

HANOVER TOWNSHIP, LEHIGH COUNTY
COUNCIL MEETING

February 19, 2020
7:30 P.M.

Present: Councilmen Heimbecker, Lawlor, Paulus, Tocci, Woolley; J. Jackson Eaton, III, Esquire; Al Kortze, P.E.; Melissa A. Wehr; Vicky Roth

Absent: 0

Attendance: 3

At this point in the meeting, the Township Clerk administered the Oath of Office to the new Township Manager, Melissa A. Wehr. Following the Oath, Mrs. Wehr and Councilmembers had their picture taken.

Courtesy of the Floor:

Kevin Harwick, Assistant Chief of Han-Le-Co Volunteer Company No. 1, approached the Board. He thanked the Council for the support they have given to the Fire Company over the years. He especially wanted to publicly thank Councilman Woolley for providing pizza, refreshments and facilities to the fire company during the recent incident in the Troxell Street neighborhood.

Approval of Minutes: February 5, 2020 Regular Council Meeting

Motion: I move we waive the reading of the Minutes of the February 5, 2020 Regular Council Meeting and accept same as presented.

Paulus, Woolley: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus:

Aye

Unan.

Reports:

1. Melissa A. Wehr
Township Manager

Mrs. Wehr thanked the Council and said this is her first Manager's report and since she has only been at the Township for a few days she would be keeping it short and sweet.

1. Late last year Council was notified that there were a few properties on the horizon to be sold. The Township has recently received more than \$100,000 for six commercial properties that have been sold. There are a few other commercial properties that the transfer fees will be coming in the future. The Budget Revenue amount is \$50,000. Currently, the Township has exceeded that revenue and we are only in February.

2. Kegerreis has applied for and received a demo permit for the shelter at Lloyd Street. Conversations with the Outdoor Advertising Company states the structure is to be removed no later than Friday, February 21, 2020.

3. Mrs. Wehr and Attorney Eaton met to go over outstanding ongoing issues. Conversations also included the Township's receipt of a letter from Goodman Properties regarding an interpretation on a permitted use in the Planned Commercial District regulation table.

2. Al Kortze, P.E.
Township Engineer

1. The Township Engineer stated he had received the plans for the turn lanes on Willowbrook Road near Lot 5A. He will forward a copy of the plans to the Township Manager next week for her review.

2. Mr. Kortze was notified by the contractor for the Troxell Street curb work. He said the engineering department will be remarking the curbs which needed to be replaced. Since the work may possibly begin by the end of next week, door hangars, as discussed previously with the Board, will be given to the property owners in the designated Troxell Street area. Councilman Heimbecker questioned how this paving work in the Troxell Street area, which would be later in the summer or fall, would impact the residents. Mr. Kortze stated while there will be some minor inconvenience during this time, they will do everything they can to minimize the inconvenience. He also stated there might be a short period of time where the residents may have to go around a block in order to go to their homes. There will be notices given at a later date to the affected area.

At this point in the meeting, Chairman Paulus stated the Attorney's Report would be given later in the meeting.

4. Maintenance Report (Written)

5. Storm Water Issues

6. Fire Company Report (Written)

Garren Knoll, Fire Chief, for Han-Le-Co Volunteer Fire Company No. 1, addressed the Board and said the previous month had been quite active with the number of calls. He also stated he attended a joint fire meeting addressing and discussing items relative to our area. He invited the Township Manager to the next meeting which will be held on March 5. Mr. Knoll notified the Council of a joint disaster drill to be held at the airport on April 18. He stated there would be a number of fire companies, ambulance services participating in this drill.

7. Code Enforcement Report (Written)

8. Treasurer's Report (Written)

Motion: I move we accept the computer printouts dated February 19, 2020, for the General Fund Account, Capital Reserve Account, Escrow Account, Liquid Fuels Account, Sewer Account and Water Account subject to audit.

Paulus, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

9. Building Inspector's Report (Written)

Unfinished Business:

1. Bill No. 2020-01, An Ordinance Amending Chapter 15, Part 301 of the Statutory Code of Hanover Township to Prohibit Truck Traffic on Lloyd Street West of Airport Road (Public Hearing)

Attorney Eaton reviewed this proposed Ordinance with the Board.

Motion: I move we adopt Ordinance 620, An Ordinance Amending Chapter 15, Part 301 of the Statutory Code of Hanover Township to Prohibit Truck Traffic on Lloyd Street West of Airport Road, as presented.

Heimbecker, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

2. Bill No. 2020-02, An Ordinance Amending Chapter 18, Part 2 of the Statutory Code of Hanover Township to Provide for a Reduced Sewer Allocation Reservation Fee, Collection of Accrued Capital Costs as a Tapping Fee Upon Issuance of a Sewer Permit and Providing a Fee for Transfer of Sewerage Treatment and Providing a Fee for Transfer of Sewage Treatment Capacity from Hanover Township to Other Municipalities (Public Hearing)

Attorney Eaton reviewed this proposed Ordinance with the Board. It was noted that this proposed Ordinance would bring Hanover Township in compliance with the state requirements. A discussion followed including questions concerning allocation fees from other townships. It was stated this Ordinance would have the fees payable to Township due upon issuance of the permit.

Motion: I move we adopt Ordinance 621, An Ordinance Amending Chapter 18, Part 2 of the Statutory Code of Hanover Township to Provide for a Reduced Sewer Allocation Reservation Fee, Collection of Accrued Capital Costs as a Tapping Fee Upon Issuance of a Sewer Permit and Providing a Fee for Transfer of Sewerage Treatment and Providing a Fee for Transfer of Sewage Treatment Capacity from Hanover Township to Other Municipalities, as presented.

Heimbecker, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

Motion: I move that we authorize the Township Manager release a check to Jamie Frey in the amount of two weeks bereavement salary along with the sincere condolences from the Township Council and staff.

Paulus, Heimbecker: Moved and Seconded
Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

Payment of Bills:

Motion: I move Council authorize payment of Payroll (01/24/2020) & (02/07/20); Voucher Nos. 24926-24946 (Prepays), Voucher Nos. 24949-24988, from the General Fund Account in the amount of \$106,667.36; Voucher Nos. 176 from the Liquid Fuels Account in the amount of \$5,369.75; Voucher Nos. 4469-4470 (Prepays), Voucher Nos. 4471-4473 from Capital Reserve in the amount of \$535,884.75; Voucher Nos. 4344 (Prepays), Voucher Nos. 4345-4353 from the Water Account in the amount of \$59,620.34; Voucher Nos. 5827-5829 (Prepays), Voucher Nos. 5831-5843 from the Sewer Account in the amount of \$136,757.78 for a Grand Total Expenditure of \$874,535.48.

Paulus, Woolley: Moved and Seconded
Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

Courtesy of the Floor: None.

Adjournment:

The meeting was adjourned at 8:30 P.M.

Respectfully submitted,

Melissa A. Wehr
Township Manager