

HANOVER TOWNSHIP, LEHIGH COUNTY
REGULAR COUNCIL MEETING

February 19, 2014
7:30 P.M.

Present: Councilmen Heimbecker, Martucci, Paulus, Wegfahrt, Woolley; J. Jackson Eaton, III, Esquire; Ryan Christman; Sandra A. Pudliner; Vicky Roth

Absent: Frederick W. Hay, P.E.

Attendance: 4

Courtesy of the Floor: None.

Approval of Minutes: February 5, 2014 Regular Council Meeting

Motion: I move we waive the reading of the Minutes of the Regular Council Meeting of February 5, 2014 and accept same as presented.

Paulus, Heimbecker: Moved and Seconded

Heimbecker, Martucci, Wegfahrt, Woolley, Paulus: Aye Unan.

Reports:

1. Sandra A. Pudliner
Township Manager

1. The Township Manager advised the Board that she has provided them with correspondence from PennDOT to the Rockefeller Group advising that their Traffic Impact Study for the project in Allen Township has been approved. Vice Chairman Heimbecker questioned the Township Attorney as to what recourse the Township has. Attorney Eaton noted that he is aware that the Township reviewed the original proposal and made suggestions on certain things regarding these plans. Ryan Christman who was in attendance at the meeting on behalf of the Township Engineer indicated that the traffic engineer from their office had a meeting with PennDOT today. The Township Attorney commented that with regard to the whole project, the Board needs to get together to discuss our position. Certain things Attorney Eaton noted we may have a legal right to and as far as certain other things as a public body the Township may be in a position to raise our voice. There was a discussion as to whether or not the Township should meet at this time. Chairman Paulus commented that he thought that the Township was waiting to see what Allen Township was doing. Councilman Woolley felt that Allen Township cannot stop the project. The Township Attorney commented that this project will be coming through out Township and affecting the Township. It is not just a matter of traffic infrastructure. Councilman Woolley expressed concern over emergency response time on our emergency vehicles. The Township Attorney noted that over the course of

the next six months many questions will come up and he was of the opinion that the Board should discuss all these issues now. In that regard, the Board determined to schedule a special meeting to be held on Wednesday, February 26, 2014 at 7:00 P.M.

2. The Township Manager advised the Board that she has provided them with a copy of an email request from the Lehigh Valley Economic Development Corporation requesting permission to hold a meeting in the Township Municipal Building on either Wednesday, April 23 or Wednesday, April 30 at 7:00 P.M. Council determined that they felt the Township should make the building available for this purpose and advised the Township Manager to notify LVEDC accordingly.
3. The Township Manager indicated that she is aware that the Township had planned for the Maintenance Supervisor to provide the Board with a tour of all Township facilities. She noted that Mr. Mouer has had some surgery and will be out of the office for a period of two to six weeks. In the interim, the Township Manager indicated that the Township's Crew Chief would be more than happy to provide the tour for the Board. Council discussed the matter and determined that they would wait for the return of the Maintenance Supervisor and schedule the tour thereafter.

Chairman Paulus advised that the street lights at Catasauqua and Airport Rd. are out.

2. Ryan M. Christman
For Frederick W. Hay, P.E.
Township Engineer

1. Mr. Christman advised that the former Davis Business Machine building off of Airport Rd. has been taken down. The foundation still needs to be removed. They will be taking it out in dumpsters. Chairman Paulus commented to the other members of the Board that this property would become part of the existing shopping center. Mr. Christman commented that the proposed Chipotle Restaurant may have backed out of the project. He also noted that they would be continuing with the site work when the weather clears up.

3. J. Jackson Eaton, III, Esquire
Township Attorney

1. The Township Attorney advised that the Board has been provided with copies of his letter regarding referendums for the ballot and that the other items in which he is involved are on the agenda.

Vice Chairman Heimbecker advised the Township Attorney that at the Boot Camp training for newly-elected officials which he is attending he learned that although he thought that more than two of the Board members could not get together at one time he was incorrect because as long as they are not discussing Township business it is okay for more than two members to meet. The Township Attorney indicated that is correct and additionally the

Board can gather information at a meeting of the members of the Board as we did recently. At that meeting, we didn't take any action.

4. Maintenance Report (Written)
5. Fire Company's Report (Written)
6. Code Enforcement Officers' Reports (Written)
7. Building Inspector's Report (Written)

Chairman Paulus acknowledged receipt of a written Maintenance Report, written Fire Company's Report, written Code Enforcement Officers' Reports, and written Building Inspector's Report and same were noted for the record.

There was a discussion by the members of the Board regarding the Fire Company's involvement in emergency situations. The Township Attorney noted that the Fire Company can become involved in removing imminent danger type situations for structures in the Township as part of saving lives. Vice Chairman Heimbecker questioned whether or not that would be a judgment call. The Township Attorney indicated that the Township cannot direct the Fire Company's actions. The Fire Company is its own corporation. Chairman Paulus commented that if a resident or business calls 911 and the Fire Company come out, then they are in charge. Utilizing the example of the CSI explosion, the Township Attorney noted that the Building Inspector was also on site but that the Fire Company was on site directing the Fire Company operations. The Building Inspector went in to declare the facilities unsafe and close them down and they had to come back to the Township for permission to reopen.

With respect to the Code Enforcement Officers' Reports, Councilman Wegfahrt questioned an entry regarding a property in the Township where a red dump truck is parked on the property. The Township Manager advised that there had been issues with this particular property and the matter had gone before the local magistrate. The determination was that the property could not be used for a commercial parking for the gentleman's business. We had been watching the property for a considerable period of time and by and large there have been no violations. However, it appears that the one vehicle was again parked on the property. We will continue to monitor the situation.

8. Treasurer's Report (Written)

Motion: I move we accept the computer printouts dated February 19, 2014, for the General Fund Account, Capital Reserve Account, Escrow Account, Liquid Fuels Account, Sewer Account and Water Account subject to audit.

Paulus, Wegfahrt: Moved and Seconded

Heimbecker, Martucci, Wegfahrt, Woolley, Paulus:

Aye

Unan.

Unfinished Business:

Vice Chairman Heimbecker brought to the Board's attention the issue involving the State Police Appreciation Day in either April or May. He felt that the Township should get the date together as well as the location and schedule this matter. He felt a meeting with the State Police prior to that would be advisable. The Township Manager advised she will be in touch with the State Police captain to review this matter.

New Business:

1. Bill No. 2014-03, An Ordinance Amending Chapter 15, Part 6 of the Statutory Code of Hanover Township to Revise Procedures for Declaration of Snow Emergencies and Establishing Public Park Parking Lots as Alternative Parking Areas During Snow Emergencies (Introduce)

It was noted that the proposed Bill is before the Board as a result of discussions between the Township Manager, Township Maintenance Supervisor, and Township Attorney as to setting forth a clear procedure regarding declaration of snow emergencies in as much as providing a clear picture of when the snow emergency begins and ends and a reasonable time frame for the removal of vehicles before citations are issued. There is a certification as part of this by the Maintenance Supervisor indicating the need for a snow emergency and the declaration of snow emergency by the Township Manager. The Ordinance also contains information regarding the public parking lots being alternative parking areas during snow emergencies.

Bill No. 2014-03 was introduced at this time with a Public Hearing on same to be held on Wednesday, March 5, 2014 at 7:30 P.M.

2. Resolution No. 2014-30, A Resolution for Approval of Township Job Classifications (Vote)

The Township Manager advised Council that the Codification provides for a set of job classifications and further provides that job descriptions shall be determined by resolution of the Board. A review of the records indicates that job classifications have been adopted by Resolution on several occasions but none appears to be in effect regarding more recent amendments to the job descriptions. Accordingly, this Resolution will provide for the approval of the most current job descriptions for Township employees. In resolution of this matter, the Board made the following motion:

Motion: I move that Resolution No. 2014-30, A Resolution for Approval of Township Job Classifications, be adopted as presented.

Heimbecker, Wegfahrt: Moved and Seconded

Heimbecker, Martucci, Wegfahrt, Woolley, Paulus:

Aye

Unan.

