

HANOVER TOWNSHIP, LEHIGH COUNTY
SPECIAL COUNCIL MEETING

November 11, 2013
4:00 P.M.

Present: Councilmen Atkinson, Kovacs, Paulus, Woolley, Dreisbach; Sandra A. Pudliner

Absent: Vicky Roth

Attendance: 0

Courtesy of the Floor: None.

Approval of Minutes: November 4, 2013 Budget Meeting

Motion: I move we waive the reading of the Minutes of the November 4, 2013 Budget Meeting and accept same as presented.

Dreisbach, Kovacs: Moved and Seconded

Atkinson, Kovacs, Paulus, Dreisbach: Aye

It should be noted for the record that Councilman Woolley was not in attendance at the time of this Motion, but arrived at the meeting shortly thereafter.

Old Business:

1. Public Hearing – Continuation of Proposed 2014 Operating, Capital Reserve, Liquid Fuels, Water and Sewer Budgets (Review and Discussion)

Chairman Dreisbach opened the Public Hearing relative to the Proposed 2014 Budgets.

The Board began its review with the Municipal Building Department and in particular a discussion regarding the line item for Maintenance and Repairs budgeted at \$20,000. The Township Manager provided the Board with information regarding certain Expenditures that would come into play in the year 2014 relative to the new Municipal Building to include the cleaning services, the contract for MBI HVAC, and the contract for window cleaning, interior and exterior. The Township Manager also indicated that there was concern over work that would need to be done to the pond in the front of the building since it appears that there have been some disturbance of the alluvial soils and the pond is not draining properly. There was a discussion by the Board regarding the pond and the Township Manager was directed to determine if the installation of the pond was improper or if something happened due to some other contractor which caused the pond not to function properly. The Township Council felt that this repair should be under the maintenance guaranty for the building. The

Township Manager indicated she would look into the matter. In any event, the Board determined to make no change to the Municipal Building category.

With respect to the Department for Code Enforcement, the Township Manager advised the Board that Code Enforcement Officers' salaries have been stated to include a 25 cent per hour increase for each individual Code Enforcement Officer. Council determined to make no changes to this Budget at this time.

With respect to the Department for Planning and Zoning, Council determined to increase Training and Advertising from \$4,500 to \$5,000 and Legal Fees/Steno Services from \$3,000 to \$3,500.

With respect to the Miscellaneous Department, Council reviewed same and determined to make no changes at this time.

There was some discussion at the meeting relative to an issue which had arisen regarding the most recent sewer billing. As the Board is aware, the Township Manager advised that the Township is in the process of converting over to reading the meters using Township personnel and not the City of Bethlehem readings. There appears to have been an issue with the billing including an additional 30 days. The Township Manager advised that the Maintenance Supervisor will be meeting with Bethlehem in the morning and that gentleman will make available the meter readings that Bethlehem currently has. The Township will then determine how to either credit the accounts of the residents for the 30 day overage or rebill the accounts.

At this point in the meeting, Chairman Dreisbach closed the Public Hearing on the Budget process. The Township Manager advised that she would be unavailable due to vacation the following week but that she would provide to them for their Monday meeting a clean copy of all the changes made to all the Budgets for their review at that time.

New Business: None.

Courtesy of the Floor: None.

Adjournment:

The meeting was adjourned at 4:30 P.M.

Respectfully submitted,

Sandra A. Pudliner
Township Manager