

HANOVER TOWNSHIP, LEHIGH COUNTY
SPECIAL COUNCIL MEETING

January 14, 2013
7:30 P.M.

Present: Councilmen Atkinson, Kovacs, Paulus, Woolley, Dreisbach; Kimberly Spotts-Kimmel, Esquire; Frederick W. Hay, P.E.; Sandra A. Pudliner; Vicky Roth

Absent: J. Jackson Eaton, III, Esquire

Attendance: 5

Courtesy of the Floor:

Ms. Ricki Bonn representing the Chestnut Grove Homeowners' Association appeared before the Board and requested that the Board consider their previous request to utilize the Township Municipal Building for the Homeowners' Association meetings approximately three times a year. Chairman Dreisbach questioned Ms. Bonn as to the number of people that would attend such meetings and she indicated that the number could range from five to 25 people. Chairman Dreisbach advised Ms. Bonn that the Township currently has limited access to the Municipal Building and that the Code Enforcement Officers do not access the main Administration Building at this time. Councilman Woolley questioned Ms. Bonn as to whether or not such meetings could be held during normal business hours. Ms. Bonn indicated that most individuals work during the day and are not available. Chairman Dreisbach noted that the Board has discussed keeping the voting in the Township at the Fire House and he felt that the Homeowners' Association could also utilize the Fire House for their meetings. Council as a whole felt that the Homeowners' Association should try scheduling their meetings at the Township's Fire Station and see how that works out. The Township Clerk would advise the Fire Chief of the situation.

Mr. Keith Bartholomew of Pennsylvania Avenue appeared before the Board and advised Council that if they are not aware he has replaced the tent on his property which had been destroyed as a result of Hurricane Sandy. He also advised the Board that he received a citation in the mail from the Magistrate and requested that the Board consider dismissing said citation. The Township Manager/Zoning Officer indicated that at the direction of Council she had filed the citation and that it would be up to the Council to determine whether or not the citation would be enforced or dismissed. There was discussion with respect to the cost involved in the filing process. Mr. Bartholomew requested that the Board consider absorbing those costs and not holding him liable for same. After consideration, the Board made the following motion:

Motion: I move we have the Township Manager contact the District Magistrate to dismiss the citation against Keith Bartholomew with no costs to be assessed against the Defendant.

Kovacs, Woolley: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

Approval of Minutes: December 27, 2012 Special Council Meeting

Motion: I move we waive the reading of the Minutes of the December 27, 2012 Special Council Meeting and accept same as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

Reports:

1. Sandra A. Pudliner
Township Manager

1. The Township Manager advised the Board that with respect to the upcoming PSATS Convention to be held in April, 2013, the Board would need to give her direction as to who will attend so that she can timely file the registration forms. In that regard, the following motion was made:

Motion: I move that all Council members and the Township Manager attend the PSATS convention in April, 2013.

Kovacs, Woolley: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

At this point in the meeting, Councilman Kovacs initiated a discussion with respect to the PSATS Leadership Award. He was of the opinion that the Township Manager should submit her qualifications for such an award to PSATS prior to the submission deadline of January 31, 2013. In that regard, Councilman Kovacs made the following motion:

Motion: I move that the Township Manager's name be submitted for consideration for the PSATS Leadership Award.

Kovacs, Woolley: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

2. Frederick W. Hay, P.E.
Township Engineer

1. The Township Engineer advised Council that he would shortly be scheduling a construction meeting with respect to the Race St. Sanitary Sewer Project.
2. With respect to the underground poles in the front of the Municipal Building, PPL will need to be contacted after the contractor digs the necessary trench and then all the utilities will go underground.

There was some discussion with respect to the punch list items remaining with respect to the Municipal Building Construction Project. The Township Engineer noted that in addition to those items set forth in his correspondence the lettering above the two canopies at a total cost of approximately \$7,500 was not included on the list. However, Mr. Hay noted that it is his understanding that the work will be completed very shortly and it will be a nonissue. With respect to further discussions on this matter, the Township Manager advised the Board that the Township Attorney had indicated to her that he would appreciate further discussions being held at the regular meeting the Board scheduled for Wednesday, January 16, 2013.

3. Township Attorney
Kimberly Spotts-Kimmel, Esquire
For J. Jackson Eaton, III, Esquire

Attorney Kimmel advised the Board that she is in attendance at this meeting in the absence of the Township Attorney who had a conflict should the Board have any issues to discuss. However, Attorney Kimmel noted that she had no matters to address to the Board at this time.

Unfinished Business:

At this point in the meeting, Chairman Dreisbach addressed Councilman Paulus and indicated his appreciation for the ten years of service Mr. Paulus provided as Chairman of the Board. Mr. Dreisbach noted that he personally appreciated all the help Mr. Paulus gave him and indicated he is extremely grateful the Township had him on the Board all these years. These comments were seconded by the other members of Council in attendance at the meeting.

New Business:

1. Bill No. 2012-12, An Ordinance Amending Chapter 2, Part 2 of the Statutory Code of Hanover Township to Index the Value of Contracts Subject to the Requirements for Solicitation of Written Offers to the Consumer Price Index (Public Hearing)

Chairman Dreisbach noted this is a Public Hearing. No questions regarding the proposed Bill were raised and accordingly the Public Hearing was closed and the following motion was made.

Motion: I move that Bill No. 2012-12, An Ordinance Amending Chapter 2, Part 2 of the Statutory Code of Hanover Township to Index the Value of Contracts Subject to the Requirements for Solicitation of Written Offers to the Consumer Price Index be adopted as Ordinance No. 539.

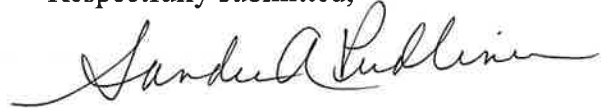
Atkinson, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

Courtesy of the Floor: None.

Adjournment:

The meeting was adjourned at 7:55 P.M.

Respectfully submitted,

A handwritten signature in black ink, reading "Sandra A. Pudliner". The signature is written in a cursive style with a large, looping initial "S".

Sandra A. Pudliner
Township Manager

HANOVER TOWNSHIP, LEHIGH COUNTY
SPECIAL COUNCIL MEETING

January 14, 2014
7:00 P.M.

Present: Councilmen Atkinson, Dreisbach, Kovacs, Paulus, Woolley; Sandra A. Pudliner; Vicky Roth

Absent: 0

Attendance: 5

The Township Manager advised the Board that presently there was no Chairman for the Hanover Township Council for the year 2013. Accordingly, the Township Manager indicated that nominations for the election of a Chairman and Vice Chairman for the Hanover Township Council for the year 2013 would be accepted at this time. In that regard, Councilman Kovacs nominated Councilman Dreisbach for the position of Chairman for the Hanover Township Council for the year 2013. The following motion was made to close the nominations:

Motion: I move we close the nominations for the election of a Chairman for the Hanover Township Council for the year 2013.

Dreisbach, Atkinson: Moved and Seconded
Atkinson, Dreisbach, Kovacs, Woolley: Aye
Paulus: Nay

At this point in the meeting, nominations were accepted for the election of a Vice Chairman for the Hanover Township Council for the year 2013. In that regard, Councilman Dreisbach nominated Randall Atkinson for the position of Vice Chairman of the Hanover Township Council. The following motion to close nominations was made at this time.

Motion: I move we close the nominations for the election of a Vice Chairman for the Hanover Township Council for the year 2013.

Kovacs, Dreisbach: Moved and Seconded
Atkinson, Dreisbach, Kovacs, Woolley: Aye
Paulus: Nay

New Business:

1. Resolution No. 2013 -1 Providing for the Election of a Chairman of the Hanover Township Council (Vote)

Motion: I move that Resolution No. 2013-1 Providing for the Election of Frank M. Dreisbach as Chairman of the Hanover Township Council be accepted as presented.

Atkinson, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

2. Resolution No. 2013-2 Providing for the Election of a Vice Chairman of the Hanover Township Council (Vote)

Motion: I move that Resolution No. 2013-2 Providing for the Election of Randall C. Atkinson, as Vice Chairman of the Hanover Township Council be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

3. Resolution No. 2013-3 Designating Financial Institutions as Depository for Township Accounts (Vote)

Motion: I move that Resolution No. 2013-3 Designating Financial Institutions as Depository for Township Accounts be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

4. Resolution No. 2013-4 Establishing Council Meetings (Vote)

Motion: I move that Resolution No. 2013-4 Establishing Council Meetings be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

5. Resolution No. 2013-5 Establishing Salary of Township Manager (Vote)

Motion: I move that Resolution No. 2013-5 Establishing Salary of Township Manager be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

6. Resolution No. 2013-6 Providing for the Appointment of Berkheimer Associates as Tax Collector (Vote)

Motion: I move that Resolution No. 2013-6 Providing for the Appointment of Berkheimer Associates as Tax Collector be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

7. Resolution No. 2013-7 Providing for the Appointment of a Township Solicitor (Vote)

Motion: I move that Resolution No. 2013-7 Providing for the Appointment of a Township Solicitor be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

8. Resolution No. 2013-8 Providing for the Appointment of a Township Engineer (Vote)

Motion: I move that Resolution No. 2013-8 Providing for the Appointment of a Township Engineer be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

9. Resolution No. 2013-9 Providing for the Appointment of a Township Planning Commission Attorney (Vote)

Motion: I move that Resolution No. 2013-9 Providing for the Appointment of a Township Planning Commission Attorney be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

10. Resolution No. 2013-10 Providing for the Appointment of a Township Zoning Hearing Board Attorney (Vote)

Motion: I move that Resolution No. 2013-10 Providing for the Appointment of a Township Zoning Hearing Board Attorney be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

11. Resolution No. 2013-11 Providing for the Appointment of a Township Building Inspector (Vote)

Motion: I move that Resolution No. 2013-11 Providing for the Appointment of a Township Building Inspector be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

12. Resolution No. 2013-12 Providing for the Appointment of a Township Auditor (Vote)

Motion: I move that Resolution No. 2013-12 Providing for the Appointment of a Township Auditor be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

13. Resolution No. 2013-13 Providing for the Appointment of a Township Emergency Management Coordinator (Vote)

Motion: I move that Resolution No. 2013-13 Providing for the Appointment of a Township Emergency Management Coordinator be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

14. Resolution No. 2013-14 Providing for the Appointment of a Township Tax Collector (Vote)

Motion: I move that Resolution No. 2013-14 Providing for the Appointment of a Township Tax Collector be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

15. Resolution No. 2013-15 Providing for the Appointment of a Township Sewerage Enforcement Officer And An Alternate Sewerage Enforcement Officer (Vote)

Motion: I move that Resolution No. 2013-15 Providing for the Appointment of a Township Sewerage Enforcement Officer and An Alternate Sewerage Enforcement Officer be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

16. Resolution No. 2013-16 Providing for the Reappointment of Robert Lawlor to the Hanover Township Zoning Hearing Board (Vote)

Motion: I move that Resolution No. 2013-16 Providing for the Reappointment of Robert Lawlor to the Hanover Township Zoning Hearing Board be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

17. Resolution No. 2013-17 Providing for the Reappointment of Joseph Kirk to the Hanover Township Recreation Commission (Vote)

Motion: I move that Resolution No. 2013-17 Providing for the Reappointment of Joseph Kirk to the Hanover Township Recreation Commission be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

18. Resolution No. 2013-18 Providing for the Reappointment of Janice Lathrop to the Catasauqua Library Board (Vote)

Motion: I move that Resolution No. 2013-18 Providing for the Reappointment of Janice Lathrop to the Catasauqua Library Board be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

19. Resolution No. 2013-19 Providing for the Reappointment of Howard J. Kutzler to the Hanover Township Board of Appeals (Vote)

Motion: I move that Resolution No. 2013-19 Providing for the Reappointment of Howard J. Kutzler to the Hanover Township Board of Appeals be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

20. Resolution No. 2013-20 Providing for the Reappointment of
A Lehigh County Tax Collection Committee
Voting Delegate (Vote)

Motion: I move that Resolution No. 2013-20 Providing for the
Reappointment of a Lehigh County Tax Collection Committee
Voting Delegate be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

21. Resolution No. 2013-21 A Resolution Adopting an Emergency
Operations Plan for Hanover Township
(Vote)

Motion: I move that Resolution No. 2013-21, A Resolution Adopting an
Emergency Operations Plan for Hanover Township be adopted
as presented.

Dreisbach, Kovacs: Moved and Seconded
Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

22. General discussion and overview for the Year 2013

No discussion was held at this time.

Adjournment:

The meeting was adjourned at 7:15 P.M.

Respectfully submitted,



Sandra A. Pudliner
Township Manager