

HANOVER TOWNSHIP, LEHIGH COUNTY
SPECIAL COUNCIL MEETING

November 4, 2014
6:00 P.M.

Present: Councilmen Heimbecker, Martucci, Paulus, Wegfahrt, Woolley; Sandra A. Pudliner

Absent: J. Jackson Eaton, III, Esquire; Frederick W. Hay, P.E.; Vicky Roth

Attendance: 3

Courtesy of the Floor: None.

Approval of Minutes: October 21, 2014 Budget Meeting

Motion: I move we waive the reading of the Minutes of the October 21, 2014 Budget Meeting and accept same as presented.

Paulus, Heimbecker: Moved and Seconded

Heimbecker, Martucci, Wegfahrt, Woolley, Paulus: Aye Unan.

Old Business:

1. Public Hearing – Continuation of Proposed 2015 Operating, Capital Reserve, Liquid Fuels, Water and Sewer Budgets (Review and Discussion)

Chairman Paulus opened the Public Hearing relative to the Proposed 2015 Budgets. The Township Manager reviewed with the Board all the previous changes to the various Budgets and in addition thereto new revisions as follows.

The Township Manager noted that with respect to the Operating Budget, she has revised the Surplus fund figure from \$300,000 to \$400,000. Additionally, the Township Manager noted that with respect to the Expenditures portion of the Operating Budget, the salaries under Administration have been revised to reflect a 1.6% increase rather than the 1.745% previously shown in error. The Department for Code Enforcement was revised to reflect the decrease in the hourly rate increase for 2015 from \$.50 an hour to \$.15 cent an hour. The line item was changed from \$25,000 to \$24,000. With respect to the Department for Highway, the Township Manager noted that the salary figures in that department had been corrected to reflect the 1.6% salary increase. Additionally, the line item for Highway Capital Reserve: Future Road Construction Projects was revised from \$500,000 to \$669,825 which amounts reflects all the revisions made to the General Fund Budget causing an increase in Revenues which the Board previously determined would be placed in the Capital Program. With respect to the Miscellaneous Department, the line item for Social

Security/Employer Share was revised from \$33,100 to \$33,000 to reflect the salary revisions. The line item for Contingencies/Donations/Christmas was revised from \$106,857 to \$26,857. Additional monies, as previously noted, were placed in the Capital Program under Future Road Construction Projects. A new line item was added to the Miscellaneous portion of the General Fund Budget titled State Police Appreciation Fund in the amount of \$1,500. The finalized General Fund Budget showed Total Revenues increasing from \$3,031,904 to \$3,132,604. Total Expenditures, including the \$100,000 carryover also totaled \$3,132,604.

With respect to the Capital Budget, the Township Manager noted that the Board has been provided with a revised copy noting changes to same. With respect to funding in particular Future Road Construction Projects has been increased to \$669,825 and Sewer System Improvements has been increased to \$400,000.

The Township Manager indicated that no changes have been made to the Liquid Fuels Budget or the Water Budget.

Since all the revisions have been made, the Township Manager advised that no further Budget hearings will be required and that she would proceed to prepare the necessary advertisement of Budget Amendments and thereafter the Board would pass the Ordinance to amend the Five Year Capital Program and then an Ordinance to adopt the 2015 Budget. All that will be accomplished prior to the deadline of December 15, 2015. Chairman Paulus closed the Public Hearing relative to the 2015 Budgets at this time.

2. Bill No. 2014-15, An Ordinance Amending Chapter 22, Part 3, Section 22-302 of the Statutory Code of Hanover Township Regulating Subdivision and Land Development to Require Submission of Traffic Studies (Public Hearing)

Chairman Paulus opened the Public Hearing relative to Bill No. 2014-15. The Township Manager advised that the Board shall note for the record that this proposed Ordinance has been reviewed both by the Lehigh Valley Planning Commission and the Hanover Township Planning Commission as required under the Municipalities Planning Code. In that regard, the Township's Planning Commission met on October 21, 2014 and made a motion with a favorable recommendation to the Board relative to adoption of Bill No. 2014-15. The Lehigh Valley Planning Commission forwarded correspondence to the Township dated October 22, 2014 advising that they had reviewed the proposed amendment but that they thought the threshold for the traffic study, should not be 500 units, but rather 1,500 average daily trips. In summary, the Township Manager indicated to the Board that this proposed Ordinance has been properly advertised and reviewed as required by law and the Board is now in a position to act on same. In that regard, the Board made the following motion:

Motion: I move that Bill No. 2014-15, An Ordinance Amending Chapter 22, Part 3, Section 22-302 of the Statutory Code of Hanover Township Regulating Subdivision and Land Development to Require Submission of Traffic Studies, be adopted as Ordinance No. 568.

Heimbecker, Martucci: Moved and Seconded

Heimbecker, Martucci, Wegfahrt, Woolley, Paulus: Aye Unan.

Courtesy of the Floor: None.

Vice Chairman Heimbecker questioned the Township Manager regarding a low water pressure situation on Sherwood Street which Vice Chairman Heimbecker indicated is growing increasingly worse. The Township Manager advised that she would have Public Works check with the City of Bethlehem in an attempt to determine the cause of same.

Adjournment:

The meeting was adjourned at 6:30 P.M.

Respectfully submitted,

Sandra A. Pudliner
Township Manager