

HANOVER TOWNSHIP, LEHIGH COUNTY  
SPECIAL COUNCIL MEETING

October 21, 2014  
6:00 P.M.

Present: Councilmen Heimbecker, Martucci, Paulus, Wegfahrt, Woolley; Sandra A. Pudliner; Vicky Roth

Absent: 0

Attendance: 3

Courtesy of the Floor: None.

Approval of Minutes: October 14, 2014 Budget Meeting

Motion: I move we waive the reading of the Minutes of the October 14, 2014 Budget Meeting and accept same as presented.

Paulus, Heimbecker: Moved and Seconded

Heimbecker, Martucci, Wegfahrt, Woolley, Paulus: Aye Unan.

Old Business:

1. Public Hearing – Continuation of Proposed 2015 Operating, Capital Reserve, Liquid Fuels, Water and Sewer Budgets (Review and Discussion)

Chairman Paulus opened the Public Hearing relative to the Proposed 2015 Budgets. The Township Manager noted that the Township Engineer and the Township's Maintenance Supervisor are present at the meeting to review with the Board the Township's Water and Sewer Budgets. At this point in the meeting, the Board reviewed the proposed 2015 Water Budget and found same acceptable with no revisions being made. With respect to the proposed 2015 Sewer Budget, the Revenue line item for Transportation/Maintenance Cost was revised from \$2,000 to \$4,000. An additional line item was added titled, FOG Applications/Permits in the amount of \$10,000. With respect to the Expenditures portion of the Sewer Budget, an additional line item was added titled, FOG Inspections, in the amount of \$6,500. Additionally, the line item for Capital Reserve Sewer System Improvements was increased from \$300,000 to \$400,000.

At this point in the meeting, it was noted that the Township's Fire Chief was in attendance at the meeting and the Board reviewed with him the Budget for Fire at this point and time. The line item for Building Material/Maintenance was revised from \$14,000 to \$17,000. No other revisions were made to the Fire Budget. With respect to the Department for Emergency Management, the Board reviewed same and determined to make no revisions at this time.

With respect to the Department for Highway, the Township's Maintenance Supervisor was present at the meeting and the Board reviewed the Highway Budget. The line item for gasoline and oil was revised from \$13,000 to \$16,000. Additionally, the line item for Traffic Signal Maintenance was revised from \$15,000 to \$18,000. No further revisions were made to the Highway Budget.

With respect to the Department for Recreation, Council reviewed the proposed Budget figures and made no revisions to same.

With respect to the Department for Miscellaneous Expenses, a new line item was added titled, State Police Appreciation Fund, in the amount of \$1,500. There was discussion with respect to the line item for Contingencies/Donations/Christmas currently showing an amount of \$106,857. The Township Manager noted that when all the revisions are set in place, that figure would need to be reduced to approximately \$20,000 and the balance of the funds would be placed in a Capital project. The Board discussed same and determined that additional revenues resulting from balancing the Budget would be placed in the Capital Program for Future Road Construction Projects.

There was discussion with respect to a miscalculation by the Township Manager of the salary figures for full-time employees. It was noted that the salary figures would need to be revised to reflect a 1.6% increase rather than a 1.745% increase.

At this point in the meeting, the Township Manager advised that the Capital Budget reflects the already previously adopted Capital Program but would again need to be revised to reflect changes made in the Budget process as well as the excess funds which would be funding the Capital project for Future Road Construction Projects.

With respect to the Liquid Fuels Budget, the Board reviewed same and determined that no changes would be made.

There was a discussion with respect to the necessity of the upcoming scheduled Budget meetings and it was determined that the meeting set for the 28<sup>th</sup> of October and the 4<sup>th</sup> of November would not be necessary. The Board would again meet November 11, 2014 at 6:00 P.M. At this point in the meeting, Chairman Paulus closed the Public Hearing relative to the Budget process.

New Business: None.

Courtesy of the Floor: None.

Adjournment:

The meeting was adjourned at 7:00 P.M.

Respectfully submitted,

Sandra A. Pudliner  
Township Manager