

HANOVER TOWNSHIP, LEHIGH COUNTY  
REGULAR COUNCIL MEETING

April 17, 2013  
7:30 P.M.

Present: Councilmen Atkinson, Dreisbach, Kovacs, Paulus, Woolley; J. Jackson Eaton, III, Esquire; Frederick W. Hay, P.E.; Sandra A. Pudliner; Vicky Roth

Absent: 0

Attendance: 3

Chairman Dreisbach asked all in attendance to observe a moment of silence in honor of the victims of the Boston Marathon Bombing.

Courtesy of the Floor: None.

Approval of Minutes: April 3, 2013 Regular Council Meeting

Motion: I move we waive the reading of the Minutes of the Regular Council Meeting of April 3, 2013 and accept same as presented.

Dreisbach, Woolley: Moved and Seconded

Atkinson, Kovacs, Paulus, Woolley, Dreisbach: Aye Unan.

Reports:

1. Sandra A. Pudliner  
Township Manager

1. The Township Manager advised the Board that she has provided them with a written Manager's Report.
2. The Township Manager advised the Board that she has provided them with a copy of a form titled Meeting Use Authorization which the Township Attorney and she had developed for signature by individuals utilizing the Municipal Building for meetings. The Township's Attorney felt that the Township should utilize the form to secure written confirmation from individuals utilizing the Municipal Building. The Board reviewed the form and found same acceptable.

Chairman Dreisbach commented that prior to the meeting the Board had held an open house for Township residents from 2:00 – 6:00 P.M. Chairman Dreisbach noted that those residents that did attend were shown the entire Municipal Building complex. The Township provided light refreshments. Staff was available to discuss issues with the residents.

Councilman Kovacs commented that the residents in attendance indicated they were happy with the way the Township is being run by the staff and elected officials.

2. Ryan M. Christman  
For Frederick W. Hay, P.E.  
Township Engineer

In the absence of the Township Engineer, Ryan Christman of Keystone Consulting Engineers was present at the meeting and offered the following report:

1. With respect to the Sanitary Sewer Replacement Project on Race Street, that project started on Monday. Mr. Christman noted that the project is moving along quickly and may be completed within the next two to four weeks.
  2. With respect to the redevelopment of the Davis Business Machines property, Council should be advised that there has been a presubmission to the Lehigh County Conservation District. It is the intent of the new developer to submit plans for land development to the Township in May of this year.
  3. With respect to the 2013 Road Program, Mr. Christman advised the Board that his office expects to have the Road Program out to bid in another week or so.
  4. Mr. Christman advised Council that with respect to the PPL project to bury the wires underground along Grove Road, that project will commence next week.
3. J. Jackson Eaton, III, Esquire  
Township Attorney

1. The Township Attorney advised that all his items are set forth on the Agenda and will be addressed at that time.
4. Maintenance Report (Written)
  5. Fire Company's Report. No report.
  6. Code Enforcement Officers' Reports (Written)
  7. Building Inspector's Report (Written)

Chairman Dreisbach acknowledged receipt of a written Maintenance Report, written Code Enforcement Officers' Reports and written Building Inspector's Report and same were noted for the record. No Fire Company Report was received at this time.

At this point in the meeting, the Township's Maintenance Supervisor, Jeff Mouer, was present at the meeting and a discussion ensued regarding outstanding issues. It was noted that there is a lapse of days reported in the Maintenance Report due to the fact that the Crew

Chief had been out ill during that period of time. Mr. Mouer advised the Board that the new utility truck was delivered Friday of last week and we have temporary tags at the present time. He noted that they will also secure a plow for the vehicle. Mr. Mouer advised that with respect to signage the numbers 2202 have been ordered for the Municipal Building.

With respect to the parks, Mr. Mouer advised that the crew is cutting grass, maintaining the ball field and getting the pavilions ready. Mr. Mouer indicated that since creating the parking lot in Chestnut Grove Park was approved, his crew will be taking down the fence around the existing street hockey court and will work with Fred and the contractor to get the parking lot area done. Mr. Mouer also indicated that they would proceed to get a water line for a fountain installed in Chestnut Grove Park. He also noted that with respect to Canal Park, there is a new fence being installed as a result of the accident which occurred on Dauphin Street and that the insurance is covering approximately one-third of the cost.

Mr. Mouer advised the Board that a water leak has been discovered in the new Municipal Building. He also noted that there had been an electronic glitch with the fire alarm. In the course of investigation, staff came across the water leak. It appears that it is in the pipes probably at the soldering point and is situated between the two bathrooms on the first floor. The wall may need to be opened and replaced with an access panel. Mr. Mouer noted that there was damage to the ceiling tiles in the file room which had been created in the basement of the building. He indicated that the damage did not affect the archived files. Mr. Mouer advised Council that the Township received a good response on behalf of the building contractor to resolve this problem and that time will tell who is responsible for the damage cost.

Vice Chairman Atkinson questioned Mr. Mouer as to the damage which was done to the northeast corner of the pavilion in Chestnut Grove Park. Mr. Mouer noted that the damage was caused by one of the subcontractors of Bracy, namely, Grand Prix Construction. Mr. Mouer also advised that Jim from Keystone is working with Grand Prix to resolve that matter.

8. Treasurer's Report (Written)

Motion: I move we accept the computer printouts dated April 16, 2013, for the General Fund Account, Capital Reserve Account, Escrow Account, Liquid Fuels Account, Sewer Account and Water Account subject to audit.

Dreisbach, Kovacs: Moved and Seconded

Atkinson, Kovacs, Paulus, Woolley, Dreisbach:

Aye

Unan.

Unfinished Business:

1. Bill No. 2013-05, An Ordinance Amending Provisions of Chapter 18, Part 8 of the Statutory Code of Hanover Township Regarding Portions of the Sanitary Sewer System Flowing to the Wastewater Treatment Plant of the Borough of Catasauqua to Conform

with Ordinances Relating to Waste Water Treatment Enacted by the Borough of Catasauqua (Public Hearing)

Chairman Dreisbach opened the Public Hearing relative to Bill No. 2013-05.

The Township Attorney advised the Board that as he had explained previously the Township is required to conform with ordinances relating to wastewater treatment enacted by the municipality which treats our sewerage. In this instance, the amendments were made by the Borough of Catasauqua. In resolution of this matter, the Board made the following motion:

Motion: I move that Bill No. 2013-05, An Ordinance Amending Provisions of Chapter 18, Part 8 of the Statutory Code of Hanover Township Regarding Portions of the Sanitary Sewer System Flowing to the Wastewater Treatment Plant of the Borough of Catasauqua to Conform with Ordinances Relating to Waste Water Treatment Enacted by the Borough of Catasauqua be adopted as Ordinance No. 545.

Atkinson, Kovacs: Moved and Seconded

Atkinson, Kovacs, Paulus, Woolley, Dreisbach:

Aye

Unan.

New Business:

1. Bill No. 2013-06, An Ordinance Amending Chapter 18, Section 18-1003 Deleting Residential Pool Drainage as an Exception to Prohibited Discharges to the Storm Sewer System (Introduce)

The Township Attorney explained that the purpose of Bill No. 2013-06 was to remove residential pool drainage as an exception to prohibited discharges to the Township's storm sewer system. Residential pool drainage would fall under state regulations. In that regard, the Township Attorney indicated that he would try to provide the Township with those regulations. Bill No. 2013-06 was introduced at this time with a Public Hearing on same to be held on Wednesday, May 1, 2013 at 7:30 P.M.

2. At this point in the meeting, Councilman Kovacs acknowledged the correspondence received from the City of Allentown's Mayor regarding the celebration of Armed Forces Week Salute to the Troops dinner which will be held on Friday, May 3, 2013 at the Palace in Allentown, Pennsylvania. Councilman Kovacs indicated if any Board members wish to attend they should advise Administration accordingly.

Payment of Bills:

Motion: I move Council authorize payment of Payroll (03/28/13), Payroll (04/11/13); Voucher Nos. 19405-19416 (Prepays), Voucher Nos. 19417-19460, from the General Fund Account in the amount of \$95,469.41; Voucher Nos. 101 from the Liquid Fuels Account in the amount of \$5,819.15; Voucher No. 4023-

4025 (Prepays), Voucher Nos. 4026-4038 from Capital Reserve in the amount of \$280,194.25; Voucher Nos. 3964-3965 from the Escrow Account in the amount of \$3,618.50; Voucher Nos. 3863-3868 from the Water Account in the amount of \$7,236.00; Voucher Nos. 4983-4984 (Prepaid), Voucher Nos. 4985-4997 from the Sewer Account in the amount of \$124,514.30 for a Grand Total Expenditure of \$517,686.17.

Dreisbach, Woolley: Moved and Seconded

Atkinson, Kovacs, Paulus, Woolley, Dreisbach:

Aye

Unan.

Courtesy of the Floor:

Councilman Kovacs noted that he had read the correspondence from the Township Attorney with respect to how Capital Appropriations can be utilized. He noted that monies set aside in the Capital Program for a specific purpose cannot be utilized for another similar purpose. Councilman Kovacs also congratulated the Township Attorney for successfully completing the Boston Marathon. Chairman Dreisbach also acknowledged the Township Attorney's achievement and indicated that the Township is grateful that he and his family are safe. Attorney Eaton thanked the Board for their kind words in support of himself and other individuals involved in the Boston Marathon.

Adjournment:

The meeting was adjourned at 8:00 P.M.

Respectfully submitted,



Sandra A. Pudliner  
Township Manager