

HANOVER TOWNSHIP, LEHIGH COUNTY  
SPECIAL COUNCIL MEETING

January 9, 2012  
7:30 P.M.

Present: Councilmen Atkinson, Dreisbach, Kovacs, Paulus, Woolley; J. Jackson Eaton, III, Esquire; Frederick W. Hay, P.E.; Sandra A. Pudliner; Vicky Roth

Absent: 0

Attendance: 1

Courtesy of the Floor: None.

Approval of Minutes: December 21, 2011 Regular Council Meeting  
December 28, 2011 Special Council Meeting

Motion: I move we waive the reading of the Minutes of the December 21, 2011 Regular Council Meeting and accept same as presented.

Paulus, Kovacs: Moved and Seconded  
Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

Motion: I move we waive the reading of the Minutes of the December 28, 2011 Special Council Meeting and accept same as presented.

Paulus, Kovacs: Moved and Seconded  
Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

Reports:

1. Sandra A. Pudliner  
Township Manager

The Township Manager offered no report at this time.

2. Frederick W. Hay, P.E.  
Township Engineer

1. The Township Engineer advised the Board that they have finally secured the invoice for the repair of the Irma Drive sinkholes. The invoices have been broken down per property owner. The Township Solicitor has been provided with a copy of same. The total for the sinkhole repairs is approximately \$62,000 which is broken down between the three property owners involved of approximately \$3,800 for the one property owner, \$25,000 plus for another property owner and \$33,000 plus for the final property owner, which is the end towne home. This figure does not include engineering or legal costs. The Township Engineer noted

that there was almost \$20,000 just for the concrete and that the contractor had to keep the concrete plant open one night. The Township Manager commented that the extensive costs will require the Township to utilize funds in two Capital project categories, namely, Catastrophe Fund and Miscellaneous Storm water.

The Township Attorney indicated that it is his intent to proceed in this matter. The properties involved would have a lien placed on the properties. The Township is of the opinion that responsibility lies with the City of Bethlehem. The Township will cooperate with the land owners and their attorney in going against the City. The Township will support them. Attorney Eaton noted that he is of the opinion that the property owners' attorney will pursue this matter very vigorously. Councilman Atkinson commented that if the City of Bethlehem is found liable, their insurance will pay for the damages and then the liens can be removed from the Township residents' properties. Councilman Dreisbach questioned whether sinkhole insurance would it have covered this occurrence and the Township Attorney indicated that he felt that was the case. There was discussion with respect to homeowners having an expert and that the Township has the name of an expert but has done nothing as of yet. Attorney Eaton felt it may be unnecessary to double up. The Township Attorney further noted that if the Township secures an expert those costs would have to be borne by the Township.

3. Township Attorney

J. Jackson Eaton, III, Esquire

1. The Township Attorney advised that he is still working on the Flood Plain Ordinance.
2. The Township Attorney advised that the Township Manager will be in touch with the new Airport Manager to set up a meeting for discussion in preparation of the Airport Hazard Ordinance.

Unfinished Business:

1. Bill No. 2011-20, An Ordinance Amending Chapter 7, Part 8 of the Statutory Code of Hanover Township to Require that Rapid Entry System Boxes Contain Elevator Fire Service Keys (Public Hearing)

Chairman Paulus opened the Public Hearing relative to Bill No. 2011-20. In resolution of this matter, the Board made the following Motion:

Motion: I move that Bill No. 2011-20, An Ordinance Amending Chapter 7, Part 8 of the Statutory Code of Hanover Township to Require that Rapid Entry System Boxes Contain Elevator Fire Service Keys be adopted as Ordinance No. 529.

Kovacs, Woolley: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus:

Aye

Unan.

New Business:

1. Resolution No. 2012-30, A Resolution Authorizing Electronic Access to Penn DOT Systems (Vote)

The Township Manager advised that for electronic filing of the Township's Liquid Fuels Report, Penn DOT requires both this Resolution and an Agreement to be executed by the municipality. In resolution of this matter, the Board made the following Motion:

Motion: I move that Resolution No. 2012-30, A Resolution Authorizing Electronic Access to Penn DOT Systems be adopted as presented.

Atkinson, Kovacs: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus:

Aye

Unan.

Adjournment:

The meeting was adjourned at 7:45 P.M.

Respectfully submitted,



Sandra A. Pudliner  
Township Manager

HANOVER TOWNSHIP, LEHIGH COUNTY  
SPECIAL COUNCIL MEETING

January 9, 2012  
7:00 P.M.

Present: Councilmen Atkinson, Dreisbach, Kovacs, Paulus, Woolley; Sandra A. Pudliner; Vicky Roth

Absent: J. Jackson Eaton, III, Esquire and Frederick W. Hay, P.E.

Attendance: 0

New Business:

At this point in the meeting the Township Manager advised the Board that there currently is no Chairman or Vice Chairman of the Hanover Township Council and requested nominations from the floor for Chairman of Council for the year 2012. In that regard, Councilman Kovacs nominated Councilman Paulus for the office of Chairman of the Hanover Township Council for the year 2012. His motion was seconded by Councilman Woolley. No further nominations were received. A motion was made as follows to close the nominations:

Motion: I move that we close nominations for Chairman of the Hanover Township Council for the year 2012.

Atkinson, Dreisbach: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

With respect to the election of a Vice Chairman of the Hanover Township Council nominations were taken from the floor at this time. Councilman Kovacs nominated Councilman Dreisbach for the position of Vice Chairman of the Hanover Township Council for the year 2012. His nomination was seconded by Councilman Atkinson. The following Motion was made to close the nominations:

Motion: I move that we close the nominations for the office of Vice Chairman of the Hanover Township Council for the year 2012.

Kovacs, Dreisbach: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

At this point in the meeting, the Board proceeded with the items listed under New Business.

New Business:

1. Resolution No. 2012 -1 Providing for the Election of a Chairman of the Hanover Township Council (Vote)

Motion: I move that Resolution No. 2012-1 Providing for the Election of Bruce E. Paulus as Chairman of the Hanover Township Council be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

2. Resolution No. 2012-2 Providing for the Election of a Vice Chairman of the Hanover Township Council (Vote)

Motion: I move that Resolution No. 2012-2 Providing for the Election of Frank M. Dreisbach, as Vice Chairman of the Hanover Township Council be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

At this point in the meeting, Vice Chairman Dreisbach thanked everyone on the Board for the nomination and for their support.

3. Resolution No. 2012-3 Designating Financial Institutions as Depository for Township Accounts (Vote)

Motion: I move that Resolution No. 2012-3 Designating Financial Institutions as Depository for Township Accounts be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

4. Resolution No. 2012-4 Establishing Council Meetings (Vote)

Motion: I move that Resolution No. 2012-4 Establishing Council Meetings be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

5. Resolution No. 2012-5                      Establishing Salary of Township Manager  
(Vote)

Motion: I move that Resolution No. 2012-5 Establishing Salary of  
Township Manager be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded  
Atkinson, Dreisbach, Kovacs, Woolley, Paulus:            Aye                      Unan.

6. Resolution No. 2012-6                      Providing for the Appointment of  
Berkheimer Associates as Tax Collector  
(Vote)

Motion: I move that Resolution No. 2012-6 Providing for the  
Appointment of Berkheimer Associates as Tax Collector be  
adopted as presented.

Dreisbach, Atkinson: Moved and Seconded  
Atkinson, Dreisbach, Kovacs, Woolley, Paulus:            Aye                      Unan.

7. Resolution No. 2012-7                      Providing for the Appointment of a  
Township Solicitor (Vote)

Motion: I move that Resolution No. 2012-7 Providing for the  
Appointment of a Township Solicitor be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded  
Atkinson, Dreisbach, Kovacs, Woolley, Paulus:            Aye                      Unan.

8. Resolution No. 2012-8                      Providing for the Appointment of a  
Township Engineer (Vote)

Motion: I move that Resolution No. 2012-8 Providing for the  
Appointment of a Township Engineer be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded  
Atkinson, Dreisbach, Kovacs, Woolley, Paulus:            Aye                      Unan.

9. Resolution No. 2012-9                      Providing for the Appointment of a  
Township Planning Commission Attorney  
(Vote)

Motion: I move that Resolution No. 2012-9 Providing for the  
Appointment of a Township Planning Commission Attorney be  
adopted as presented.

Dreisbach, Kovacs: Moved and Seconded  
Atkinson, Dreisbach, Kovacs, Woolley, Paulus:            Aye                      Unan.

10. Resolution No. 2012-10 Providing for the Appointment of a Township Zoning Hearing Board Attorney (Vote)

Motion: I move that Resolution No. 2012-10 Providing for the Appointment of a Township Zoning Hearing Board Attorney be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

11. Resolution No. 2012-11 Providing for the Appointment of a Township Building Inspector (Vote)

Motion: I move that Resolution No. 2012-11 Providing for the Appointment of a Township Building Inspector be adopted as presented.

Dreisbach, Atkinson: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

12. Resolution No. 2012-12 Providing for the Appointment of a Township Auditor (Vote)

Motion: I move that Resolution No. 2012-12 Providing for the Appointment of a Township Auditor be adopted as presented.

Dreisbach, Atkinson: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

13. Resolution No. 2012-13 Providing for the Appointment of a Township Emergency Management Coordinator (Vote)

Motion: I move that Resolution No. 2012-13 Providing for the Appointment of a Township Emergency Management Coordinator be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

14. Resolution No. 2012-14 Providing for the Appointment of a Township Tax Collector (Vote)

Motion: I move that Resolution No. 2012-14 Providing for the Appointment of a Township Tax Collector be adopted as presented.

Dreisbach, Woolley: Moved and Seconded  
Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

15. Resolution No. 2012-15 Providing for the Appointment of a Township Sewerage Enforcement Officer And An Alternate Sewerage Enforcement Officer (Vote)

Motion: I move that Resolution No. 2012-15 Providing for the Appointment of a Township Sewerage Enforcement Officer and An Alternate Sewerage Enforcement Officer be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded  
Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

16. Resolution No. 2012-16 Providing for the Reappointment of Leo Keim to the Hanover Township Planning Commission (Vote)

Motion: I move that Resolution No. 2012-16 Providing for the Reappointment of Leo Keim to the Hanover Township Planning Commission be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded  
Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

17. Resolution No. 2012-17 Providing for the Reappointment of Michele Bean to the Hanover Township Planning Commission (Vote)

Motion: I move that Resolution No. 2012-17 Providing for the Reappointment of Michele Bean to the Hanover Township Planning Commission be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded  
Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.



18. Resolution No. 2012-18 Providing for the Reappointment of Peter D'Ambrosio to the Hanover Township Planning Commission (Vote)

Motion: I move that Resolution No. 2012-18 Providing for the Reappointment of Peter D'Ambrosio to the Hanover Township Planning Commission be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

19. Resolution No. 2012-19 Providing for the Reappointment of Marcia D'Ambrosio to the Hanover Township Recreation Commission (Vote)

Motion: I move that Resolution No. 2012-19 Providing for the Reappointment of Marcia D'Ambrosio to the Hanover Township Recreation Commission be adopted as presented.

Dreisbach, Atkinson: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

20. Resolution No. 2012-20 Providing for the Reappointment of Priscilla Paulus to the Hanover Township Recreation Commission (Vote)

Motion: I move that Resolution No. 2012-20 Providing for the Reappointment of Patricia Paulus to the Hanover Township Recreation Commission be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

21. Resolution No. 2012-21 Providing for the Reappointment of Jean Rossi to the Hanover Township Recreation Commission (Vote)

Motion: I move that Resolution No. 2012-21, Providing for the Reappointment of Jean Rossi to the Hanover Township Recreation Commission be adopted as presented.

Dreisbach, Woolley: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

26. Resolution No. 2012-26 Providing for the Reappointment of a Lehigh County Tax Collection Committee Voting Delegate (Vote)

Motion: I move that Resolution No. 2012-26, Providing for the Reappointment of a Lehigh County Tax Collection Committee Voting Delegate be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

27. Resolution No. 2012-27 A Resolution Adopting an Emergency Operations Plan for Hanover Township (Vote)

Motion: I move that Resolution No. 2012-27, A Resolution Adopting an Emergency Operations Plan for Hanover Township be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

28. Resolution No. 2012-28 Providing for the Reappointment of Pamela Walsh to the Hanover Township Zoning Hearing Board (Vote)

With respect to this proposed Resolution, Vice Chairman Dreisbach noted that the Township has two people interested in an appointment to the Township's Zoning Hearing Board, the first of which is Pamela Walsh as noted in Resolution No. 2012-28. In resolution of this matter, the Board made the following motion:

Motion: I move that Resolution No. 2012-28, Providing for the Reappointment of Pamela Walsh to the Hanover Township Zoning Hearing Board, be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded

Atkinson, Dreisbach: Nay

Kovacs, Woolley, Paulus: Aye

29. Resolution No. 2012-28 Providing for the Appointment of Dean Hausman to the Hanover Township Zoning Hearing Board (Vote)

It should be noted that this Resolution has been voided as a result of the appointment of Pamela Walsh to the Zoning Hearing Board.

30. Resolution No. 2011-29 Providing for the Appointment of Pamela Walsh to the Hanover Township Personnel Board (Vote)

It should be noted that this Resolution has also been voided as a result of the Appointment of Pamela Walsh to the Hanover Township Zoning Hearing Board.

31. Resolution No. 2011-29 Providing for the Appointment of Dean Hausman to the Hanover Township Personnel Board (Vote)

Motion: I move that Resolution No. 2011-29, Providing for the Appointment of Dean Hausman to the Hanover Township Personnel Board be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

32. General discussion and overview for the Year 2012.

Chairman Paulus thanked the Board for their faith in him as Chairman for the year 2012. Chairman Paulus noted that 2012 should be interesting. He further noted that the Township did a good job for the residents over the year. The Township is still able to keep everything at status quo as same relates to no increase in millage, etc. even though the Township is constructing a new Municipal Building.

Adjournment:

The meeting was adjourned at 7:20 P.M.

Respectfully submitted,



Sandra A. Pudliner  
Township Manager