

HANOVER TOWNSHIP, LEHIGH COUNTY  
SPECIAL COUNCIL MEETING

November 25, 2013  
4:00 P.M.

Present: Councilmen Atkinson, Kovacs, Paulus, Woolley, Dreisbach; Sandra A. Pudliner; Vicky Roth

Absent: 0

Attendance: 0

Courtesy of the Floor: None.

Approval of Minutes: November 18, 2013 Budget Meeting

Motion: I move we waive the reading of the Minutes of the November 18, 2013 Budget Meeting and accept same as presented.

Dreisbach, Kovacs: Moved and Seconded

Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

Old Business:

1. Public Hearing – Continuation of Proposed 2014 Operating, Capital Reserve, Liquid Fuels, Water and Sewer Budgets (Review and Discussion)

The Township Manager advised the Board that she felt that the Board should approach revisions to the various Budgets at this time in addition to the ones previously made and in that regard the Board reviewed additional revisions to the General Fund Budget at this time.

With respect to Surplus Funds, the proposed figure of \$200,000 was revised to \$300,000.

With respect to the Department for Taxes, no additional revisions were made at this time.

With respect to the Department for Licenses and Permits, no additional revisions were made at this time.

The Department titled, Department Earnings, was revised to increase the line item titled, Miscellaneous Receipts/Sale of Equipment-Aerial Truck, to \$110,000 from the \$100,000 previously proposed. Additionally, the heading of this line item would read Miscellaneous Receipts/Sale of Equipment-Aerial Truck/Ford 550 Small Dump with Plow.

With respect to the Expenditures portion of the General Fund Budget and in particular the Department for Administration, no additional changes were made to same.

With respect to the Department for Municipal Building, it was determined that no changes would be made to that Department.

With respect to the Department for Code Enforcement, it was noted that the salary figure for the Code Enforcement Officer, Robin Yoder, would be increased to an hourly rate of \$11.25 per hour.

With respect to the Department for Fire, it was determined that the line item for Capital Reserve: Fire Apparatus Replacement, would need to be increased from \$300,000 to \$320,000. The Township Manager advised that the Fire Chief has indicated that the purchase of the new fire truck anticipated in 2014 would require an additional \$20,000.

The Department for Planning and Zoning remained unchanged as did the Department for Emergency Management.

With respect to the Department for Highway, there would be a new line item added for the Ford 550 Small Dump Truck with Plow and the amount proposed for the Expenditure would be \$64,000. Additionally, the line item for Capital Reserve: Miscellaneous Storm water would increase from \$150,000 to \$180,000. The line item for Capital Reserve: Future Road Construction would be changed to \$396,000.

With respect to the Department for Recreation, no additional changes were made.

With respect to the Department for Miscellaneous, the line item for Contingency/Donation/Christmas was revised to read \$20,792.

The Township Manager noted that all these revisions including the previously made revisions would result in a total Revenue and total Expenditure figure of \$3,137,054.

With respect to the Budget for Capital Reserve, the Township Manager noted that the line item for Miscellaneous Storm Water Projects as shown in the Revenue and Expenditure portion of this Budget would be revised from \$150,000 to \$180,000. Additionally, the line item for Future Road Construction would be revised in both the Revenue and Expenditure portion to read \$396,000. Additionally, the line item for Fire Apparatus Replacement in both the Revenue and Expenditure portion would be revised to \$320,000. These changes in addition to the previous revisions to this said Budget, result in the total Revenues and total Expenditures being revised to a figure of \$1,521,000.

The Township Manager noted that the Liquid Fuels Budget remains unchanged.

The Sewer Budget shows the addition of the interest figure at \$350. The Sewer Budget also shows a new line item for the Ford 550 Small Dump with Plow in the amount of \$16,000. These changes result in the ending balance being revised to a figure of \$313,400.

With respect to the Water Budget, no changes were made to same.

Since it appears that the Budget Hearings have now been concluded, the Township Manager suggested that the Board schedule a hearing for the adoption of the Budget and that hearing would have to be scheduled so that the Budget Amendments can be advertised seven days prior to the adoption of the Budget. It was determined that the Board would meet on Wednesday, December 11, 2013 at 4:00 P.M. to adopt the Budget. Additionally, the Board determined to schedule an end-of-year bill meeting for Monday, December 30, 2013 at 4:00 P.M.

There was discussion at this point in the meeting relative to the notation on information provided to the Board from PPL which showed a sales tax being charged. The Township is exempt from sales tax and accordingly the Township Manager was directed to check into that matter. Councilman Paulus also suggested that the Township Manager check into auto prepay with PPL which would eliminate any late charges which apparently the Township pays from time to time. It was also noted that there were some sales tax charges shown on RCN bills which have been provided to the Board and the Township Manager was directed to look into that matter since the Township is tax-exempt.

New Business: None.

Courtesy of the Floor: None.

Adjournment:

The meeting was adjourned at 4:30 P.M.

Respectfully submitted,

Sandra A. Pudliner  
Township Manager