

HANOVER TOWNSHIP, LEHIGH COUNTY  
SPECIAL COUNCIL MEETING

January 8, 2018  
7:30 P.M.

Present: Councilmen Heimbecker, Lawlor, Paulus, Wegfahrt, Woolley; J. Jackson Eaton, III, Esquire; Al Kortze, P.E.; Vicky Roth; Josephine Romano

Absent: 0

Attendance: 6

Courtesy of the Floor: None.

Approval of Minutes: December 20, 2017 Regular Council Meeting  
December 27, 2017 Special Council Meeting

Councilman Wegfahrt stated there should be an amendment to the Minutes dated December 20, 2017, that was submitted to the Board. He stated the Township Council went into Executive Session and may return. In fact, they did and made the following Motion:

Motion: Hanover Township Council will accept the resignation of Sandra Pudliner as Hanover Township Manager and, in recognition of her 35 years of service to the Township, awards Sandra Pudliner a severance payment of an amount equal to two months of her current salary upon receipt of an enforceable Release Agreement satisfactory to the Township Solicitor.

Heimbecker, Lawlor: Moved and Seconded  
Heimbecker, Lawlor, Wegfahrt, Woolley, Paulus: Aye Unan.

Motion: I move we accept the Minutes of December 20, 2017, as amended.

Wegfahrt, Heimbecker: Moved and Seconded  
Heimbecker, Lawlor, Wegfahrt, Woolley, Paulus: Aye Unan.

Motion: I move we accept the Minutes of December 27, 2017 Special Council Meeting as presented.

Paulus, Wegfahrt: Moved and Seconded  
Heimbecker, Lawlor, Wegfahrt, Woolley, Paulus: Aye Unan.

Chairman Paulus also stated he would like to make the Motion to release the severance payment with the next payroll which would be dated January 26, 2018.

Paulus, Woolley: Moved and Seconded  
Heimbecker, Lawlor, Wegfahrt, Woolley, Paulus: Aye Unan.

Reports:

1. Vicky Roth  
Acting Township Manager
  1. Mrs. Roth stated she has given a copy of the Notice of the upcoming Zoning Hearing in which the Applicant wishes to have warehousing and retail use along Race Street. At this point in the meeting, Fire Chief Yoder and Assistant Chief Knoll addressed the Board concerning this matter. As stated, they have reviewed the application submitted to the Zoning Hearing Board and Mr. Yoder said that since the front portion of this facility, if approved, would have a retail use, he felt that it should have explosion-proof, automatic shutting doors between the retail and the warehousing area. He stated if this would be approved he would like to meet with the Building Inspector to submit additional comments. He felt a concern was the proximity of the main airport runway to this location. He notified the airport of this application and has had no response at this time. Assistant Chief Knoll stated that he has experience with working with black powder fireworks and will do additional research with the ATF and will supply the Township with his findings. There was further discussion as to the present Fire Code and what the Township had previously adopted and what is grandfathered. It was also noted that this building would have to be sprinklered. Attorney Eaton stated that although the Special Exception is a permitted use that the Zoning Hearing Board can set reasonable, additional conditions. There was further discussion with the new Pennsylvania Fireworks Law that was recently passed. The Fire Chief questioned Attorney Eaton whether someone can purchase and set off aerial fireworks within 150 feet away from any residential homes. Attorney Eaton will review the law and report back.
  2. Mrs. Roth stated there had been additional violations both at the Days Inn as well as AMC Theaters. In that regard, the Fire Company continues to cile the Days Inn for the various violations and Base Engineering is continuing to attempt working with them to alleviate these violations. The AMC Theater was notified under the Property Maintenance Code of their extensive garbage problem in the rear of the building. The Inspections Department has surveyed the situation and told the Manager at the AMC Theater that the garbage must be picked up and cleared including from the trees in the area. They should also keep the dumpster area gate closed.
  3. Mrs. Roth stated that she has been notified by the Fire Company concerning extensive tractor trailer parking on Postal Rd. for the Amazon warehouse. The Assistant Fire Chief, when passing through for a fire call this past weekend, noticed these trucks are parked on both sides of the road. He had a conversation with the traffic scheduler, the office staff, and then notified the State Police of this matter. After further discussion, Chairman Paulus stated that he and the Acting Township Manager would

be meeting with the Interim Director of the airport concerning the excessive trucks and lack of parking space available to them.

4. Mrs. Roth stated she has received notification from Board members as to who will or will not be attending the spring PSATS Convention in Hershey in April. Mrs. Roth also questioned as to who would be attending the Winter Convention in February and would obtain further information concerning this matter. Both Councilmen Wegfahrt and Heimbecker may attend this Winter Convention.
  5. Mrs. Roth stated she has received notification from Berkheimer Associates concerning the 2017 Earned Income Tax. Berkheimer stated we did not receive approximately \$17,600 because one of our businesses filed for 15 fewer non-resident employees, which resulted in a lower non-resident withholding. They will review this filing and will notify the Township with an updated estimate for 2018 in February.
2. Al Kortze, P.E.  
Township Engineer
1. The Engineer reviewed a listing of previous authorized and potential Township improvements for the year 2018. These projects include, the Sherwood Park ballfield. This project involves grading and infilled improvements. The work is nearly completed and the Township Engineer is requesting authorization to request for this bid at the end of this month with an early spring start.
  2. The second item is the Lower Lloyd Sanitary Sewer Replacement which was presented to the Council last year with the Capital Improvements Program. This involves the replacement of the existing terracotta clay sanitary sewer line from the Allendale swale area to Lower Lloyd Street. This would be approximately 1,270 feet of existing pipe which would be replaced plus the removal and replacement of four sanitary manholes. The Township Engineer would like to bid this by the end of this month or the beginning of next month.
  3. The next project would be the Willowbrook Road Sanitary Sewer. The Township Engineer stated there are two existing runs, the sanitary sewer main and four manholes located within the cartway of Willowbrook Road. This project was not included in the three-year program, but the Township Engineer felt the existing terracotta sewer line should be replaced prior to the reconstruction of Willowbrook Road. Keystone previously questioned Rockefeller if they would be willing to do the work with the possibility of Hanover Township supplying the materials and were informed the Developer was not interested in working on this project. He said the cost to replace the sewer main and the four manholes would be approximately \$150,000. Councilman Wegfahrt questioned the condition of these pipes at this time and was assured they are relatively in good condition. Since PennDOT would be controlling the road, his personal opinion would be

just to leave the pipes alone at the present time and to be addressed later in the future. The Board agreed with Councilman's Wegfahrt observation.

4. Troxell Area mill and overlay project which involves the milling and pavement overlay of the streets within the Troxell development area. Mr. Kortze reminded the Board that they decided to delay the project pending the water main replacement work that the City of Bethlehem scheduled for the spring. In that regard, Mr. Kortze stated he has not received any further information concerning the bidding from the City of Bethlehem.
5. Lastly, is the Middle and Lower Postal Road mill and overlay project which involves milling and pavement overlay of the Middle and Lower sections of Postal Rd. Last year Council decided to evaluate the pavement condition in the spring in 2018 to assess whether the mill and overlay is necessary for this year. They were concerned about the increased truck traffic on Postal Rd. due to the Race Street/Airport Road reconstruction that will take place in 2018. Keystone Engineering will again look at the matter in the spring and will report to the Board at a later date.

Councilman Wegfahrt questioned if there was any movement regarding the mobile home flooding situation. The Township Engineer stated he has not received any response from FLSmidth and has no contact information for this company. He will be drafting a letter to the City of Bethlehem.

3. J. Jackson Eaton, III, Esquire  
Township Attorney

1. Attorney Eaton stated he has received information via Mrs. Roth from the Council meeting which is held on the 27<sup>th</sup> of December. He does not mind putting the City of Bethlehem on notice, but will need further information from the Board. Councilman Heimbecker questioned whether the Township is forced just to fix Troxell Street when Sherwood has excessively low water pressure now. Attorney Eaton said the water system and the hydrants belong to the City of Bethlehem and Councilman Heimbecker replied if the Township mills and overlays the roads and there are further water line problems then Hanover Township Council would not be happy. The Township Attorney stated we can add provisions to any permit stating there would be penalties to dig up any new road. There was a discussion concerning an existing Ordinance which states there would be penalties if a new improved road would be opened within five years. The Board also reiterated the existing problem with the roads. The Board also stated Sherwood Street has very low water pressure and there is a lot of cracking on the road where the service valves are located. Attorney Eaton stated that if we have a failure rate now and this continues in the future with the fire pressure at the hydrants, that we can establish penalties.

Unfinished Business: None.

New Business:

Chairman Paulus informed the Board that he received information from PA One Call. They would like a Proclamation from Hanover Township for the 811 Safe Digging Month. He supplied the Acting Township Manager with this information and a Resolution would be forthcoming in the future.

Courtesy of the Floor: None.

Adjournment:

The meeting was adjourned at 8:21 P.M.

Respectfully submitted,

Vicky Roth  
Acting Township Manager