

HANOVER TOWNSHIP, LEHIGH COUNTY
REGULAR COUNCIL MEETING

April 21, 2021
7:30 P.M.

Present: Councilmen Heimbecker, Lawlor, Paulus, Tocci, Woolley; J. Jackson Eaton, III, Esquire; Al Kortze, P.E.; Melissa A. Wehr; Vicky Roth

Absent: 0

Attendance: 3

The Chairman of Council reported that at the last Council Meeting they held an Executive Session regarding a personnel matter and no action was taken.

Opening of Bids: Bid No. 2021-01 Allendale Swale Repair

The Township received one bid from Bi State Construction Co., Inc., 1500 Uhler Rd., Suite 102, Easton, PA 18064 at \$119,400.00 with a 10% Bond. A discussion ensued and a Motion was made.

Motion: I move the Township table the Award of this bid subject to the evaluation of the Township Engineer. This will be placed on the May 5, 2021 Agenda for final determination.

Paulus, Lawlor: Moved and Seconded
Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

Chairman of Council closed all bids.

Courtesy of the Floor:

The Emergency Management Coordinator gave an update on matters. He attended the Airport Disaster Drill, which is a bi-annual drill and a full-scale disaster drill. He was represented both with the Airport and Catasauqua Emergency Management Coordinator. They exchanged information and resources that each had. Covid is still very much in existence. Vaccinations are now available for everyone 18 years and older. At the beginning of the year, the Emergency Operations Plan was updated and has been distributed. His goal for this year is as he receives more information, he will keep expanding on the Plan.

Approval of Minutes: April 7, 2021 Regular Council Meeting

Motion: I move we approve the Minutes of the April 7, 2021 Regular Council Meeting and accept same as presented.

Paulus, Woolley: Moved and Seconded
Heimbecker, Lawlor, Woolley, Paulus: Aye

Tocci:

Nay

Reports:

1. Melissa A. Wehr
Township Manager

1. As the Emergency Management Coordinator stated, the County extended their Declaration of Emergency Disaster until August 13, 2021. The Township Manager has been extending it weekly as well and a copy is in Council's packets.

2. There is some reading material in Council's packets for their review. One is on Housing Sales and Rental Data for the years 2019 and 2020 and the other is on Jobs and Housing at Risk, A Covid-19 Pandemic Assessment. Both were provided by the Lehigh Valley Planning Commission. The River Central website is very useful for information regarding facts on housing data, etc.

3. The Township Clerk handed out Councilmember's PSATS membership cards. The Township Manager addressed the two council members that signed up for their virtual webinars which have started this week in place of their annual Convention in Hershey. The councilmembers need to log into their website and pick the webinars they wish to participate in.

4. Last evening the Planning Commission met. There were four items on the Agenda, which included Guardian Storage, 1890 Airport Rd.; A. Duie Pyle Warehouse, 450 Lloyd St.; and Lot Consolidation and Land Development Plan for 1960 Weaversville Rd. Council will be seeing these land development plans in the near future.

5. Township Staff has been receiving a lot of phone calls regarding the Township park pavilion rentals. At this time, the parks are closed to the public. The Township Manager did an analysis of most of the municipalities surrounding us. Most of them are open and accepting reservations. The Township Manager and Public Works Supervisor had a discussion and would like to reopen the parks as of May 1 if the Council agrees. A discussion ensued. Everyone was in agreement to reopening the parks and pavilion rentals as of May 1, 2021. It will be posted on website on all social media.

6. The Township Manager stated that on Sunday, the Public Works Supervisor will start his 31st year here at Hanover Township, the Township Clerk started her 33rd year on April 15th and the Public Works Crew Chief is here 24 years. Longevity is on the side of employees at the Township. To date, all the Public Works staff have their CDL licenses. The Township Manager and Council thanked the employees for their service.

A councilmember questioned the status of the 710 Lloyd Street construction. To date, the Township has not received their building permit applications. The councilmember also questioned the status of Evercore. The Township has not received any further contact from Evercore to date.

2. Al Kortze, P.E.
Township Engineer

1. The Township Engineer advised the Board that the specifications for Middle and Lower Postal Road are complete. He is seeking authorization from Council to advertise for that bid.

Motion: Council gives authorization to the Township Engineer to advertise for the Middle and Lower Postal Road reconstruction.

Heimbecker, Woolley: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus:

Aye

Unan.

2. The Taft Street Sanitary Sewer repair is complete which includes the temporary paving. The goal is to do a mill and overlay in the entire area where there have been patches, etc. after it sits for a few weeks to a month to see if there is any settlement.

3. Regarding the Willowbrook Road paving. They are finishing up the widening and doing a wheel-load test on the subgrade. Their plan is to once they get the widening area up to the Township's satisfaction, their plan is to mill the entire stretch of Willowbrook Road that they need to overlay followed by the final paving. They are looking to finish by end of May.

3. J. Jackson Eaton, III, Esquire
Township Attorney

1. Following up on the Township Engineer's comments on the Willowbrook Road paving; at the last meeting, the Minutes indicated there was an anticipated meeting with himself and the Attorney for Rockefeller with regard to the outstanding legal issues. The meeting was pushed off due to his delayed return from vacation. They will be meeting tomorrow morning. Township Attorney does not anticipate any problems going over the checklist of what needs to be done. He will contact PennDOT to make sure they are on board in order to make the turnover to them.

A councilmember asked since we started on the new lot that is in our Township adjacent to the one in East Allen Township on the west side of the road, how do we protect the surface of Willowbrook Rd. since it is being turned over to PennDOT. The Township Engineer replied that if it's turned over to PennDOT, it will be their road and their responsibility as they are aware of the activities going on in that area.

4. Maintenance (Written)

The Public Works Supervisor said he would discuss his items under Storm Water Issues.

5. Storm Water Issues

1. The Public Works Supervisor said they started with some of their best management practices in April, which includes the street sweeping program. It will

continue through November 1, 2021. He met with a representative of Keystone Consulting. They will be conducting some inspections on the stormwater system this spring, which includes checking in storm water basins and outfalls. There was an illicit discharge with a fuel spill on Postal Road on March 8, 2021. It was a vehicle accident that discharged 20-30 gallons of fuel spilled onto the edge of the roadway. The Fire Department did their best to maintain it. Because of the illicit discharge, they will have to remediate the ground that was saturated with the fuel. The Township Manager notified the one driver of the vehicle that they will be receiving an invoice for spill and will proceed with the insurance and hopefully get reimbursed.

2. The Public Works Supervisor and Township Manager are in preliminary conversations regarding the development of a temporary salt storage containment ordinance. A discussion ensued.
3. The Public Works Supervisor reported on projects outstanding. The Allendale Swale Repair was on the radar for this year to be repaired. Status has been put on hold until the Township Engineer reviews the bids. The vegetation swale at the Salt dome is planned to be put in place this year. It is in the beginning of the design stage with Keystone Consulting.
4. There was a discussion regarding the upgrading the Marine Corps. Swale. There is a delay. The Township Engineer commented that it took awhile to get in contact with someone from the facility. The Township Attorney's office was successful in making contact with them. That person came back with a list of requirements they need. The Township Engineer's office is in the process of addressing those items. He did not know the timeline of construction, but feels they are making progress with the military thanks to the Township Attorney's office.

A Councilmember asked the Public Works Director what the status was with regard to the improvements at Catasauqua Road and Valley Plaza Shopping Center, specifically regarding the crosswalks, bus stops, etc. The Township Manager replied that they applied for a grant with the assistance of the Township Engineer's office for that work and waiting to hear back from them. The grant monies would be very helpful in the funding of this project.

6. Fire Company (Written)
7. Code Enforcement (Written)

A Councilmember asked how the newest Code Enforcement Officer is enjoying his job and the Township Manager replied that he is very much enjoying it.

8. Treasurer's (Written)

Motion: I move we accept the computer printouts dated April 21, 2021, for the General Fund Account, Capital Reserve Account, Escrow Account, Liquid Fuels Account, Sewer Account and Water Account subject to audit.

Paulus, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

9. Building Inspector (Written)

Unfinished Business: None.

New Business:

1. Bill No. 2021-04, An Ordinance Amending Chapter 15, Part 4, Section 402 of the Statutory Code of Hanover Township by Adding Hayden Circle to Parking Prohibited at all Times at Certain Locations (Public Hearing)

The Chairman opened the Public Hearing. A discussion ensued. The Chairman closed the Public Hearing.

Motion: I move we accept Bill No. 2021-04, An Ordinance Amending Chapter 15, Part 4, Section 402 of the Statutory Code of Hanover Township by Adding Hayden Circle to Parking Prohibited at all Times at Certain Locations as Ordinance No. 361.

Heimbecker, Woolley: Moved and Seconded
Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

2. Resolution No. 2021-28, A Resolution Setting Aside May 2, 2021 as State Police Day in Hanover Township, Lehigh County (Vote)

Motion: I move to adopt Resolution No. 2021-28, A Resolution Setting Aside May 2, 2021 as State Police Day in Hanover Township, Lehigh County as presented.

Heimbecker, Lawlor: Moved and Seconded
Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

Payment of Bills:

Motion: I move Council authorize payment of Payroll (03/19/2021), Payroll (04/02/2021), Payroll (04/16/2021); Voucher Nos. 25733-25743 (Prepays), Voucher Nos. 25744-25800 from the General Fund Account in the amount of \$390,859.53; Voucher Nos. 190 from the Liquid Fuels Account in the amount of \$5,447.62; Voucher No. 4550-4553 from Capital Reserve in the amount of \$12,913.21; Voucher Nos. 5011-5012 (Prepays), Voucher No. 5013 from the Escrow Account in the amount of \$54701.91; Voucher Nos. 4432-4440 from the Water Account in the amount of \$68,353.96; Voucher Nos. 5998-6001 (Prepays), Voucher 6002-6013 from the Sewer Account in the amount of \$381,315.07 for a Grand Total Expenditure of \$913,591.30.

Paulus, Woolley: Moved and Seconded
Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

Courtesy of the Floor:

Adjournment:

The meeting was adjourned at 8:20 P.M.

Respectfully submitted,

Melissa A. Wehr
Township Manager