

HANOVER TOWNSHIP, LEHIGH COUNTY
REGULAR COUNCIL MEETING

July 18, 2012
7:30 P.M.

Present: Councilmen Atkinson, Dreisbach, Kovacs, Paulus, Woolley; J. Jackson
Eaton, III, Esquire; Sandra A. Pudliner; Vicky Roth

Absent: Frederick W. Hay, P.E.

Attendance: 6

Courtesy of the Floor: None.

Approval of Minutes: June 20, 2012 Regular Council Meeting

Motion: I move we waive the reading of the Minutes of the June 20, 2012 Regular
Council Meeting and accept same as presented.

Paulus, Atkinson: Moved and Seconded

Atkinson, Kovacs, Woolley, Paulus: Aye

Dreisbach: Abstained

Reports:

1. Sandra A. Pudliner
Township Manager

1. The Township Manager advised the Board that she has provided them with a written Manager's Report dated July 12, 2012. With respect to said report there was a discussion with respect to the upcoming Lehigh County Association of Township Officials Summer Convention to be held on Friday, August 10, 2012 commencing at 9:00 A.M. at the Schnecksville Fire Company, Schnecksville, Pennsylvania. Councilman Kovacs indicated that he would attend. Councilman Woolley indicated he would have to check his schedule. No other Board members would attend.
2. There was further discussion regarding the Manager's Report item concerning two upcoming Zoning Hearing Board hearings, namely Appeal No. 2012-3, Ice River Springs, 734 Roble Rd., Allentown, PA 18109 and Appeal No. 2012-4, Airport Associates, L.P., Airport Center Shopping Center. The Board determined that the Township would take no position regarding these matters.
3. The Township Manager advised the Board that it will be necessary to schedule hearings on the Five Year Capital Program recently received by them. In that regard, the Board determined to meet on Monday, August 6 and again on Monday, August 13 at 4:00 P.M.

at the Township Municipal Building for the purpose of holding hearings on the proposed Five Year Capital Programs for the Years 2013 through 2017.

4. At this point in the meeting, there was a discussion relative to communication received from the Township's architect regarding the new Municipal Building construction project in which Kimmel Bogrette brought to the Board's attention several matters. With respect to Item No. 1, Technology in the Public Meeting Room and Conference Rooms, there was a discussion regarding different options and it was determined that the Board selected Option 2 which provided for a fixed screen and projector for the meeting room and a single portable smart board for use in conference room and elsewhere in the building.

With respect to Matter No. 2 noted as Protection of Materials, there was considerable discussion with respect to any further work in the Township garage area to include painting of the steel deck and steel beam/other components of the garage ceiling, as well as further painting of the plywood interior wall surface. The Board discussed the matter at length and received comments from the Township's Maintenance Supervisor who was present at the meeting, but the final determination was that no further work would be conducted in the garage area.

With respect to Matter No. 3, Scheduled and Liquidated Damages, it was determined that discussions regarding this matter would be held by way of Executive Session.

2. Frederick W. Hay, P.E.
Township Engineer

The Township Engineer was not in attendance at the meeting and accordingly no report was offered at this time.

3. J. Jackson Eaton, III, Esquire
Township Attorney

1. The Township Attorney advised that his items are Agenda items and will be addressed at that time.

4. Maintenance Report (Written)
5. Fire Company's Report (Written)
6. Code Enforcement Officers' Reports (Written)
7. Building Inspector's Report (Written)

Chairman Paulus acknowledged receipt of a written Maintenance Report, written Fire Company Report, written Code Enforcement Officers' Reports and written Building Inspector's Report and same were noted for the record.

With respect to the Maintenance Report, there was a discussion with the Township's Maintenance Supervisor, Jeff Mouer, who was in attendance at the meeting regarding the Troxell Street sign which had been hit and has been relocated on the big pole in the same area. There was also some discussion with respect to the Public Works Department's ongoing latest project with respect to trimming tree limbs overhanging in the Township's streets. There was also some discussion initiated by Councilman Kovacs as to whether or not Mr. Mouer should look into the cost of a water softener due to the fact that the water heater in the bathrooms at Canal Park needed to be replaced because of the hard water coming from the well. The Maintenance Supervisor indicated he would look into that matter.

There was a discussion regarding Adams Outdoor utilizing its last digital billboard placement along Route 22. It was noted by the Township Manager/Zoning Officer that this was the last approved digital billboard under the Ordinance.

Council also took note of an incident recorded in the Code Enforcement Officer's Report regarding walking a dog on the tennis court at Sherwood Park. It was noted that the park area is posted to indicate that such activity is prohibited.

8. Treasurer's Report (Written)

Motion: I move we accept the computer printouts dated July 17, 2012, for the General Fund Account, Capital Reserve Account, Escrow Account, Liquid Fuels Account, Sewer Account and Water Account subject to audit.

Paulus, Kovacs: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus:

Aye

Unan.

Unfinished Business: None.

New Business:

1. Bill No. 2012-04, An Ordinance to Initiate a Referendum for the Purpose of Amending Sections 803 and 804 of the Township Charter to Increase to \$18,500, the Amount of Certain Contracts and Purchases Subject to Competitive Bids, to Establish a Requirement to Solicit Multiple Price Quotes for Certain Contracts and Purchases in Excess of \$10,000 and to Provide for the Annual Adjustment of Such Amounts in Accordance With Changes in the Consumer Price Index (Introduce)

The Township Attorney advised the Board that he has prepared this proposed Ordinance for Council's consideration due to the deadline for the fall ballot. Attorney Eaton noted that the Township is Home Rule. The Township's provisions with respect to bidding are noted in the Township's Home Rule Charter. Generally, the Township has followed the same requirements as those of the state. The bidding amount currently is \$10,000 or more; however, by way of Act 84, the State has increased the bidding requirement limit to \$18,500. The Township Attorney noted

that in accordance with Act 84 the Ordinance he is proposing also in addition to raising the level to \$18,500 establishes for contracts and purchases which are exempt from competitive bidding, a system for receiving and recording multiple price quotes for any such contract or purchase in an amount in excess of \$10,000. Additionally, there is a provision that the new amount of \$18,500 shall be adjusted annually by an amount reflecting the change in the consumer price index. Council may adopt the CPI adjustment established and published by the Commonwealth of Pennsylvania which uses a base year of 2011 to adjust such amounts.

Council discussed the matter and determined that the proposed Ordinance which included provisions of Act 84 would be introduced. There were some minor amendments to same, noted by the Township Attorney, which corrections would be made prior to adoption. It should be noted for the record that Councilman Kovacs introduced Bill No. 2012-04 at this time along with the minor amendments to same. The Public Hearing will be held on Wednesday, August 1, 2012 at 7:30 P.M.

2. Resolution No. 2012-37, A Resolution Designating an Area of Compliance in Accordance with Section 109.9 of the Property Maintenance Code of Hanover Township (Vote)

In resolution of this matter, the Board made the following motion:

Motion: I move that Resolution No. 2012-37, A Resolution Designating an Area of Compliance in Accordance with Section 109.9 of the Property Maintenance Code of Hanover Township, be adopted as presented.

Dreisbach, Kovacs: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

Payment of Bills:

Motion: I move Council authorize payment of Payroll (6/28/2012), Payroll (7/6/12; Voucher Nos. 18832-18843 (Prepays), Voucher Nos. 18844-18888, from the General Fund Account in the amount of \$287,202.80; Voucher Nos. 92 from the Liquid Fuels Account in the amount of \$5,275.13; Voucher Nos. 3856-3858 (Prepays), Voucher Nos. 3859-3865 from Capital Reserve in the amount of \$729,342.27; Voucher Nos. 3882-3898 (Prepays), Voucher Nos. 3899-3901 from the Escrow Account in the amount of \$30,950.50; Voucher Nos. 3790-3791 (Prepays), Voucher Nos. 3792-3800 from the Water Account in the amount of \$55,447.33; Voucher Nos. 4875-4876 (Prepays), Voucher Nos. 4877-4887 from the Sewer Account in the amount of \$271,599.09 for a Grand Total Expenditure of \$1,379,817.12.

Paulus, Dreisbach: Moved and Seconded

Atkinson, Dreisbach, Kovacs, Woolley, Paulus: Aye Unan.

Courtesy of the Floor:

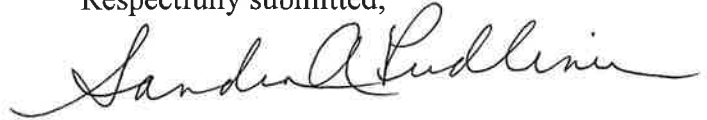
Councilman Kovacs commented that he noted that certain residents from Pennsylvania Avenue were in attendance and questioned the Township Attorney as to whether or not there is anything further regarding potential issues at that property location. The Township Attorney noted that there have been communications and that we are awaiting a reply to same.

Chairman Paulus noted that the Township would be going into Executive Session regarding potential litigation and would not be returning to the meeting with any decisions.

Adjournment:

The meeting was adjourned at 8:10 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sandra A. Pudliner". The signature is written in black ink and is positioned above the printed name and title.

Sandra A. Pudliner
Township Manager