

HANOVER TOWNSHIP, LEHIGH COUNTY
SPECIAL COUNCIL MEETING

July 21, 2020
3:00 P.M.

Present: Councilmen Paulus, Tocci, Woolley; J. Jackson Eaton, III, Esquire; Al Kortze, P.E.; Melissa A. Wehr; Josef A. Fragnito; Vicky Roth

Absent: Councilman Lawlor

Attendance: 0

Courtesy of the Floor: None.

New Business:

1. Public Hearing – Five-Year Capital Program 2021-2025 (Review and Discussion)

Mrs. Wehr presented the Five-Year Capital Program to the Board. Mrs. Wehr told Council that staff worked very hard on the Capital Budget. They did a lot of front and back checking on items and calculated and recalculated and put forth a lot of effort and time into this Program. Mrs. Wehr is proud of the Budget being presented today. The staff cleaned up the Budget. Council will notice compared to last year from 1984 to 2012, staff condensed it down to the last five years listed out. Mrs. Wehr told Council she will go program by program and if they have any questions, they should ask them as they move forward.

In the back of the packet, Council will see the chart including all the Programs, Appropriations, what is in current escrow and what is projected for each of the five years going forward to be appropriated into those Accounts.

Sinkholes Miscellaneous Storm Water Projects – currently the Township is at \$961,372 in escrow. For the year 2020, there was \$100,000 per year for MS4 related projects and expenses as well as \$375,000 to handle future anticipated stormwater programs. Staff kept basically the same format for this program and anticipate \$175,000 for the next five years into this Program as well. This was determined after speaking with Al Kortze, Township Engineer, and with Mr. Kortze's and Public Works Maintenance Supervisor, Josef Fragnito's knowledge and felt this was best for this particular Program. In 2021, Staff kept everything the same with anticipated MS4 related projects. Included in this will be the design for the swale project at the Army Corps Center on Postal Road and Marcon Blvd. Councilman Tocci noticed on the Expenditure History, it didn't look like the total expenditure added up. Mrs. Wehr said she will fix it.

Traffic Congestion Improvements – Staff consulted with Mr. Kortze. The Catasauqua Road Valley Plaza Shopping Center signal/pedestrian upgrade is being proposed in 2022-2025. The reason this was bumped back is because of the cost of it. Currently, this account has in escrow \$338,646. The estimate that Mr. Kortze put

together for this project alone is \$512,000. This is at today's estimate. Mrs. Wehr is planning on doing this somewhere between 2022-2023, perhaps 2023, because the Township would like to do the Catasauqua Road signal and pedestrian upgrades to coincide with other things. This will give the Township time with the expenditures with a proposal of \$150,000 for the next five years going into this account. This will put us up. Mrs. Wehr doesn't want to get the Township into a situation that we have something that we have an estimate on and then not have enough monies in escrow. Mrs. Wehr would like to have somewhat of a cushion there and not drain the account done to nothing. This is part of the main reason Staff is projecting these numbers, for later. In the meantime, as always, if there is some type of grant that Mrs. Wehr can apply for or something comes down the pike, she has reached out to the County as well as our representatives, Lisa Bascola's office and Jeanne McNeill's office, that if something comes along to keep Hanover Township, Lehigh County, in mind. Mrs. Wehr said Staff always has a watchful eye on not only this project but other projects that might be helpful for Hanover. Mr. Tocci said he recalls them discussing the Catasauqua Road Valley Plaza and about making improvements there. This is the first he recalls anything about an estimate of what it would cost. Mr. Tocci feels that it seems expensive if it's just a signal light and pedestrian crossing. Mr. Kortze said it was early last year that they put this estimate together because there were submissions of projects for the TIP Fund and this was one of them. Looking at it, what it amounts to is brand new mast arms and brand-new signal heads, because everything out there is fairly outdated. There would be new curbing in area where bus stops would be. There would be bus stops on both sides and then you have to put in pedestrian crossings. There would be new electric. There aren't other utilities. There would be work on the median. The one thing they had looked at was the possibility of putting in a wider island in the middle as kind of a refuge area. It's a fairly wide road to cross with only one pedestrian signal. Mr. Kortze said just the cost of the mast arms and signal alone is probably around \$300,000. The newer signals have the battery backup capability and not just connection for a generator. They are trying to get everything up to the 21st century. Also, because it's a PennDOT job, obviously will ramp up the cost looking at prevailing wages. Mr. Kortze said it does seem like quite a bit, but that is the going rate today. Mr. Tocci thanked Mr. Kortze for the explanation. He feels it needs to be done. He didn't recall seeing the dollar figure. Mr. Tocci asked if there was anything, they had in mind for long term other than this one project. Mrs. Wehr replied, not at this time, because the account only as \$338,000 in it and if the Township is proposing this project, which the estimate that Mr. Kortze stated was from the early part of last year, Mrs. Wehr only anticipates this going up. Mrs. Wehr thought this was the most priority project to get in this Program. This project will take it down pretty far once we get it back up to where it needs to be to do this project. Mrs. Wehr will look to add future projects into this account in future years. Councilman Woolley noticed a disabled person trying to cross over Catasauqua Road. He asked Mr. Kortze if the improvements will have sound there to assist the disabled. Mr. Kortze replied, yes, it would have to meet all standards, which he thinks would include sound. Mrs. Wehr mentioned that her daughters go to school to teach visually-impaired individuals how to cross roads. They took students down to Philadelphia and doing traffic crossing there. Mrs. Wehr said it would include sound since it would have to meet current ADA laws.

Future Road Construction Projects – Mrs. Wehr told Council she worked closely with Mr. Kortze and Mr. Fragnito on putting this project together. There was a projected three-year road program that Mr. Kortze was working on with Mrs. Wehr's predecessor. As Council knows, Troxell Street is currently being done. The Township has approximately \$1,200,000 coming out of their current escrow which totals \$2,500,000 in that account. It will drop it down significantly. Mrs. Wehr found out from Mr. Fragnito today that the Postal Road Municipal Garage Paving Project will be done this year. Initially, they thought they were not going to be able to get it done. This will be bid along with the Troxell Street project. Hopefully, the Township can get a better price and both projects will get done. Year 2021 originally was for Middle and Lower Postal Road cold in place recycle to be done. This was estimated at almost \$1,000,000. Mrs. Wehr decided to push this project back to 2022 because after they take monies out for Troxell Street and for Postal Rd., the account will be right about \$1,100,000. Mrs. Wehr didn't want to run the account down too far. If Council agrees with Mrs. Wehr's funding of these accounts, for next year's \$300,000, it will put the account up around \$1,500,000, which she feels comfortable with going into 2022 and doing the project even though the Township will have some anticipated cost increase due to inflation for that project. Hopefully, things will come back down. Mrs. Wehr said she would rather have that buffer than not have enough to have it done and then be in a position she would rather not put the Township in. Mrs. Wehr said as Council can see at the bottom of her page, the other projects are in there which include Catasauqua Road in 2023. Again, that coincides with the other project of the pedestrian crossing under Traffic Congestion Improvements to bring them together at the same time which makes more sense and proper planning. Chairman Paulus questioned Mr. Kortze about Postal Rd. The Township pushed that back already one year. Thankfully, we had an easy winter. Postal Road looks good to the eye. Councilman Lawlor said the longer they wait, the more they'll have to do. Mr. Paulus thinks it will be okay to go another year. Troxell Street is a bumpy mess and certainly needs to be addressed. Mr. Kortze said the worst case, they do have it specked for the cold in place recycling and the overlay. Three years ago, when they were looking at it as maybe just an overlay. It's at that point now and going into 2022, worse case is there might be a couple of areas where they would have to cut out the pavement and put in some new binder material before doing the cold in place. Mr. Kortze said this is purely speculating. Mr. Kortze said if they get to that point, they can hold it off until 2022 and maybe sometime next year they can walk the road and make an assessment so they can get the bids going in the wintertime and have it for early spring 2022. Mr. Paulus said they know they want to do it. We've been watching and waiting. Viewing it from this year, Mr. Paulus doesn't think one more year will kill it.

Catastrophe Fund – Mrs. Wehr said this was the easiest Program she had to do this year. Nothing was expended for the last five years. Mrs. Wehr is proposing to keep the \$25,000 per year for the next five years going into this Capital Program. Currently, the Township has \$408,340 in the escrow account for this fund. There are some funds that have been expended this year right around \$10,000 for COVID-19. When those funds come back from the Grants that were applied for, those monies will be going back into this fund. The Township is much better off than many municipalities that have expended way more than we did for COVID-19. This goes back to Staff and the procedures put in place and keep in place to keep everyone safe.

Bare in mind that this Staff is very conscious of COVID-19. Everyone has different opinions and thoughts on this matter, but we are coming through it well. Councilman Heimbecker asked Mrs. Wehr how much in expenses has the Township incurred. Mrs. Wehr replied that we are between \$9,000 and \$10,000. Mr. Heimbecker acknowledged that is way below the projected \$25,000. Mrs. Wehr said that with a catastrophe, even though COVID-19 was declared a catastrophe and an emergency, as Council knows, there can be many things that could go wrong that could fall under this Catastrophe account. Mrs. Wehr does not want to jeopardize the account without putting in at least that much in it. Mr. Heimbecker said he thinks its great if the Township gets something back, but the numbers they are running now are good.

Township Parks – Current monies in escrow in this account are \$524,334. Mrs. Wehr is proposing to keep \$150,000 in across the board. Mrs. Wehr realizes that her predecessor had a lower amount of \$75,000. One of the things that she has done in gearing the Recreation Commission and hold quarterly meetings to get their input in going over what projects they would like to see. There are some projects planned for 2020. The roofs over the pavilions and gazebos at Canal Park. Public Works will evaluate those for this year. Mr. Fragnito is actively looking at some other things for the parks that he and Mrs. Wehr felt would be good projects to come out of the Capital Program. As Council can see, the restroom facility for Sherwood Park is slated for 2021, the upgrading of picnic tables with the metal thermal plastic coating material which Council may have seen at other parks, looking to replace 12 of them, as well as upgrading the park benches to the same metal thermal plastic coating for 10 of them at Sherwood Park. At Canal Park, 15 tables of same material. The other project being proposed for 2021 at Chestnut Grove Park would be to resurface the basketball court. This comes to around \$165,000. The Township is looking forward to working with the Recreation Commission to help evaluate the parks and plan out for the future and map out the additions and things that need to be upgraded at the parks and normal wear and tear upkeep. Mr. Tocci asked Mrs. Wehr is having them meet quarterly partly why Mrs. Wehr mentioned that she took out \$30,000 for park study. Mr. Tocci said if the Recreation Commission is meeting quarterly, they would informally be doing that by recommending what they feel needs to be done at the parks. Mrs. Wehr replied, yes that was her intention and she felt that was something that they should be part of the plan. If they felt that was needed, Mrs. Wehr thought the Township should plan accordingly with that. She is not sure of the thought process before that and she will not speak ill of anyone and their thoughts, but with herself coming in and her understanding that the Recreation Board has not met for quite some time, she did not feel it was fair to them to put a project like this forward without doing the legwork up to that point. This way they can be part of it and plan accordingly and map it out for the next five years from that point. Mr. Tocci asked if it was a five- or seven-member board and are they aware of her plans to meet quarterly. Mrs. Wehr replied, yes, they are aware they are meeting quarterly. She spoke with them and will be putting together a schedule to meet on Thursdays to start 4:00 or 4:30 to see what everyone's schedule will come up. As soon as the schedule is put together, everyone on Council will be invited. Mr. Tocci asked if there is a potential for Council to do their part to help finish up the D&L Trail and the connecting piece. Does this come out of this budget? Mrs. Wehr said the D&L Trail is one of the projects she is working on. As Council knows, the proposed D&L Trail with construction at that certain point and they were coming in for the temporary

construction easement and the Township had the appraisal done on that. She is waiting for that appraisal to come back. With that, Mrs. Wehr has heard from other professionals in other municipalities that there are certain rules and regulations that go along with the D&L Trail of where you can pave and where you can't pave. Part of what Mrs. Wehr wants to do is to go back and find that out and get everything down to what we are allowed or not allowed to do as part of the D&L Trail in Hanover Township and then move forward with that as part of this plan. Mr. Tocci asked if any financial contribution on the Township's part would come from this budget. Mrs. Wehr said it could. Mr. Heimbecker asked Mrs. Wehr regarding replacing signs is it a legality issue or an aesthetic issue. Is there something wrong with them. Mrs. Wehr said she saw that but is not quite sure which signs those were. To the best of her knowledge, it was a simple upgrade. Mr. Fragnito said he believes it was for aesthetics. He recalls Jeff Mouer, the previous Public Works Supervisor, mentioning to him that basically where the major signs are, which Public Works made, he was looking for something more elaborate or professional. They are expensive. Mrs. Wehr said this is another expenditure that she would rather the Recreation Commission be part of the decision of what signs would be put up and what they are going to look like. It should not just be Staff, but also the Recreation Commission which is part of the community to be a part of the decision making. Mr. Woolley said it makes sense and that is why the Township has them. Mr. Heimbecker asked with the social unrest happening these days, are there plans to gate the parks? Mrs. Wehr said this was going to be a topic of discussion with the Recreation Commission. Mrs. Wehr said with closing the parks off, Public Works put barricades up at the entrance of the park. Mr. Heimbecker said using Sherwood Park as an example, if that park had a gate, when the officer goes through his last check, he could close and lock the gate, the Township would not have to worry about the car traffic. Mrs. Wehr said that is an option that can be explored with the Recreation Commission. Mr. Heimbecker said he would like to Mrs. Wehr get a price and see this happen. Mr. Heimbecker asked Mr. Fragnito if this would be a plow issue and Mr. Fragnito replied that it would not be an issue and he understands Mr. Heimbecker's concerns. It is a legitimate and valid concern. A discussion ensued. Mrs. Wehr said as she tells the residents when they call, when you see activities like that taking place, if you can get a picture and call Pennsylvania State Police. Mrs. Wehr said as part of the Parks Program, as Council is aware, we do have cameras at the parks. We can monitor the activities and have the ability to go back and view it, copy it and forward it on to the police. Mrs. Wehr did reach out with Council's concerns in the past to the police about sitting at that location. With COVID-19, as soon as we have the opportunity and businesses are open for visitors, Chairman Paulus and Mrs. Wehr will be visiting the Pennsylvania State Police so that she can introduce herself to their commander and reiterate the Township's concerns. Mr. Heimbecker said the Township's camera system is very dated. Last year Council looked at and refused putting new cameras in. Mr. Heimbecker thinks that this is something that Mrs. Wehr should explore and present to Council. Mr. Heimbecker said the pump stations have no camera protection, the new pole building has no camera protection, what is in the Municipal Building is very dated. They are analogue cameras. The last time there was a robbery at Red Roof Inn, the perpetrator went right through Sherwood Park and the pictures that were there were not helpful. Mrs. Wehr said the pictures she retrieved from Sherwood Park cameras for the baseball team who used the ballfield while park was closed were clear.

Unfortunately, she did not find out who they were, but she still has those pictures and she will find out who they were. Mr. Heimbecker asked Mrs. Wehr if there was any maintenance done on the existing camera system since she has been in office. Mrs. Wehr replied, yes there was maintenance done. Mr. Woolley asked Mrs. Wehr what updates were done on the cameras. Mr. Fragnito said there were upgrades on the system themselves. He is not sure exactly. They went off last year's allocations as part of the budget. Sherwood Park was upgraded and the old cameras will go down to Canal Park. The restrooms at Canal Park are in the process of being upgraded. And there will be another camera installed on the pavilion. Public Works moved one of the cameras from Postal Rd. facility to the other side where the new facility is. There will be cameras on all facilities except a few of the pump stations. Station 2 is the only station that has a camera. Mr. Fragnito agrees with Mr. Heimbecker that all the stations should have cameras. Mr. Fragnito said they will look into this for next year.

Pump Station Upgrades and Sewer Line Upgrades – This particular account has \$736,240 in escrow. Mrs. Wehr and Staff are proposing \$650,000 for the next five years into that account. For 2021, the Township is looking at upgrading the pump stations and sewer lines, which includes the sewer line at Allendale. Currently, and Mrs. Wehr thanked Mr. Kortze for his work and estimates that he put together, the estimate for this is \$1,000,000 and the Township does not have it in the Budget. Six hundred fifty thousand appropriated for next year and the next five years will bring it back up that the Township can perhaps get it done. Mr. Woolley asked Mrs. Wehr if this would include Willowbrook and the upgrade that has to be done out there. Mr. Kortze said it is not included in here. Mrs. Wehr said with the current balance of \$736,240, if we add the \$650,000 that will put the Township at about \$1,200,000, \$1,300,000 and it was approximately \$1,000,000 for the Allendale upgrade and hopefully that will be able to get done next year. Mr. Woolley asked when do we need to do Willowbrook. Mr. Kortze replied that they are working on getting the agreements finalized, the contractors in place and ready to go. They are waiting on some information from Rockefeller and then it's ready to get started. Mr. Woolley asked if there will be enough monies to do the job with what is in escrow. Mr. Kortze replied, yes. He said the Township's contribution is approximately \$34,000 looking at the latest estimate. Mr. Kortze said he said \$30,000 at the meeting, but it is roughly \$34,000.

Fire Apparatus – This program was one of the ones Staff spent the most time on going back through and making sure everything is okay and where we needed to be based on the vehicles and vehicle replacement that are proposed and the expectant life of those vehicles. Currently, in this program, we have \$913,658 in escrow. Mrs. Wehr is proposing to keep the \$243,295 for this program for the next five years because that will keep the Township in line with the appropriations when the Township has to spend to purchase the new vehicles. Of course, when the Township gets close to purchasing a new vehicle, Mrs. Wehr and Staff will be reevaluating if it is necessary to replace a given vehicle or if it can be held off. Mrs. Wehr said we are very fortunate here in Hanover with the vehicles that we have and we want to keep along that path.

Allentown Water System Improvements – This program has \$374,023 in escrow. Mrs. Wehr is proposing to keep the \$25,000 appropriated into this account over the next five years. Looking at this account, it will be used for maintenance and repairs for the Township present water lines and just keep it flowing. The Township doesn't have any projects or purchases coming forward for this Program. Mrs. Wehr and Staff feels that \$25,000 is appropriate to be expended into this Program for the next five years.

Public Works Vehicle Replacement Program – This Program has \$336,113 in escrow. Mrs. Wehr and Staff are proposing \$100,000 over the next five years appropriated into this account. In 2020, as Council knows, the Township purchased the new Mack Dump Truck, the Pickup Utility Truck and Mr. Fragnito has decided that the Township does not need shoulder mower and we will not be purchasing it. Mr. Fragnito said for the few times they use it; he feels that renting one would be a better option which would be a better use of Township funds. In the future, for 2021, we will be looking for a new utility vehicle, a Koboda tractor and a trailer that will come to approximately \$68,000. They put together some cost estimates. We did not go with the highest price and didn't go with the lowest price either. The Koboda tractor is a smaller tractor; and, as you know, small backhoe for areas where it's not accessible for the equipment that we have. The maintenance crew's time will be utilized much better and help them achieve the goal of getting into tight spaces that they normally wouldn't be able to get into, i.e. mulching, concrete benches, etc. Mostly at the parks. This piece of equipment won't rip up the grass like the other pieces of equipment because of the heavy weight of those tractors. The trailer would replace the Township's existing mower trailer and skid load trailer. It would be lightweight and easier for the maintenance crew to use and will go from two trailers down to one trailer. Mrs. Wehr thought this was a great addition to their fleet and to downsize without losing too much of anything. It would also be an all-aluminum trailer that they were looking for. Mr. Paulus asked if the Township would keep the backhoe they have and Mr. Fragnito replied, yes. Mr. Tocci asked if the shoulder mower is something that the Township presently has that is being retired. Mr. Fragnito replied that it is existing and is 12 years old or thereabouts. He said it's only used for roadside shoulders for the most part and has been less and less used since they hardly do that anymore. For example, the Irving Street hill, which is technically airport property, the Township can get away from doing that. Maintenance will continue to do it, but there are not many hours put on the existing shoulder mower. Mr. Fragnito does not think it is worth spending \$120,000 to replace it. He said at some point if it gets down to it and it is not cost effective to repair it, he would suggest renting one. He said they may use it a total of eight times a year.

Municipal Building Maintenance – Mrs. Wehr decided to add this new Program. Mrs. Wehr and Staff are proposing is to appropriate \$200,000 for the next five years into this Program. This Program will include upgrades to the HVAC system at the main building, to all Township buildings for roofs, etc. As Council knows and Mrs. Wehr recently found out, the Municipal Building was dedicated on 12/12/12. As Council knows, the building was built prior to 12/12/12. We are coming up on eight years on the dedication. A lot of these things will start to go. The life of HVAC systems is not what they were. Many years ago, depending on who you talked to, you would get different time frames on how long one would last. Instead of getting

behind the eight ball, Mrs. Wehr would like to get in front of it. Mrs. Wehr and Mr. Fragnito discussed the salt shed as well. Mr. Fragnito believes there was never a roof replacement on the salt shed as he recalls in the 30 years that he is with Hanover. This is just trying to put us ahead of the curve. This way when events do occur, the Township will have the money in escrow. These items can be very costly. They are items that if something should happen that the Township would have to replace something, i.e. if the HVAC system goes at the Township Building or something would happen with a roof like at the salt shed, Mrs. Wehr would rather be in front of it and this is the reason she wants to start this Program with \$200,000 in it and after five years it can be reevaluated to see where the Township is at and maybe dial it in a bit more. Mrs. Wehr would rather have the money there and be able to spend it when needed then to have to try and scramble to find it. Mr. Paulus said he likes the idea of looking ahead. Mrs. Wehr said to replace the HVAC system, and we had the HVAC people in since it's been hot and humid this summer. We found the start up of black mold on the back steps going down into the basement. The system cannot fully operate in the summertime with the climate control that is needed and for the basement as well for keeping records preserved as we are required to by state law of some of the Township records. This will take care of everything for if and when we get to that point that things have to be replaced. Since this is a new Program, Mr. Tocci stated there is no appropriation history. Mr. Tocci asked when these needs came up in the past, where was the money allocated from. Mrs. Wehr said she would have to refer that to Mr. Paulus and Mrs. Roth. She thinks that prior to 2012, they probably tried to budget in for those kind of things as best as they could. Part of that is this is the outcome. It got to be too costly to repair those things that the Township ended up with a new building. Again, eight or nine years into it, depending on who you talk to and depending how hard the system is being used and the climate throughout the year plays into how long it all lasts. Regarding the roofs, Mrs. Wehr believes that in the past they were put in the budget and tried to place it out. Mrs. Wehr thought this was more efficient to have an account to pull that from this way in the future it can be planned out. In the next year, Mrs. Wehr and Mr. Fragnito are planning to look at the salt shed to see how bad the roof really is and to get true cost estimates. Mr. Tocci feels it's a good idea to have this fund. He was just wondering where and how all these things were taken care of before. Mr. Heimbecker asked Mrs. Wehr if the Township currently has budget in place for mold remediation and testing of all the vents. There is a lot of air moving through the Municipal Building and for everyone's personal health. Mr. Fragnito said we do not. Mr. Heimbecker asked how old the building is. Mrs. Wehr said it is something that will be looked at and will come out of this fund. Mr. Heimbecker recalls when he, Mr. Paulus, Mr. Woolley and Mr. Wegfahrt walked through when Staff was having issues with the air conditioning, there was a lot of water. If that stands someplace for any length of time, there could be health issues. Mr. Heimbecker said he thinks it's an initiative Mrs. Wehr should push and she has the support of Council. Mrs. Wehr replied, absolutely, that can be done. A discussion ensued. Mr. Fragnito said the last time the HVAC people were in to work on the unit, it cost close to \$6,000 and he noted that the air handlers up in the ceiling are being discontinued. Mrs. Wehr said this is another reason why she and Staff started this fund because of issues like this. It's gets to the point where you are spending more to repair it than to replace it.

Mrs. Roth addressed the Board. She said as everyone is aware due to COVID-19 and stores and businesses not operating, this Capital Program that Council is going to adopt is very fluid. Next year some things may be able to be funded and some may not be able to be funded. Staff will have to look at it in the new year to see what kind of monies are coming in. Staff had a preliminary conversation with Berkheimer of which Mrs. Wehr can address.

Motion: I move that we accept the Five-Year Capital Program, the Appropriations and Receipts Schedule as reported by the Township Manager.

Heimbecker, Woolley: Moved and Seconded

Mrs. Wehr said some of the numbers may fluctuate. Berkheimer told her and Mrs. Roth that some of the businesses they thought would be hit are remaining leveled but then there are ones that they weren't expecting to take a drop. Mrs. Wehr said this is something that she and Staff will be watching very closely and will report back to Council as soon as they get those figures. Mr. Paulus said what Mrs. Roth is trying to tell Council is that the Township feels it in the pocket book due to COVID. She counts the monies as it comes in and it's less. The Township does need to watch what they are doing. This year is not like normal years. Mrs. Roth said the Township is doing very well for this year.

Mr. Heimbecker wanted a letter sent to police chiefs at Pennsylvania State Police, Colonial Regional, City of Bethlehem, City of Allentown, Catasauqua and North Catasauqua showing the Township's support. At this time, Mr. Heimbecker asked Mrs. Wehr to read the letter to all Board members before each member signing it. Mr. Tocci asked if this is a letter the Council would be sending or would it be adopted as a Resolution. Mrs. Wehr replied that it would be a letter. Mr. Tocci doesn't have a problem with that, but he thought they could consider a Resolution.

Mrs. Wehr said she would like to get a picture of Council and all the boards for the calendar. It is up to the Boards if they want a full group picture or individual pictures masked or unmasked outside. Mr. Tocci asked if they could wait until next meeting when Councilman Lawlor is present. Council and Staff decided the picture will be taken at the August 19, 2020 Council meeting.

Courtesy of Floor: None.

Adjournment:

The meeting was adjourned at 4:00 P.M.

Respectfully submitted,

Melissa A. Wehr
Township Manager