

HANOVER TOWNSHIP, LEHIGH COUNTY  
SPECIAL COUNCIL MEETING

January 8, 2018  
7:00 P.M.

In the absence of a Chairman for the Hanover Township Council for the year 2018, the Acting Township Manager, Vicky Roth, called the meeting to order at this time and roll call was taken.

Present: Councilmen Heimbecker, Lawlor, Paulus, Wegfahrt, Woolley; Vicky Roth; Josephine Romano

Absent: Al Kortze, P.E., J. Jackson Eaton, III, Esquire

Attendance:

The Acting Township Manager advised that currently there is no Chairman for the Hanover Township Council for the year 2018 and in that regard Mrs. Roth requested nominations from the floor for the position of Chairman of the Hanover Township Council in 2018. The following Motion was received:

Motion: I move that Bruce Paulus be nominated for the position of Chairman of the Hanover Township Council for the year 2018.

Woolley, Heimbecker: Moved and Seconded  
Heimbecker, Lawlor, Paulus, Wegfahrt, Woolley: Aye Unan.

At this point in the meeting, a Motion to close nominations was made as follows:

Motion: I move we close the nominations for the position of Chairman for the Hanover Township Council for the year 2018.

Wegfahrt, Heimbecker: Moved and Seconded  
Heimbecker, Lawlor, Paulus, Wegfahrt, Woolley: Aye Unan.

The Acting Township Manager advised the Board that currently there is no Vice Chairman for the Hanover Township Council for the year 2018; and in that regard, Mrs. Roth requested nominations from the floor for the position of Vice Chairman of the Hanover Township Council for the year 2018. In that regard, the following Motion was made:

Motion: I move that Michael Woolley be nominated for the position of Vice Chairman of the Hanover Township Council for the year 2018.

Heimbecker, Wegfahrt: Moved and Seconded  
Heimbecker, Lawlor, Paulus, Wegfahrt, Woolley: Aye Unan.

The Township Manager noted that in lieu of any further nominations a Motion should be made from the floor to close nominations at this time. In that regard, the following Motion was made:

Motion: I move that we close the nominations for the position of Vice Chairman of the Hanover Township Council for the year 2018.

Heimbecker, Wegfahrt: Moved and Seconded  
Heimbecker, Lawlor, Paulus, Wegfahrt, Woolley: Aye Unan.

New Business:

1. Resolution No. 2018-1 Providing for the Election of a Chairman of the Hanover Township Council (Vote)

Motion: I move that Resolution No. 2018-1 Providing for the Election of Bruce E. Paulus as Chairman of the Hanover Township Council be accepted as presented.

Wegfahrt, Heimbecker: Moved and Seconded  
Heimbecker, Lawlor, Wegfahrt, Woolley, Paulus: Aye Unan.

2. Resolution No. 2018-2 Providing for the Election of a Vice Chairman of the Hanover Township Council (Vote)

Motion: I move that Resolution No. 2018-2 Providing for the Election of Michael Woolley, as Vice Chairman of the Hanover Township Council be adopted as presented.

Heimbecker, Wegfahrt: Moved and Seconded  
Heimbecker, Lawlor, Wegfahrt, Woolley, Paulus: Aye Unan.

3. Resolution No. 2018-3 Designating Financial Institutions as Depository for Township Accounts (Vote)

Motion: I move that Resolution No. 2018-3, Designating Financial Institutions as Depository for Township Accounts be adopted as presented.

Heimbecker, Wegfahrt: Moved and Seconded  
Heimbecker, Lawlor, Wegfahrt, Woolley, Paulus: Aye Unan.

4. Resolution No. 2018-4 Establishing Council Meetings (Vote)

Motion: I move that Resolution No. 2018-4, Establishing Council Meetings, be adopted as presented.

Paulus, Wegfahrt: Moved and Seconded  
Heimbecker, Lawlor, Wegfahrt, Woolley, Paulus: Aye Unan.

5. Resolution No. 2018-5                      Establishing Salary of Acting Township  
Manager (Vote)

Motion: I move that Resolution No. 2018-5, Establishing Salary of  
Acting Township Manager be adopted as presented.

Paulus, Wegfahrt: Moved and Seconded

Heimbecker, Lawlor, Wegfahrt, Woolley, Paulus:      Aye                      Unan.

6. Resolution No. 2018-6                      Providing for the Appointment of  
Berkheimer Associates as Tax Collector
7. Resolution No. 2018-7                      Providing for the Appointment of a  
Township Solicitor
8. Resolution No. 2018-8                      Providing for the Appointment of a  
Township Engineer
9. Resolution No. 2018-9                      Providing for the Appointment of a  
Township Planning Commission Attorney
10. Resolution No. 2018-10                      Providing for the Appointment of a  
Township Zoning Hearing Board Attorney
11. Resolution No. 2018-11                      Providing for the Appointment of a  
Township Building Code Official
12. Resolution No. 2018-12                      Providing for the Appointment of a  
Township Auditor
13. Resolution No. 2018-13                      Providing for the Appointment of a  
Township Emergency Management  
Coordinator
14. Resolution No. 2018-14                      Providing for the Appointment of a  
Township Tax Collector
15. Resolution No. 2018-15                      Providing for the Appointment of a  
Township Sewerage Enforcement  
Officer
16. Resolution No. 2018-16                      Providing for the Reappointment of  
Dean Hausman to the Hanover Township  
Zoning Hearing Board
17. Resolution No. 2018-17                      Providing for the Reappointment of  
Patricia Mihalko to the Hanover Township  
Recreation Commission

18. Resolution No. 2018-18 Providing for the Reappointment of Marcia D'Ambrosio to the Hanover Township Recreation Commission
19. Resolution No. 2018-19 Providing for the Reappointment of Jeanne Rossi to the Hanover Township Recreation Commission
20. Resolution No. 2018-20 Providing for the Reappointment of Howard Kutzler to the Hanover Township Building Board of Appeals.
21. Resolution No. 2018-21 Providing for the Reappointment of Jeanne Rossi as Representative to the Catasauqua Library Board.
22. Resolution No. 2018-22 Providing for the Reappointment of a Lehigh County Tax Collection Committee Voting Delegate
23. Resolution No. 2018-23 Confirming the Appointment of Josephine Romano as Deputy Tax Collector for Hanover Township
24. Resolution No. 2018-24 Providing for the Adoption of An Emergency Operations Plan for the Year 2018.

Vice Chairman Heimbecker noted that the Board read into the record the subject matter of Resolution No. 2018-6 through Resolution No. 2018-24. The following Motion was made:

Motion: I move that Resolution No. 2018-6 through Resolution No. 2018-24 be adopted as presented.

Paulus, Heimbecker: Moved and Seconded

Heimbecker, Lawlor, Wegfahrt, Woolley, Paulus: Aye Unan.

Chairman Paulus stated Sandra Pudliner has retired as the Township Manager effective 12/20/2017. In that regard, he has received two resumes for that position. He stated one of these resumes looks quite promising. Councilman Wegfahrt felt we should advertise for the position of a Township Manager and also include advertising via PSATS. Chairman Paulus stated he had a website information called townshipjobs.com through PSATS and he will give the information to the Acting Township Manager for the filing of this position.

The Chairman questioned the staff as to the renovation of our current heat system. The Board was assured that there has been a definite heat improvement as opposed to the kitchen area which was not renovated. The Board was apprised that the Township had received a call from Corporal Rodriguez of the Pennsylvania State Police who stated he or someone from the State Police will periodically be attending the Council meetings.

Councilman Heimbecker informed the Board he has had some conversations with the Catasauqua Area School District and invited them to partner with the Township holding informational seminars for the opioid crisis. He stated this would be a partnership between Hanover Township, State Representative Jeanne McNeill and the use of the Catasauqua High School auditorium.

Adjournment:

The meeting was adjourned at 7:30 P.M.

Respectfully submitted,

Vicky Roth  
Acting Township Manager