

HANOVER TOWNSHIP, LEHIGH COUNTY
SPECIAL COUNCIL MEETING

November 26, 2012
4:00 P.M.

Present: Councilmen Atkinson, Dreisbach, Kovacs, Paulus, Woolley; Sandra A. Pudliner; Vicky Roth

Absent: 0

Attendance: 1

Approval of Minutes: November 19, 2012 Budget Meeting

Motion: I move we waive the reading of the Minutes of the November 19, 2012 Budget Meeting and accept same as presented.

Paulus, Atkinson: Moved and Seconded
Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

Courtesy of the Floor: None.

Old Business:

1. Public Hearing – Continuation of Proposed 2013 Operating, Capital Reserve, Liquid Fuels, Water and Sewer Budgets (Review and Discussion)

Chairman Paulus opened the Public Hearing relative to the Proposed 2013 Budgets. A discussion ensued with the Township's Maintenance Supervisor regarding the line item in the Highway Department Budget for the purchase of a Ford 450 with plow. Mr. Mouer provided the Board with additional material, however, after discussion; it was the consensus of the Board that Mr. Mouer secure a price for the Ford 350 including the body and that said price be given to the Board at their next Budget Meeting to be held on Wednesday, November 28, 2012 at 4:00 P.M.

At this point in the meeting a discussion ensued with the Township Manager relative to the Budget process. The Township Manager noted that it is important that the Board finalize the Budget within a week in order to meet necessary advertising requirements per the Township's Home Rule Charter. Mrs. Pudliner reviewed with the Board some of the changes made to the Budget to include a revision to the Expenditure portion of the Budget, in particular, the Department for Administration where an adjustment has been made to EIT/BPT/LST Tax Commission revising same from \$45,000 to \$44,055. Additionally, the Department for Municipal Building, in particular, the line item for Utilities was revised from \$25,000 to \$27,000. Also, the line item for Municipal Building: Loan Payback was revised from \$152,050 to

\$202,730. With respect to the Department for Miscellaneous, the Board reviewed said department but made no revisions.

At this point in the meeting, the Township Manager advised Council that it appears the projected surplus showing in the proposed Budget of \$350,000 will need to be downsized considerably. Berkheimer Associates, the Township Tax Collector, has indicated that the additional revenues the Township will receive for the remainder of the year are of such an insignificant amount that it will necessitate a revision to surplus funds. The Township Manager did note that if the Board would consider not funding a portion of the current year's funding for Future Roads an additional \$100,000 could be utilized toward surplus funds for next year. Council felt that the Township Manager should utilize the \$100,000 of unfunded monies from the Capital Program for Future Roads toward the surplus funds for the year 2013. Accordingly, surplus funds in the amount of \$350,000 were revised to the amount of \$225,000. The Board discussed with the Township Manager the need to balance the Budget which will most likely require a reduction in a Capital Program to do so. It was the consensus of the Board that if a reduction is necessary that the reduction be taken from the Capital Program for Future Road Construction Projects.

The Township Manager advised the Board that she would provide them with a revised Budget for their next meeting. As soon as the issue regarding the Ford truck is resolved, then the totally finalized Budget process can take place. There was discussion with respect to adoption of the Budget to be held on the same day as the Township's Building Dedication, namely December 12. It was noted that the Dedication would most likely be over around 2:00 P.M. and then the Board could conduct a meeting thereafter to adopt the Budget. The Board also scheduled an end-of-year bill payment meeting for December 27, 2012 at 4:00 P.M.

Chairman Paulus closed the Public Hearing at this time with the next Public Hearing to be held on Wednesday, November 28, 2012 at 4:00 P.M.

New Business: None.

Courtesy of Floor: None.

Adjournment:

The meeting was adjourned at 5:10 P.M.

Respectfully submitted)



Sandra A. Pudliner
Township Manager