudliner; Vicky Roth

Absent: Vice Chairman Heimbecker; Al Kortze, P.E.

Attendance: 5

Courtesy of the Floor: None.

Approval of Minutes: October 5, 2016 Regular Council Meeting

Motion: I move we waive the reading of the Minutes of the October 5, 2016
Regular Council Meeting and accept same as presented.

Paulus, Wegfahrt: Moved and Seconded
Lawlor, Wegfahrt, Woolley, Paulus:

Aye Unan.

Reports:

1. Sandra A. Pudliner
Township Manager

1. The Township Manager advised the Board the Hanover Township Planning Commission met on Tuesday, October 18, 2016 to consider a Special Use recommendation for the upcoming Zoning Appeal involving a proposed used car lot at a property on Schoenersville Rd. Unfortunately, the Board did not hear any testimony since the Applicant never appeared at the Planning Commission Meeting. The Township Manager advised that in checking with Council for the Applicant, she was informed that the appeal will be withdrawn. The Township has requested something in writing to that affect.
2. The Township Manager noted to the Board that she has provided them with copies of various correspondence to include a letter of thanks from a Township resident with respect to the four-way stop installation accomplished by the Township on Irving Street and Cedar Hill Drive. The Township Manager also noted that the Board has a copy of correspondence sent to JP Mascaro & Sons with respect to putting them on written notice that it is the Township's intent to bid the Township's garbage/recycling services for the year 2017.

Finally, the Township Manager noted that the Board has a copy of correspondence forwarded to PennDOT regarding the billing to the Township of invoices for work which even though there is confusion regarding the location is not under the control or ownership of Hanover Township, Lehigh County. The

Township has advised PennDOT that the Township would appreciate if they would cease and desist sending further invoices to the Township for work which is either the responsibility of the City of Bethlehem or PennDOT.

3. The Township Manager advised the Board that they have been provided with information from Allen Township regarding the potential for the closing of Willowbrook Road during the construction involving the FedEx project. The Township Manager noted that it appears the Township cannot do anything to prohibit the closing of the roadway in Allen Township. Councilman Wegfahrt questioned the Township Attorney regarding his recollection that the agreements noted that Willowbrook Road would remain open at all times during construction. The Township Attorney noted that the only control that the Township has with respect to Willowbrook Road involves construction within the Township and that the Township doesn't have any control over what they do in Allen Township. The Township Attorney recalled that in the beginning of the negotiation the Township argued strenuously regarding traffic control in Hanover Township. If Allen Township determines that it's their desire to shut down the road during the entire construction project of FedEx then the Township could possibly make some argument against such action.

Councilman Paulus questioned whether or not the Township could require the Applicant who did not appear before the Hanover Township Planning Commission to pick up the costs incurred by the Township for such meeting. The Township Attorney noted that unless it is specifically set forth in the Township's Fee Resolution for such a process, the Township would not be in a position to recoup any monies. The Township Manager noted that the Fee Resolution does not contain such provisions.

2. Al Kortze, P.E.
Township Engineer

The Township Engineer was unavailable for this meeting but submitted a written report by way of correspondence dated October 18, 2016, a copy of which is attached hereto and made a part hereof.

3. J. Jackson Eaton, III, Esquire
Township Attorney

1. The Township Attorney advised that all his items had been addressed.

4. Maintenance Report
5. Storm Water Issues (Written)
6. Fire Company Report (Written)
7. Code Enforcement Officers' Reports (Written)
8. Building Inspector's Report (Written)

Chairman Paulus acknowledged receipt of a written Maintenance Report, written Fire Company Report, written Code Enforcement Officers' Report, and written Building Inspector's Report and same were noted for the record.

With respect to the Maintenance Report and in particular the new Item 5 on the Agenda for Storm Water Issues, the Township's Maintenance Supervisor Jeff Mouer, was in attendance at the meeting and advised the Board that the new item for Storm Water Issues has been added to the Agenda because we are required to do certain things under the Township's MS4 Permit. He advised the Board that the Environmental Protection Agency regulates the Department of Environmental Protection to create clean water ways in the Commonwealth. The Township is required to keep pollutants, toxins, etc. out of Pennsylvania water ways. The EPA has put their foot down with DEP to enforce regulations or cut funding to them. The Township has caught up on the permitting process and is actually starting on the next one. I have been assigned as the Township's MS4 coordinator. Mr. Mouer noted that under MS4 certain things are required. There are things known as MCMs and BMPs. MCM #2 involves public participation and involvement. Regulations known as BMPs must be followed. BMP #3di relates to providing an opportunity for public involvement and participation in a public meeting. In that regard, we have added the new item titled Storm Water Issues to the Agenda. Hanover Township, Mr. Mouer noted, is unique because it is mostly commercial and industrial with few residential. He noted that if the Township cannot meet certain BMPs we will be in violation. Keystone Consulting Engineers has assigned an engineer who will assist the Township to remain compliant. We have determined that DEP will consider the Township compliant if we have a section on the meeting agenda for storm water issues and discuss whether or not there are any storm water issues at the Township's meeting and then same would be put in the Minutes and a written record would be created. The Township Attorney questioned the advertisement necessity for a public meeting regarding the storm water issues. Mr. Mouer noted that he would check with DEP to determine if advertising requirements will be necessary. Mr. Mouer did note, however, that information has been sent in the mail with respect to storm water pollution. Information will be placed in the Township's calendar. Adams Outdoor Advertising has indicated that they would provide the Township with a billboard advertisement. The website will be kept up-to-date. Mr. Mouer concluded the discussion by noting that with GIS and the interaction with Keystone we are already in a position to be working on the next issues for compliance.

8. Treasurer's Report (Written)

Motion: I move we accept the computer printouts dated October 19, 2016, for the General Fund Account, Capital Reserve Account, Escrow Account, Liquid Fuels Account, Sewer Account and Water Account subject to audit.

Paulus, Woolley: Moved and Seconded

Lawlor, Wegfahrt, Woolley, Paulus:

Aye

Unan.

Unfinished Business: None.

New Business: None.

Payment of Bills:

Motion: I move Council authorize payment of ADP Fees (9/23 & 10/7/16 Payrolls), Payroll (9/23/16), Payroll (10/7/16), Voucher Nos. 22280-22297 (Prepays), Voucher Nos. 22298-22346, from the General Fund Account in the amount of \$184,332.72; Voucher Nos. 4293 (Prepays), Voucher Nos. 4294-4295 from Capital Reserve in the amount of \$3,606.19; Voucher No. 138 from Liquid Fuels Account in the amount of \$5,624.40; Voucher Nos. 4456-4462 (Prepays), Voucher Nos. 4463-4464 from the Escrow Account in the amount of \$4,377.00; Voucher No. 4073 (Prepaid), Voucher Nos. 4074-4081 from Water Account in the amount of \$2,235.73; Voucher Nos. 5434 (Prepaid), Voucher Nos. 5435-5443 from the Sewer Account in the amount of \$66,721.24 for a Grand Total Expenditure of \$266,897.28.

Paulus, Woolley: Moved and Seconded
Lawlor, Wegfahrt, Woolley, Paulus:

Aye

Unan.

Courtesy of the Floor:

Roseanne Shipper, a resident of the Chestnut Grove Towne Garden Development noted to the Board that a friend of hers had asked her to thank the Board for the installation of the four-way stop at Cedar Hill Drive and Irving Street.

Adjournment:

The meeting was adjourned at 8:05 P.M.

Respectfully submitted,

Sandra A. Pudliner
Township Manager