

HANOVER TOWNSHIP, LEHIGH COUNTY  
REGULAR COUNCIL MEETING

April 20, 2022  
7:30 P.M.

Present: Councilmen Heimbecker, Lawlor, Paulus, Woolley; J. Jackson Eaton, III, Esquire; Ryan A. Christman; Melissa A. Wehr; Vicky Roth

Absent: 1 Vacant Council Seat

Attendance: 4

Opening of Bids: Bid No. 2022-3, Allendale Sanitary Sewer Replacement Project

The Township Manager read off the Bids submitted as follows:

<u>Bidder's Name/Address</u>	<u>Bid Bond</u>	<u>Bid</u>
Wexcon, Inc. 379 Tilden Rd. Mohrsville, PA 19541	10%	\$598,252.00 Base Bid Opt. A) \$56,611.00 (Lateral & Trap Replace)
Joao & Bradley Const. Co., Inc. 4211 Tracy Lane Bethlehem, PA 19087	10%	\$630,186.50 Base Bid Opt. A) \$81,485.00 (Lateral & Trap Replace)
Anrich, Inc. 1271 South Gulph Rd. Wayne, PA 19087	10%	\$648,886.00 Base Bid Opt. A) \$80,257.00 (Lateral & Trap Replace)

Ryan Christman of Keystone Consulting Engineering explained that Option A is the portion from where the Township's right-of-way responsibility lies for the lateral.

Motion: I move we award the Allendale Sewer Replacement (Bid No. 2022-03) to Wexcon, Inc. in the amount of \$598,252.00 (Base Bid) with an Option of \$56,611.00 for Lateral and Trap Replacement Subject to the Review of the Township Engineer and Township Manager.

Paulus, Lawlor: Moved and Seconded  
Heimbecker, Lawlor, Woolley, Paulus: Aye Unan.

Courtesy of the Floor: None.

Approval of Minutes: April 6, 2022 Regular Council Meeting

Motion: I move we waive the reading of the April 6, 2022 Regular Council Meeting Minutes and accept same as presented.

Paulus, Woolley: Moved and Seconded  
Heimbecker, Lawlor, Woolley, Paulus:

Aye

Unan.

Reports:

1. Melissa A. Wehr  
Township Manager

1. The Township's Spring Newsletter is being mailed out tomorrow.
2. This past week, the Township received building permits for 710 Lloyd Street. They are over at Base Engineering being reviewed.
3. The Township Manager hired a new Receptionist. She starts Monday. Mrs. Wehr is excited that she accepted the position and believes she will be a good fit at Hanover Township.
4. Due to the rain, the roof work at the Fire Station was pushed back a week. If anything changes, the Township Manager will keep everyone informed.
5. The Recreation Committee has taken over the planning for the Township's Community Night which will be held on August 23. Last year, the Township had finger printing for the children. The Township Manager is anticipating this event will grow. She asked Council if they would like to sponsor this activity at the event once again. It will be placed on the next meeting's Agenda to be discussed.
6. Pennsylvania State Police Troop M has their State Police Memorial Ceremony on Monday, May 2 at 8:30 a.m. All of Council has been invited.
7. The Township Manager thanked the Fire Company's president for informing her that the document regarding the Purchasing Policy which was hand delivered at the last Council meeting. They erred in their previous statement.
8. River Central is on track to be completed this year which is very exciting since during the pandemic they took this on and were able to meet monthly through Zoom and all the other obstacles that were presented. They are on Phase 4 of 6. Council can log on at any time to review things.
9. The Township Manager would like the approval of Council to bring the Bill List back to twice a month beginning in May. There may still be one or two prepaids, but not quite as many and will ensure that bills get paid on a timely manner.

2. Ryan A. Christman  
For Al Kortze, P.E.  
Township Engineer

1. Mr. Christman said all he had this evening was the bid reviews.

3. J. Jackson Eaton, III, Esquire  
Township Attorney

1. The Township Attorney did not have anything to report this evening.

4. Maintenance Report (Written)

5. Storm Water Issues (None)

6. Fire Company Report (Written)

The Fire Chief brought Council's attention to the EMS assists over the last couple of years. He wanted to make Council aware that the huge spike recently has been due to 95% heroin overdoses. The Chairman stated he and the Township Manager have met with the State Police concerning this matter. The Township Manager said they have been meeting with the hotel managers, State Police and Township's Code Enforcement Base Engineering going over some of these issues. She plans to resume the meetings with the hotel management and keep reminding them that their patrons are their responsibility as well. The Township Attorney asked the Fire Chief what the connection was that the Fire Company has with a medical emergency. The Fire Chief replied that he is an EMT and has a QRS which stands for quick response service. A discussion ensued. The Fire Chief reported that they had one structure fire at the McCann's Business School. It was a belt on the HVAC unit that burned on the roof and sent smoke into the building a bit. The Fire Chief thanked the Township for attending their Autism event on Saturday. 69 News covered this and he received a lot of good feedback. He would like to build on that and have the event again next year. A discussion ensued.

7. Code Enforcement Report (Written)

8. Treasurer's Report (Written)

Motion: I move we accept the computer printouts dated April 20, 2022, for the General Fund Account, Capital Reserve Account, Escrow Account, Liquid Fuels Account, Sewer Account and Water Account subject to audit.

Paulus, Woolley: Moved and Seconded  
Heimbecker, Lawlor, Woolley, Paulus:

Aye

Unan.

9. Building Inspector's Report (Written)

Unfinished Business: None.

New Business:

1. Resolution No. 2022-30, A Resolution Appointing Robin Yoder to the Hanover Township Planning Commission filling the vacancy created by the resignation of Douglas Baillie (Vote)

Motion: I move that Council accept A Resolution Appointing Robin Yoder to the Hanover Township Planning Commission filling the vacancy created by the resignation of Douglas Baillie.

Paulus, Woolley: Moved and Seconded

Heimbecker, Lawlor, Woolley, Paulus: Aye Unan.

2. Resolution No. 2022-31, A Resolution Appointing Jeanne Rossi to the Hanover Township Planning Commission (Vote)

Motion: I move that Council accept A Resolution Appointing Jeanne Rossi to the Hanover Township Planning Commission.

Paulus, Woolley: Moved and Seconded

Heimbecker, Lawlor, Woolley, Paulus: Aye Unan.

3. Resolution No. 2022-32, A Resolution Appointing Anthony Rossi to the Hanover Township Council, Filling the vacancy created by the resignation of Richard Tocci (Vote)

Motion: I move that Council accept A Resolution Appointing Anthony Rossi to the Hanover Township Council, Filling the vacancy created by the resignation of Richard Tocci.

Paulus, Woolley: Moved and Seconded

Heimbecker, Lawlor, Woolley, Paulus: Aye Unan.

Payment of Bills:

Motion: I move Council authorize payment of Payroll (03/18/22), Payroll (04/01/22), Payroll (4/11/22); Voucher Nos. 26418-26428 (Prepays), Voucher Nos. 26429-26496, from the General Fund Account in the amount of \$807,742.22; Voucher Nos. 203 from the Liquid Fuels Account in the amount of \$5,411.19; Voucher Nos. 4598 (Prepaid); Voucher Nos. 4601-4603 from Capital Reserve in the amount of \$38,118.20; Voucher Nos. 5131-5135 from the Escrow Account in the amount of \$24,570.00; Voucher Nos. 4509-4516 from the Water Account in the amount of \$3,511.32; Voucher Nos. 6134-6135 (Prepays), Voucher Nos. 6136-6149 from the Sewer Account in the amount of \$32,241.29 for a Grand Total Expenditure of \$911,594.22.

Paulus, Woolley: Moved and Seconded  
Heimbecker, Lawlor, Woolley, Paulus:

Aye Unan.

Courtesy of the Floor:

Ricki Bonn, President of the Chestnut Grove Homeowner's Association presented two concerns to Council. She would like to see the Township signs posted on Ronca Blvd. that it is not a thru street and 25 mph. This is due to the traffic on Airport Road and Schoenersville Road and motorists cutting down Grove Road. They then cut down Ronca Blvd. The second issue is the fence that exists between the Township's Maintenance Building and Chestnut Grove townhouses, mainly Dorothy Way. There is a single gate in that fence that is kept locked. Recently, they had a water main break and a resulting sinkhole. The only way to get equipment to Dorothy Way is to either start at Ronca Blvd. or coming through from the Township. In order to come through the Township, the section fence had to be taken down and a tree had to be taken out. The work is now completed. She is suggesting putting in a double gate that can be swung for emergency equipment to get in and not replace that one tree that was blocking the gates. A discussion ensued. This will be placed on the next Agenda. The Township Manager said the gate was locked as a deterrent for individuals to come into the Township property when personnel are not present.

Motion: I move that Council refer this to the Township Manager to research costs and placed on the next Council Meeting Agenda.

Paulus, Woolley: Moved and Seconded  
Heimbecker, Lawlor, Woolley, Paulus:

Aye

Unan.

The Township Manager mentioned that she likes working at Hanover Township and great to be a part of this family and in the last two weeks Josef Fragnito, Maintenance Supervisor, made her even more proud. There was a bill that was received and he reviewed it the way she asked him to review bills and in doing so he found a mistake on the bill and saved the Township \$75,000. They approached the vendor where the bill was received from and they were very receptive and thanked them for bringing it to their attention and adjusted the bill accordingly.

Cassandra Dayoub, reporter from the Lehigh Valley Press introduced herself. She has been Writing for the paper for approximately two years. She also works for a law office as a legal assistant and is a graduate of the University of Pittsburgh.

Adjournment:

The meeting was adjourned at 8:18 P.M.

Respectfully submitted,

Melissa A. Wehr  
Township Manager