

HANOVER TOWNSHIP, LEHIGH COUNTY
REGULAR COUNCIL MEETING

May 18, 2016
7:30 P.M.

Present: Councilmen Heimbecker, Lawlor, Paulus, Wegfahrt, Woolley; J. Jackson Eaton, III, Esquire; Al Kortze, P.E.; Sandra A. Pudliner; Vicky Roth

Absent: 0

Attendance: 5

Courtesy of the Floor: None.

Approval of Minutes: May 4, 2016 Regular Council Meeting

Motion: I move we waive the reading of the Minutes of the May 4, 2016 Regular Council Meeting and accept same as presented.

Paulus, Woolley: Moved and Seconded

Heimbecker, Lawlor, Wegfahrt, Woolley, Paulus: Aye Unan.

Reports:

1. Sandra A. Pudliner
Township Manager

1. The Township Manager advised the Board that she has provided them with copies of various correspondence as same relates to the Township's charitable contributions per the 2016 Budget as well as the Annual Report from the Township's ambulance provider, Northampton Regional Emergency Medical Services.
2. The Township Manager noted that the Board has also been provided with information regarding the present status of outstanding violations in the Township.

Chairman Paulus indicated to all in attendance that he has received a letter from the State Police Captain, Captain Tobin, regarding the Township's attendance at their Memorial Day Celebration. He expresses in the correspondence his appreciation of the Township's attendance at that event.

2. Al Kortze, P.E.
Township Engineer

1. The Township Engineer advised the Board that the tennis courts paving has been completed. He indicated that the fence will be installed within the next couple of

- weeks. The court will be colored and the nets installed for final completion of the project.
2. With respect to the Postal Rd. Culvert Replacement Project, the Township Engineer noted that he is starting to get shop drawings for the box culvert. When the drawings are approved, it will take five to six weeks to be made. He noted that we should start seeing activity near the end of June, beginning of July.
 3. With respect to the second phase of the Chestnut Grove Sanitary Sewer Replacement Project, Notice to Proceed was sent out with a start date of May 27, 2016. The preconstruction meeting will be held next week. The Township Engineer noted that the Township will see activity a week or two after the preconstruction meeting.
3. Jackson Eaton, III, Esquire
Township Attorney
1. The Township Attorney advised that he has researched the possibility of Councilman Wegfahrt being appointed as a Code Enforcement Officer. Attorney Eaton noted that Section 3.05 of the Home Rule Charter would prohibit that. He felt that the Township would have problems in court. He felt that you could make an argument that when the Charter is talking about an office it is not talking about the position Code Enforcement Officers hold. The Township Attorney suggested utilizing a smartphone to pick up the sound of the idling engine. Also, a picture of the vehicle and a timestamp on the cell phone could be accomplished. Then this information could be turned over to the Township's Code Enforcement Officers for action. Vice Chairman Heimbecker commented that in Pennsylvania you cannot record audio and video without both parties agreeing. The Township Solicitor noted that person-to-person is not the same scenario as what is being discussed here.
4. Maintenance Report (Written)
 5. Fire Company Reports (Written)
 6. Code Enforcement Officers' Reports (Written)
 7. Building Inspector's Report (Written)

Chairman Paulus acknowledged receipt of a written Maintenance Report, written Fire Company Report, written Code Enforcement Officers' Reports, and written Building Inspector's Report and same were noted for the record.

Councilman Wegfahrt questioned the Township's Maintenance Supervisor, Jeff Mouer, who was in attendance at the meeting regarding whether or not he had any information with respect to a speed bump at Sherwood Park. Mr. Mouer noted that a speed bump has been installed. He added that Public Works is just waiting for the signs denoting the speed bump to come in and they will also be installed. Vice Chairman Heimbecker initiated a discussion with respect to the swale and wooden

fence between Carmike and the end of their property between Clarence and Hoover Avenue. Jeff Mouer noted that he had spoken to an inspector from Keystone Consulting Engineers regarding the fact that this is a natural swale. Mr. Chromzak felt that if we put a cage up it would get gummed up and we need to control storm water in that area. Mr. Mouer felt that correspondence should be sent to the property entities responsible for the area. The Township Manager noted that the land development plans for Carmike, U.S. Foodservice, etc. should be checked to determine the ownership of that area. Mr. Mouer noted that if we have to clean up their swale, they will need to reimburse the Township for the time spent doing so. The Township Attorney commented that there are ordinances which provide that owners need to maintain their property. Vice Chairman Heimbecker questioned whether or not the Township could go and clean it up and then send them a bill. The Township Attorney didn't think that was something that would be permitted. The Township Attorney did feel that the Township should review records to determine the rightful owner of the area in question from the land development plans. Vice Chairman Heimbecker also questioned the Maintenance Supervisor regarding the new truck which the Township has purchased. Mr. Mouer noted that they will start building it next week. He indicated there was an issue with the transmission and the vehicle lost its place in line. But, completion should occur mid-June, end of June. There was some discussion with the Fire Chief who was in attendance regarding the Fire Company report which detailed a very busy month with many accidents. With respect to the Building Inspector's Report, there was discussion regarding the house that had been flooded and the fact that a notice is now on the door indicating it is going to Sheriff's Sale. Councilman Woolley commented that across the street from that house there was a house scheduled for Sheriff's Sale and then it was pulled and now it is back to being scheduled for Sheriff's Sale.

8. Treasurer's Report (Written)

Motion: I move we accept the computer printouts dated May 18, 2016, for the General Fund Account, Capital Reserve Account, Escrow Account, Liquid Fuels Account, Sewer Account and Water Account subject to audit.

Paulus, Wegfahrt: Moved and Seconded

Heimbecker, Lawlor, Wegfahrt, Woolley, Paulus:

Aye

Unan.

Unfinished Business:

1. Bill No. 2016-03, An Ordinance Prohibiting the Parking of Recreational Vehicles on Certain Public Streets for More than Three Consecutive Nights (Introduce)

Attorney Eaton advised that he has revised the original draft of the above-referenced proposed Ordinance so that vehicles in question would be permitted for three consecutive nights but not on a regular basis. There was a discussion involving a situation which currently exists regarding a recreational vehicle which was parked on Ronca Blvd. in the Chestnut Grove Towne Garden Development. The discussion revolved around the concept of whether this is simply a safety issue at that location or if the standards for recreational vehicles should be something the Township should consider Township-wide. With respect to the

issue in Chestnut Grove, it was noted that possibly painting out areas adjacent to the parking lots with yellow and signing same for No Trucks or RV Vehicles, would be sufficient. The Township Manager noted that in her opinion that is not the only issue involved in this matter. In any event, this matter was considered as introduced at this time with a Public Hearing to be held on Wednesday, June 1, 2016 at 7:30 p.m.

New Business:

1. Resolution No. 2016-29, A Resolution Amending the Fee Resolution of the Statutory Code of Hanover Township (Vote)

The Township Manager noted that as a direct result of substantial requests the Township is receiving under the Right to Know Law, the Township has determined that its fees for copying of paper documents, plans, etc. should be increased and this proposed Resolution will do so. In conclusion of this matter, the Board made the following Motion:

Motion: I move that Resolution No. 2016, 29, A Resolution Amending the Fee Resolution of the Statutory Code of Hanover Township, be adopted as presented.

Wegfahrt, Heimbecker: Moved and Seconded
Heimbecker, Lawlor, Wegfahrt, Woolley, Paulus: Aye Unan.

Payment of Bills:

Motion: I move Council authorize payment of Payroll (04/22/16), Payroll (05/06/16), ADP Fees (04/22/16), Voucher Nos. 21922-21938 (Prepays), Voucher Nos. 21939-21995, from the General Fund Account in the amount of \$119,500.51; Voucher Nos. 4254 (Prepays), Voucher Nos. 4255-4262 from Capital Reserve in the amount of \$243,865.56; JV677 from Liquid Fuels in the amount of \$7,446.42; Voucher Nos. 4341-4347 (Prepays), Voucher Nos. 4348-4350 from the Escrow Account in the amount of \$12,654.25; Voucher No. 4039-4043 from Water Account in the amount of \$3,242.88; Voucher Nos. 5378-5380 (Prepaid), Voucher Nos. 5381-5388 from the Sewer Account in the amount of \$26,961.01 for a Grand Total Expenditure of \$413,670.63.

Paulus, Heimbecker: Moved and Seconded
Heimbecker, Lawlor, Wegfahrt, Woolley, Paulus: Aye Unan.

At this point in the meeting, Chairman Paulus commented regarding the annual report sent to the Township Board for their review by Northampton Regional Medical Services. He noted that the report is thorough and it indicates their response times. Additionally, the Township residents do not pay for the service since the Township contracts directly with them.

Courtesy of the Floor:

Vice Chairman Heimbecker advised the Township Manager that he would appreciate her being in touch with Trooper Mark Allen, the Community Relations Officer of the Bethlehem State Police and invite him to a Township meeting to inform the Board regarding the drug epidemic which appears to have taken over the Lehigh Valley. Chairman Paulus commented that the State Police have been patrolling the area on Troxell Street where the stop signs are constantly being run per the Township's request.

Adjournment:

The meeting was adjourned at 8:25 P.M.

Respectfully submitted,

Sandra A. Pudliner
Township Manager