

HANOVER TOWNSHIP, LEHIGH COUNTY
SPECIAL COUNCIL MEETING

March 14, 2018
5:00 P.M.

Present: Councilmen Lawlor, Paulus, Wegfahrt, Woolley; Vicky Roth; Josephine Romano

Absent: Councilman Heimbecker; J. Jackson Eaton, III, Esquire; Al Kortze, P.E.

Attendance: 1

Approval of Minutes: February 21, 2018 Special Council Meeting
February 21, 2018 Regular Council Meeting

Motion: I move we waive the reading of the Minutes of the February 21, 2018, 2018 Special Council Meeting and accept same as presented.

Paulus, Wegfahrt: Moved and Seconded

Lawlor, Wegfahrt, Woolley, Paulus: Aye Unan.

Motion: I move we waive the reading of the Minutes of the February 21, 2018 Regular Council Meeting and accept same as presented.

Paulus, Lawlor: Moved and Seconded

Lawlor, Wegfahrt, Woolley, Paulus: Aye Unan.

Reports:

1. Vicky Roth
Acting Township Manager
 1. The Acting Township Manager reported that she had a meeting with the principal of Primo Produce concerning placing plantings (arborvitae) on an adjacent property to shield the light glare from Primo Produce reflecting on the residents along Sherwood Street. Mrs. Roth was informed they had reached the owners of the theater and as well as the land owners in Texas. Primo Produce was informed they would have to get an easement, a hold harmless agreement as well as a perpetual maintenance agreement for the plantings. Mrs. Roth contacted a staff member at AP Allentown to see if something else could be done. They were also apprised that there are holes in the area directly behind the houses on Sherwood Street which would need to be addressed. The Board will be apprised of any developments concerning this at a later date.
 2. We will have a bid opening for the Sherwood Park Ballfield at the first meeting in April and in that regard, Mrs. Roth had investigated, per the request of the Council, any statements or motions concerning bids for Lower

Lloyd Street. The research shows this was mentioned and prepared for a previous Capital Program with three-year stated items to be accomplished. Since there was no dissension from the Board, Mrs. Roth stated she will go forward and prepare the bid for Lower Lloyd Street to be opened in April.

3. Mrs. Roth apprised the Board that the construction for the widening of Race Street will begin in earnest in the very near future. Presently, they are working in the area of Willowbrook Road and Race Street at the traffic signal. The Board was also notified that there are two property owners, the last two houses in the Township, which will now experience much more noise and lights with this construction. This is managed and governed by PennDOT and the Township is only notified when this construction increases.
4. Mrs. Roth questioned the Board whether they had any suggestions for the spring newsletter. Suggestions from the Board are the State Police Appreciation Day, any roadwork in the spring and summer in the Township, updating the residents on the Bethlehem water lines in the Troxell Street area, an article on the new manager and an article on the 40th anniversary of the fire company.
5. Mrs. Roth stated that on Monday we will have a new Township Manager. There is a Resolution on the Agenda, but at this time a Motion is needed to hire the Manager. In that regard, the following Motion was made:

Motion: I move we offer the position of the Township Manager to Christopher Garges effective March 19, 2018.

Wegfahrt, Woolley: Moved and Seconded
Lawlor, Wegfahrt, Woolley, Paulus: Aye Unan.

New Business:

1. Resolution No. 2018-28, A Resolution Establishing the Salary of the Township Manager (Vote)

Motion: I move we approve Resolution No. 2018-28, A Resolution Establishing the Salary of the Township Manager, and accept same as presented.

Wegfahrt, Lawlor: Moved and Seconded
Lawlor, Wegfahrt, Woolley, Paulus: Aye Unan.
2. Bill No. 2018-01, An Ordinance Amending the Statutory Code of Hanover Township to Provide Paid Vacation for the Township Manager of up to Four Weeks per Year (Introduced)
3. Bill No. 2018-02, An Ordinance Amending Chapter 1, Part 2 of the Statutory Code of Hanover Township to Allow the Township to Receive Secure Competitive Bids Electronically by an Internet Website with the Capability to

Post Solicitations, Receive Bids and Supporting Documentation, Allow Bidders to Submit Questions and Amend Bids, Allow Township to Respond to Questions, Issue Addenda to Specifications and Communicate with bidders, Track all Communications Processed Through the System or Access to Bids and Perform Other Practices Common to Sealed Bid Procedures and to Allow Council to Establish Fees That May be Charged by Resolution (Introduced)

Courtesy of the Floor: None

Adjournment:

The meeting was adjourned at 5:20 P.M.

Respectfully submitted,

Vicky Roth
Acting Township Manager