

HANOVER TOWNSHIP
SPECIAL COUNCIL MEETING BY VIDEO CONFERENCE
MAY 20, 2020

Pledge of Allegiance

Statement by Council Chairman Bruce Paulus

Chairman Paulus opened the meeting with the following statement:
Good afternoon and welcome to the special videoconference public meeting of the Hanover Township Council. Because of the restrictions and recommendations with regard to public gatherings established by Governor Wolf to protect the health and welfare of all Pennsylvania citizens during this coronavirus pandemic, the Council is conducting this meeting by a video teleconference which we believe satisfies in substance and intent the purposes of the Sunshine Act.

Before we begin, I would like to explain how this meeting will work. We hope you find it very similar to how it would be conducted as a regular meeting, complete with the opportunity for public participation.

Council will proceed to consider matters as set forth on the agenda.

We will begin as we always do with Courtesy of the Floor. That is for public questions or comments relating to any Township matter about which you may wish to address Council. For matters which are listed on the meeting agenda, we request you hold your comments or questions until that time. And there will be another Courtesy of the Floor period at the end of the meeting.

If you wish to make a comment during Courtesy of the Floor or at any other topic on the agenda, please call the dial-in number which is **508-924-2880**. I will give that number again in a moment. The Township Manager will answer and screen the calls to determine the caller's name and subject of the call, to make certain you are put through to Council at the proper point in the agenda. When that happens, please state your name and address so Council and the public know who is speaking. The system is capable of accepting and putting on hold multiple calls to this number at the same time, so you should not run into any busy signals.

Before any vote on a matter, I will invite public comment on the subject and the Township Manager will open the calls waiting to speak on that subject, one at a time. All Councilmembers and the public will be able to hear the comments made or questions asked, just as in a normal meeting.

The same rules of decorum apply to calls as they would to statements or questions at a regular Township Meeting. They must be respectful. No statements which imply discrimination of race, creed, color, gender or disability or any obscene language or attacks on the character of any individual will be tolerated. Any such calls will be terminated at the discretion of the chairman, that's me.

This is new to all of us, so we hope you will be patient if we encounter any glitches along the way. Once again, the call-in number is **508-924-2880**.

Present: Councilmen Heimbecker, Lawlor, Paulus, Tocci, Woolley; J. Jackson Eaton, III, Esquire; Al Kortze, P.E.; Melissa A. Wehr; Vicky Roth

Absent: 0

Attendance: Rick Roseberry, Maser Consulting; Paul Cmil, Catasauqua Press; Noah, KRE; Tim Miller; Keystone Consulting Engineers, Josef Fragnito, Public Works Supervisor; Pina Romano, Administrative Assistant

Courtesy of the Floor:

Noah addressed the Board and thanked them for taking the time to listen to his concerns. It's been a couple of months since they made their last proposal for the potential development of Lot 3 at the American Patriot Parkway. He has spoken to Melissa Wehr, Township Manager, on a couple of occasions. He is before the Board today, since things in the state have begun to reopen, they are starting to circle back on projects that were in their infancy and in the hopes that they can kick start conversations and progress now that things are looking up even though they are not operating normal as of yet, clearly as indicated by this conference call today. His hope today was to come back and discuss one major issue which he is seeking direction from Council if not at this meeting, hopefully by the next meeting when Council has had time to deliberate. Noah gave a brief description of their proposal which consists development Lot 3 of Patriot Equities campus which consists of just under 300 luxury apartment units in seven buildings. The benefits of this project was 1) to provide critical amenities for the campus for St. Luke's and ensure the long-term viability of keeping St. Luke's where they are because they know they have options and provide a nice amenity for the town as well, 2) that they would utilize the infrastructure at American Parkway campus which was built out to accommodate a lot more square footage than what has been built at that site, 3) this project would keep wallets in the Township 24/7. It would create a place for luxury apartments that the Township does not have a large supply of and it would keep workers in the Township and spending their money in the Township, and lastly, it would diversify the Township's tax base. The Township has done very well on the back of its retail and commercial tenancy and of course with the International Airport. But, times like this show that having the diverse tax base and one that might not be as affected by shutdowns like this, could potentially be a benefit. They would like at this time to ask the Council's consideration in working with them to work one critical element to the project if this is a project that Council would like to continue to entertain. If it is, they would like to work on the Sewer exclusively. They have come to a point on their diligence on the side of the planning where they thought they had some momentum with Council on this but the big concerns were to get a

handle on the sanitary sewer. The Township has approximately 140,000 gallon per day of capacity at the Allentown Treatment Plan which is now run by Lehigh County Authority. 80,000 gallons of that goes to the American Patriots Parkway campus but a significant amount of that is being used by its current headquarters. Some has been granted to KRE as a potential purchase of Lot 3 and the remainder would be there for Lot 2. They are aware that the Township is using the majority of its capacity and so doesn't have sufficient capacity on its own to make up the difference that they would need for their project; and, furthermore, that when the Township has gone to Allentown and LCA on recent projects, Allentown and LCA has said no they are not going to grant additional capacity for additional projects and rather they are going to use that capacity reservation for themselves. This has put this potential in a bind and they understand and put the Township in somewhat of a bind in other projects as well. What they respectfully ask is that the Council continue to be somewhat amenable to this project and that they work with them in preparing a sewer module for the project. Their project needs about 70,000 to 75,000 gallons per day. Their goal here is that the Township consider allocating a certain portion of its remaining capacity to this project, but then they go to DEP with a sewer planning module that contemplates a packaged sewer plant for a portion of their apartment project. They think this has two big benefits. One, this would decrease the amount of sewer that they would be requesting from the Township's allocation which they know is limited and two, they believe since the project is in a sewer service area DEP is likely to bring Allentown and LCA to the table to understand better why a potential project would be coming in with a sewer planning module for a packaged sewer plant versus LCA and Allentown granting additional capacity to a project. They believe this dialogue would not only benefit the project in terms of sewer allocation from Allentown and LCA but might also benefit the Township more broadly in its conversations with the treatment plant about future capacity. They know that the Township in its five-year plans as Allentown and LCA are going through their Act 537 renewal here under court mandate, they know that the Township has included the capacity for their project in its future needs. It's certainly not a commitment to make the project go forward, but they appreciate this and the consideration to include that gallonage in its future needs. They feel that applying for a DEP sewer module here, they might be able to bring the conversation to a head for the benefit of this project, no doubt, but also for the benefit of the Township. They are asking Council to give consideration who would need to sign the sewer planning module and to give the go ahead to its staff to sign it and then KRE would take on the responsibility required to do the work and submit it and keep the Township abreast of its progress and hopefully bring DEP, Allentown and LCA to the table for a successful resolution not just for this project but for the Township as well. Mr. Paulus thanked Noah for his presentation.

Motion: I move we waive the reading of the Minutes of the April 15, 2020 Special Regular Council Meeting and accept same as presented.

Paulus, Heimbecker: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus:

Aye

Unan.

Reports:

1. Melissa A. Wehr
Township Manager

1. Mrs. Wehr reported to Council that the Township is still in COVID-19 time. The Township Building still remains closed to visitors. Only Township personnel allowed in building. All parks and playgrounds remain closed. The Declaration of Disaster Emergency has been extended seven days from today's date, May 20, 2020 and effective until May 27 of next week.

2. Mrs. Wehr advised Council that the Township had a PMRS audit. There were two minor issues that are being corrected and addressed. The audit is complete. The Liquid Fuels Audit is also complete. The State Police Audit has also been completed. The Annual 2019 Annual Audit and Financial Reports were submitted, reviewed and are now being proofed with the Auditor regarding some minor field work to complete as soon as he can.

3. Mrs. Wehr reported that the Township donations went out earlier this year and the Township received several thank you correspondence including from the State Police Troop M Camp Cadet, Tower Health and Meals on Wheels. The correspondence is in Council's packets for their review.

4. Mrs. Wehr reached out and contacted the appraiser for the D&L swale for the temporary construction easement. Hanover Township was one of the few municipalities that wanted to be present. Mrs. Wehr said they are in the final stages of securing the date and time for this. Mrs. Wehr will keep the Council apprised as to when this will be.

5. Mrs. Wehr reported on the Airport Road construction will continue through January, 2022.

6. Mrs. Wehr told Council that all the Township computers have been upgraded to the Windows 10. The server upgrade as well as the backup system will be installed within the next week or so. This will allow personnel to update the utilities program to the most current version. The Township was several versions behind and it was causing some problems with some of the reports that Vicky Roth, Township Clerk and Josef Fragnito, Public Works Supervisor had to do.

7. Mrs. Wehr had a meeting last week with Lehigh-Northampton Airport Authority regarding their upcoming expansion for their security checkpoint connector improvement. It's a great project that should be coming soon and the Township looks forward to working with them on the project.

8. Mrs. Wehr said Al Kortze, the Township Engineer, has been in contact with Maser Consultant who is on the Agenda today. Nor-Bath trail bridge replacement project is coming up and they reached out to Hanover Township because of the road detours that are going to result in this project. Mr. Kortze is handling and taking care of this.

9. Mrs. Wehr said staff has been keeping a close eye on all the financials. With that being said because of the sale of some of our larger properties, the Township is doing extremely well in the deed transfers which will help shortfalls in other areas.

10. Mrs. Wehr reported that the Hanover Township Planning Commission met last evening regarding the Interim Act 537.

11. Unfortunately, Chris Spadaccia, Emergency Management, was unable to attend this meeting but he continues to monitor COVID-19 situation in the county and is keeping in contact with Mrs. Wehr with any updates and updating the SIT Rep and reporting them to Council. If Council has any questions or concerns, Mrs. Wehr will relay them to Mr. Spadaccia and report back to them.

12. Mrs. Wehr told Council that the preliminary work for the Capital Program Budget has begun. Council will receive the Capital Program by the end of next month.

13. Mrs. Wehr reported that the Township is halfway with the collection of their real estate taxes for the year. In that regard, some municipalities have delayed the discount period which normally ends May 31. Mrs. Wehr asked Council if they would be interested in extending the Township's discount period. Additionally, some municipalities have also extended their EIT and BPT filings. The Township staff recommendation is to not extend those deadlines. Ultimately, it is Council's decision to do so or not. Mr. Paulus said he and Council will go with the Township staff's recommendation to not extend the discount period. Mrs. Wehr said Council would need to make a motion. Jackson Eaton, Township Attorney, said since Council decided not to extend the discount periods, they don't have to make a motion.

14. Mrs. Wehr said Council will find a letter from Grant Township in Indiana County and the Pennsylvania Community Rights Network. Grant Township was approached for a radioactive frack waste injection well in their community and despite the residents' objection as well as the Township, there was a lawsuit filed with the Pennsylvania DEP. After a few weeks of this, the DEP revoked the court's decision and rescinded the permit for the injection well in Grant Township, Indiana County. As a result, they quoted the law that the local government had and a constitutional amendment was introduced into the Pennsylvania House in 2019 and that's House

Bill No. 1813. Included with the letter in Council's packets is a card to request more information on it. If Council agrees, Mrs. Wehr can mail the card back to see what information they have and if Council chooses not to return the card, she will ignore the postcard. Councilman Woolley thought it would be a good idea to get more information. Mrs. Wehr said she will return the card and forward the information onto Council when she receives it.

Councilman Woolley said about two or three years ago he had asked about the donation the Township makes to Tower Health. He wants to know why the Township makes a donation to them since serve southeast Pennsylvania which is the Reading, Exeter area. He feels the Township would be better donating to someone local that benefits our residents. Mrs. Wehr said she will look into this matter further and report back to Council at its next meeting. Mr. Eaton said Mr. Woolley's point is well taken. Mr. Woolley's justification for a contribution benefitting the Township is that the beneficiary is providing some benefit or service to community citizens. For someone to be completely out of the area is unusual. On this topic, Mr. Paulus had a phone call from the president of the Senior Citizens of Lehigh County thanking the Township for their donation.

Mr. Tocci asked if the representative from KRE group was still present. No one responded. Mr. Tocci said that he assumes that Mr. Paulus will at some point let the Board know when they can have discussions about their presentation today. Mr. Tocci asked if there is still the option for the Board to tour the property as was offered awhile back. Mr. Tocci said he hadn't heard if this was still happening or put off down the road. Mr. Paulus said it certainly was put off due to COVID-19. Mr. Paulus said maybe eventually the Board will take a tour, but for now since there are no group gatherings, they will not be taking a tour. Time will tell. Mr. Tocci said he hears what Mr. Paulus is saying, but he understands at the most it would be three to five people touring the property. Mr. Tocci wanted it noted that he is interested in the near future to tour the property. He feels it would help to have an idea especially if Council will be considering what Noah brought up regarding the sewer module. At this time, Noah said he was still online and Council should let him know when it is appropriate for him to speak. Mr. Paulus said he could speak now. Noah addressed Mr. Tocci and said they would be open to a tour which would be outside and they will leave it to the discretion of the Council as to when and how they would like to conduct the tour. Noah will be happy to meet Council on the property whenever they deem appropriate. Mr. Tocci said he feels if they keep social distance and wear their masks it can be accomplished. Mr. Tocci thanked Noah for keeping that offer still available.

2. Al Kortze, P.E.
Township Engineer

1. Al Kortze, Township Engineer said that at the last meeting they were authorized to start putting together the design and specifications for the Allendale swale, which they have underway. Mrs. Wehr had asked Mr. Kortze to provide her with an

estimated cost of what the project would involve. They came up with a number back in January of approximately \$35,000 for the repair work. The reason it appears so high is that underneath the sod there was a permanent channel lining that was placed below that and some of that was damaged along with some of the sod. Most of the cost associated with this project is to fix the channel lining as best as possible and resodding those damaged areas. Mr. Kortze said once they have all of the specs and everything together, he will provide them to Mrs. Wehr for her last review and any comments and then it can be placed on Penn bid.

2. Regarding the Allendale Sanitary Sewer project, it is all finished. Keystone is coordinating a few items with the Allendale management company. There is a portion of the project which they will pay for that Keystone has listed as an alternate bid item. They are waiting for the go ahead and then they will advertise on the alternate bid item. This will also include close to a 1,000 feet of slip lining which is they won't be digging up the old line, which some of the old line runs underneath trees and patios and things of that nature. They televised everything but thought those lines could stay in and what they do is put in a liner through the pipe which creates a water-type feel and will add some long life to the pipes without having to dig them up and create more of a nuisance out there than they are already doing.

3. Mr. Kortze reported on the Troxell Street Neighborhood Curbing Project. The contractor started back up. He completed his work at Sherwood Park. He is now working into the neighborhood. Mr. Kortze said if anyone in the neighborhood has any questions or problems should be directed to Mr. Kortze and he will let his field inspector know. They are trying not to be out there on a full-time basis. Mr. Kortze's main concern is maintenance and protection of the traffic and allowing people to get in and out of their homes and general overall safety for the people within that neighborhood. Mr. Kortze does not have a handle on the timeline as of yet. Mr. Kortze feels that by the end of the week when he sees the contractor's progress, he within the development, he'll be able to extrapolate a good timing as far as when he'll be finished. Mr. Kortze will report back to Mrs. Wehr regarding the timeline since she had asked him to provide that information.

4. Mr. Kortze reported that the Willowbrook Road Sanitary Sewer Project, the one that the Township has been going back and forth with Rockefeller on regarding the relocation of two sewer lines, they are finalizing the cost sharing on this. Once what Mr. Kortze feels comfortable with what the Township should pay for as far as materials, he will provide that information to the Township. Mr. Kortze said it looks like they have a contractor lined up and has gone over the plan. They had a meeting three weeks ago with the contractor and Rockefeller and they are finalizing some of the details. When Mr. Kortze feels comfortable with that information, he will report back to Mrs. Wehr with the information.

Chairman Paulus asked Mr. Kortze regarding the curbing repair, as far as the resident that would like an estimate from the repair person on their apron. Some of them have aprons that they thought he could fix as they were going in front of their house. Mr. Paulus asked Mr. Kortze if he would like those residents to call him now since he has had a few residents inquire about it. Mr. Kortze replied that he thinks that would be a good idea. He does not want to delay the contractor from his work with having to

meet up with the residents. Mr. Kortze would prefer the residents call him directly and he will handle it. Mr. Kortze would like to keep to the timeline. Mr. Paulus said he had a couple residents come to him and Mrs. Wehr had a couple of residents reach out to her. She forwarded their information on to Mr. Kortze. Mr. Kortze replied that he has been in touch with the two residents Mrs. Wehr referred to him.

3. J. Jackson Eaton, III, Esquire
Township Attorney

Mr. Eaton reported that he is working on the amendment to the infrastructure agreements to complete the widening of Willowbrook Road to allow the deceleration lanes for the new project on the west side of Willowbrook Road in the Township.

4. Maintenance Report (Written)

Josef Fragnito, Public Works Supervisor, said he had a few things to add to the written report that Council and the Township Manager received in their packets. Mr. Fragnito reported that they are moving along with general maintenance. They continue to keep their social distancing, washing their hands, and wiping down and disinfecting surfaces, wearing the PPE when needed. Mr. Fragnito said regarding the trucks, the 2020 F350 Pickup truck is complete and Council may have seen him driving through the neighborhood. He mainly drives this truck. The new 2020 Mack 10 Ton Dump Truck is at the Township and is almost complete. The lettering and striping needs to be completed and a two-way radio is being installed this Friday. Mr. Fragnito mentioned at the last meeting that the radar speed limit system is up and running. There was a delay with getting with getting the data released and downloaded. Mr. Fragnito said they now have the data and will send some of that information out. He is aware that Councilman Tocci was interested in receiving the data. If there are other Councilmembers interested in receiving the data, Mr. Fragnito will be glad to send the information on to them as well. The issue Mr. Fragnito is having with the data is that there is a lot of it and he is trying to figure out an easier way to digest and send the data out. Mr. Fragnito will be in touch with Mr. Tocci and figure out what he feels is reasonable to receive. The Maintenance Department is going forward with their regular routines and, at this time, all seems well.

Mr. Paulus asked Mr. Fragnito if he called Lancaster Body and Mr. Fragnito said he has not. There were a few items that the gentlemen that dropped off the new truck addressed and that have to be repaired. We will not be paying them until those items are addressed and repaired. Mr. Fragnito said he will be calling Lancaster Body at the end of the week to get a couple of minor adjustments addressed and then go from there.

5. Storm Water Issues - None

6. Fire Company Report (Written)

Mr. Paulus reported that the Fire Company has suspended all their meetings and are working on an as-call needed basis at this time. Mrs. Wehr said that the Fire Company working with the County since they are a polling place with the upcoming

election and making sure they are taking proper precautions regarding safety due to COVID-19.

7. Code Enforcement Report (Written)

8. Treasurer's Report (Written)

Motion: I move we accept the computer printouts dated May 20, 2020, for the General Fund Account, Capital Reserve Account, Escrow Account, Liquid Fuels Account, Sewer Account and Water Account subject to audit.

Paulus, Woolley: Moved and Seconded
Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

9. Building Inspector's Report (Written)

Mrs. Wehr informed Council that there was a small fire at Denny's. It was with their air conditioning unit. Denny's contacted the Township and have applied for a permit to bring everything back up to Code.

Unfinished Business:

New Business:

1. Resolution No. 2020—32, Updating the Fee Resolution for Hanover Township (Vote)

Mrs. Wehr said the Inspection and Reinspection Fees for FOG have been updated. The other change was adding a provision for a penalty for when someone is caught working without a permit. It will be 100% of the usual permit fee in addition to what the permit fee is. Mrs. Wehr said there has been a lot of work taking place throughout the Township, both residential and commercial. The Township fees are not expensive and she and staff thought this would be a good way to get everyone to be more in compliance by having this in the Fee Schedule that the Township would be able to charge them that additional fee if they are working without a permit. Mrs. Wehr said other municipalities already do this and their permit fees are more expensive. As Council is aware, Hanover Township's permit fees are one of the lowest in the Valley. We are trying to get everyone to comply with the Township's regulations.

Councilman Woolley mentioned that his tree blew down the day he retired. He asked Mrs. Wehr if he needed a permit to replace the tree. Mrs. Wehr told him he did not need a permit.

Motion: I move Council accept 2020—32, Updating the Fee Resolution for Hanover Township, as presented.

Paulus, Woolley: Moved and Seconded
Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye

2. Interim Act 537 Plan (Review and Discussion)

Mrs. Wehr said Tim Miller of Keystone Consulting Engineers is in attendance at this meeting. He also attended the Planning Commission Meeting last evening. The Planning Commission recommended approval. As Council is aware, the Township has been back and forth with this since last year. There is some discrepancy as to the total allocation the Township has. Working with Mr. Miller, Mr. Fragnito and Mr. Eaton, they sent a letter off to the City of Allentown in regards to what they believe is the current sewer allocation that the Township has and where the Township stands on this subject. To date, the Township has not received a response to that letter. Although, we did receive a response that they are working on it and actively reviewing it and putting together their response. Mrs. Wehr anticipates receiving that response some time next week. The Planning Commission recommended approval with the condition that Hanover Township will approve the Interim Plan as long as Hanover has a commitment from LCA that it will not take any action to prevent or object the City to transfer to Hanover capacity to bring Hanover's reserve capacity up to 250,000 gallons per day. Mrs. Wehr said as Council may recall, there were two incidents in the past that Hanover approached Allentown for that extra 100,000 GPDs and LCA had blocked that. Mrs. Wehr said they are trying to memorialize exactly where the Township believes they stand with the sewer allocation and what the Township would like to have. Mr. Miller reiterated most of what Mrs. Wehr mentioned. He noted that as Council may already know that Hanover Township is not a direct signatory or rather considered a direct customer of the City of Allentown. As such, Hanover shares in a pool of allocations with the City of Allentown. The Interim Act 537 Plan that is before Council today for consideration of resolution and adoption is what provides for the creation of a long-term Act 537 Plan. In addition to the cost that Hanover has already expended and going to be expending for ongoing projects at the end of the day this Act 537 Plan presents a significant financial contribution by the Township. Therefore, the discussions with staff members to date, centered around that if Hanover is going to be expected to be part of the solution to the problems, they should also be a beneficiary to any resulting availability of allocation. Mr. Miller does not expect that the issues will be resolved overnight, but hope they address the letter with some sense of urgency. That all being said, the schedule that they set forth for all municipal adoptions and resolutions should be by September 10, 2020. This gives us some time. As a result of this long-term plan, there will be some sort of a rewrite to previous agreements that were generated back in 1981 by the City of Allentown. Mr. Miller said we do not know where Hanover Township will end up in that scheme of things expects DEP to be empathetic to the Township. DEP is very much in support of a regional approach to the I&I problem. Mr. Miller feels DEP will strongly encourage comprehensive municipal support. Mr. Fragnito reiterated what Mrs. Wehr and Mr. Miller said. He feels it's important that the Council understands that in the years 2006 and 2007, the Township asked for 70,000 additional gallons per day in allocation to Allentown. At that time, Allentown did okay it and to reiterate, LCA was the reason because of their right of refusal denied both applications. The City of Allentown was going to work with the Township at that time. Mr. Fragnito feels it's important that the Planning Commission upon approval they did have that contingency saying that LCA will work in conjunction with the Township to meet those allocation needs. Going

forward, Mr. Fragnito feels it's an important piece to this. If it isn't met, he feels it doesn't give the Township any leverage. As Mr. Miller said, the Township will be in a position where they don't receive anything by agreeing to the Interim Act 537 and the future Act 537. Mr. Fragnito wanted Council to be aware that this is all an important and integral part of the process.

Payment of Bills: Approval of the Bills for May 20, 2020

Motion: I move Council authorize payment of Payrolls (04/17/2020), (05/01/20) & (05/01/20); Voucher Nos. 25107-25121 (Prepays), Voucher Nos. 25122-25164, from the General Fund Account in the amount of \$119,991.08; Voucher Nos. 179 from the Liquid Fuels Account in the amount of \$5,078.49; Voucher Nos. 4481-4483 (Prepays), Voucher Nos. 4484-4490 from Capital Reserve in the amount of \$150,871.48; Voucher Nos. 4908-4913 (Prepays), Voucher Nos. 4914-4915 in the amount of \$6,309.88; Voucher Nos. 4366 (Prepays), Voucher Nos. 4367-4374 from the Water Account in the amount of \$57,082.52; Voucher Nos. 5870-5871 (Prepays), Voucher Nos. 5872-5883 from the Sewer Account in the amount of \$24,240.89 for a Grand Total Expenditure of \$363,574.34.

Paulus, Woolley: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus:

Aye

Unan.

Courtesy of the Floor:

Mrs. Wehr addressed Council. As Council is aware, staff started a food pantry and delivery solely on employee donations at the Township. Mrs. Wehr reached out to Council to make them aware of what staff was doing. It is more than gratifying with the responses we have received from the recipients of the food. Mrs. Wehr along Vicky Roth, Township Clerk and Pina Romano, have delivered to approximately 20 different times to different families, some elderly and some with children. They were all very appreciative of the staff's efforts. She and the staff are appreciative of all the support received from the Council and the community members who have donated food items. Mrs. Wehr said it was truly a community effort. It is doing very well. Mrs. Wehr thanked Council and staff for their support. Mr. Tocci and Mr. Woolley thanked Mrs. Wehr for setting it up. Mrs. Wehr said the Township is keeping the recipients confidential. She appreciates all the help and donations that Council has made toward

this project. Adams Outdoor has graciously extended an invitation to the Township free of charge to put something on one of their billboards that we are accepting donations for our food bank. Mrs. Wehr said staff will be exploring that option in the near future as well.

Adjournment:

The meeting was adjourned at 4:04 P.M.

Respectfully submitted,

Melissa A. Wehr
Township Manager

DRAFT