

HANOVER TOWNSHIP, LEHIGH COUNTY
REGULAR COUNCIL MEETING

November 18, 2020
7:30 P.M.

Present: Councilmen Heimbecker, Lawlor, Paulus, Tocci, Woolley; J. Jackson Eaton, III, Esquire; Al Kortze, P.E.; Melissa A. Wehr; Josef A. Fragnito; Vicky Roth; Pina Romano

Absent: 0

Attendance: 8

Courtesy of the Floor:

Councilman Heimbecker asked everyone to sing Happy Birthday to Melissa Wehr, the Township Manager.

Approval of Minutes: October 21, 2020 Regular Council Meeting
October 26, 2020 Special Budget Meeting

Motion: I move we waive the reading of the Minutes of the October 21, 2020 Regular Council Meeting and accept same as presented.

Paulus, Lawlor: Moved and Seconded
Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

Motion: I move we waive the reading of the Minutes of the October 26, 2020 Special Budget Meeting and accept same as presented.

Paulus, Woolley: Moved and Seconded
Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

Reports:

1. Melissa A. Wehr
Township Manager

1. Mrs. Wehr spoke with the County Executive today and he informed Mrs. Wehr that the County extended their Declaration of Emergency Disaster until the middle of January. Mrs. Wehr will continue with the Township's as well up until that point. Mrs. Wehr asked for an Executive Session at the end of the Council Meeting to discuss RCN and the franchise fees conversation that they had in the past.

2. Mrs. Wehr is please to announce that the Township has received Covid-19 Federal Grant monies through Lehigh County. The Agreement has been signed and the Township received roughly \$27,000. Money well spent by Hanover Township.

3. L&W Supply and the tax appeal hearing results were very positive and in favor of Hanover Township. Many thanks to Jackson Eaton, Township Attorney, for his work on this as well as Cindy Witman from Base Engineering for providing all the documentation needed to be successful before that hearing. Mrs. Wehr is trying to wrap things up with an Agreement with Allentown in case it comes up again in the future, it will be taken care of.

4. Mrs. Wehr gave an update on the garbage and recycling contract which expires. Council will see in their packets a copy of the letter that was sent to J.P. Mascaro for the extension.

5. Mrs. Wehr gave an update on the curbing project. As of today, staff has had a great response to curbing payments. Only one property owner did not respond. There were 48 in total. Ten of them are on payment plans and the rest paid in full. Great response. Mrs. Wehr will look over the paperwork for the liens and the lien will be filed on the resident that had no response and the residents that chose to go on a three-year payment plan.

6. Council was provided a copy of the contract with the Sanctuary of Haafsville for 2021 and information on strays.

7. Thanks to Al Kortze, Township Engineer, for his assistance with the Multimodal Transportation Fund Grant for Catasauqua Road and Valley Plaza signal and pedestrian upgrades. On this evening's Agenda there is a Resolution for applying for that grant.

8. The Lehigh Valley Planning Commission comments for the LVIA Security Checkpoint for the land development process is in Council's packets.

9. Last evening the Planning Commission met to discuss the building addition at 710 Lloyd Street. The Planning Commission recommended approval. They will be on Council's December 2 Agenda. Also, included is a copy of revised Planning Commission Minutes. Beginning in 2021, the Planning Commission would like to move their meeting time from 7:30 p.m. up to 6:30 p.m. Mrs. Wehr asked Council if they were okay with the change in meeting time. Council was in agreement to the change.

10. Also included in Council's packets is the annual report for fiscal 2019 from the consulting engineer for the operation of the sewage system.

11. Staff received the ISO rating this week for the Township. This is based on inspections and a lot of documentation the Township needed to gather. They met with Base Engineering and the Township to go over their inspections, etc. The Township received a rating of 3, 4 for industrial/commercial and 4 for residential. The lower the number, the better rating one has. In the end, this means they come out and do an evaluation on each municipality based upon the permits that are required

for work to be done, the inspections that are performed for that work and you get this rating and based on the rating that is how they charge the residents or the constituents for their insurance ratings. The lower number is a good thing. The Township did well.

12. Mrs. Wehr received a letter from a commercial facility on Race Street. They were assessed a penalty and are requesting that the penalty be waived. They contacted Berkheimer who referred them to Mrs. Wehr. They were assessed a penalty since they did not pay their business privilege tax when it was due. They said the Federal Government extended their due date for tax returns, but the Township did not. Councilman Tocci asked if letter is in their packets. Mrs. Wehr said no it is not since she only just received it on Monday. Chairman Paulus asked Vicky Roth, Tax Collector, to explain it. Mrs. Roth said it has been discussed in the past due to Covid. She recalls Council making a decision that the Township was keeping all their tax deadlines on what the Township has and what they've done in the past. If Council waives this and others have paid, she thinks they will be opening a can of worms. Mrs. Roth feels Council should make a decision across the Board. Councilman Woolley asked if they paid their business privilege tax in full in good faith. Mrs. Roth replied that they paid it but they would like a 100% abatement of all interest and penalties. Mr. Tocci asked if the letter says anything along the lines that they were under the impression that whatever the state granted them the Township would do as well. Mrs. Wehr said their letter states, "I have been referred to you by Berkheimer Associates to request abatement of penalties and interest assessed stating the return was due on May 15, 2020. Be advised that due to Covid-19 the Federal Government extended the due date of corporate tax returns from March 15 until July 15, 2020. The State of Pennsylvania extended the due date from April 15 to July 15, 2020. We have filed and paid the full amount of the tax due on this local tax return in good faith and are requesting 100% abatement of all interest and penalty assessment due to Covid-19. Please notify us in writing that all interest and penalty assessment have been waived on this account. In the event you cannot resolve this, please notify us how we can pursue this abatement. We feel this assessment is an outrage under current circumstances and puts our business in an undue hardship. We will adamantly pursue abatement to the fullest extent of the law." Mr. Woolley asked if the Township has had a problem with any other individuals. Mrs. Wehr said there were one or two others but when brought before Council, Council stood firm that the due date was the due date and she did not return or waive any penalties. Mr. Tocci asked Mr. Eaton if it is something he can pursue since they are saying they will pursue it to the full extent of the laws. He feels the Township is within their rights. They can try and make a claim in court that there were equitable reasons. Mr. Eaton does not know if they are entitled to that relief automatically. He thinks not. Usually, it is a matter of discretion. Mr. Heimbecker said he feels it is a black and white issue. If someone wants relief, they should come to the Township before the tax is due. Councilman Lawlor agreed. They do not see the reason to do it at this point. Council was in agreement to not give them the refund.

13. Mrs. Wehr said last month she forwarded paperwork for Council for 13 different tax appeals. One of the tax appeals was for 2090 Weaversville Road. The Township received the Board decision. This was one that was purchased by the airport. Their appeal was granted. There are ten more received that the school district appealed. Mrs. Wehr asked Mr. Eaton to weigh in on it. Mr. Eaton said these were all appeals which began not with the property owner asking for a lower amount but with the school district asking for a higher amount. There were 10 or 11 cases in which the Board of Appeals did nothing and the school district is taking an appeal to the Lehigh County Court. In all cases, the annual tax is less than \$1,000 and most cases \$200 to \$300 at most. The Township in accordance with past practice has not been taking an active role because the school district has much more of an interest. It makes sense for them to appeal. The Township is following it but not actively participating. Mr. Eaton said the Township can become involved if Council wishes, but he doesn't feel it is worth it with regard to these properties.

14. The Zoning Hearing Board will be meeting tomorrow for a pylon sign at 1791 Airport Road, which is Lehigh Valley Health Network. They are looking to put up a freestanding sign and it violates the ordinance for the clearance from the ground up 10 feet.

15. The cross and signal light at Cascade and Race Street will be installed and operational in the near future. The improvements along Race Street and out on Airport road are moving along.

16. KRE was on the Planning Commission Agenda last evening, however, they were tabled due to not having the comments back from Lehigh Valley Planning Commission. Mrs. Wehr expects, with the way the mail is these days, to maybe get their comments next week. KRE decided to postpone until December to meet with the Planning Commission. After that, they will be before Council.

17. Mrs. Wehr received a final inspection letter from the PUC for the dual bridges for over Route 22 over a single tract of R.J. Corman in Whitehall and two tracts over Norfolk Southern that were in Hanover. All the work was completed in accordance and all outstanding matters have been satisfied.

18. Mrs. Wehr had a few comments regarding the Budget which she would like to discuss with Council this evening. The Pennsylvania State Police Cadet line-item was adjusted per Council's request. There were minor housekeeping changes to Highway Subcontractor Services and an adjustment to Miscellaneous Contingencies. Staff increased the Capital Reserve Revenue for Future Roads by \$6,000 for the curbing project since all the monies the Township will be getting back for this project will be placed in this line item. Sewer Capital was adjusted to transfer \$1,000,000 Revenue and \$1,500,000 for Expenditures to cover more of the proposed projects that the Township has in the new year. Sewer Rentals was increased from \$575,000 to \$675,000 since the Township is currently overbudgeted in this line item. Mrs. Wehr will provide Council with a clean and current copy to be included in their next packet

for the December 2 regular meeting to adopt the Budget for 2021 and it will be duly advertised as per the charter.

Mr. Heimbecker inquired about the stop sign at Ulster Rd. and wanted to know if it moved forward at all. Mrs. Wehr replied that yes, she has had conversations with Al Kortze, Township Engineer. They have to do a study in order to put a stop sign up.

Mr. Tocci asked since Mrs. Wehr mentioned the December 2 meeting a few times, is there a need to going back to twice a month since we've been meeting once a month for some time now. Mrs. Wehr said December will be an odd month because of all the housekeeping items that need to be done between the Budget and meeting the requirements of the charter to have everything completed. The December 2 meeting needs to happen in order to meet the charter of the duly adopted Budget for December 16. Mr. Tocci asked Mrs. Wehr to state the meeting dates and times in December for the record. Mrs. Wehr said there will be a meeting on December 2 at 7:30 p.m., December 16 at 7:30 p.m. and December 30 at 4:00 p.m. The extra meeting is for year-end Bill List.

Mr. Tocci said at the last meeting they talked about a reviewing of the Noise Ordinance. Mr. Tocci said the noise issue has been pretty good for now. Mr. Eaton said it is not for review tonight for two reasons. He is working on changing the Ordinance to reflect the responsibility of the property owners for events held on their site and the other is a memo with regard to what he believes the Township has some authority under the motor vehicle code which would allow Code Enforcement to enforce parked cars with sound systems in the back of their vehicles. The Code Enforcement Officers can give them a ticket using their license plates.

Mr. Tocci asked Mrs. Wehr if there was any more news on the Middle Lloyd development group. Mrs. Wehr replied that she has not heard anything. Mr. Tocci asked if Mrs. Wehr had heard from Evercore and when they are ready to make their formal request regarding rezoning. Mrs. Wehr said she reached out to them and they were not prepared to move forward this evening because they wanted to tidy up their easements with the adjoining property owner before starting the process.

Councilman Lawlor reminded Mrs. Wehr to get the State Police to sit at the stop signs now that the roads are finished. Mrs. Wehr said she spoke with them about this in the past but will remind them again. Mr. Lawlor said they haven't seen a State Police presence as of yet and cars are flying up the street and going through the stop sign. Mrs. Wehr said she will reach out to the State Police tomorrow. She wanted Council to know one other thing that staff has been doing in house. Joe Fragnito, Public Works Supervisor is prepared to talk about the roads being done and the striping. A large stop bar will be placed as well as the word STOP in front of it. Mrs. Wehr hopes that will help the problem.

2. Al Kortze, P.E.
Township Engineer

1. Mr. Kortze gave an update on Sanitary Sewer Project at Willowbrook Road. It is moving along. They have finally crossed the street and setting the manholes on the east side and continue with the sanitary line until it is complete. The widening work for Willowbrook Road that is related to Lot 5A is going to start next Monday. Mr. Kortze said they informed the contractor that any pavement that they would put down would be temporary and would have to be a hot mix layer and would have to be taken off in spring and put in final because of whether conditions.

2. To follow up on Mr. Heimbecker's question in order to place a multi-way stop control at any intersection, it's called a Manual of Uniform Traffic Control Devices and it's adopted by the state and how they have to follow it. Multi-way stop control is used when the volume of traffic at an intersection is approximately equal, they do have some criteria for what would justify having a multi-way stop. At this time, Mr. Kortze described the different criteria. Mr. Kortze said sight distance might be a reason for one. He hasn't gone out and done a full investigation yet. And the last one, the intersection of two residential neighborhood collector through streets. If Council wants Mr. Kortze to pursue this and take a look at it and give his recommendations, he will do so. Mr. Heimbecker asked who owns the existing sign. Mr. Kortze said he does not know that. Mr. Paulus said he asked at the last meeting. It is on the road and not on the apartment development property. A discussion ensued. Council asked Mr. Kortze to do his study and make his recommendations.

Mr. Lawlor asked Mr. Kortze if he ever figured out the duck pond, they have now at the corner of Troxell Street and Clarence. Mr. Kortze replied, yes. He said he had the contractor go out there and take a look at it. Mr. Kortze tossed out some ideas. They will have them come back out again. They are scheduled to do some line striping. When they come back to do the line striping, they'll meet again and try to resolve that issue. It will definitely be taken care of. Mr. Heimbecker said Sherwood Street has been repaved for approximately three weeks and it already has had a hole dug in it. He watched the City of Bethlehem's water department make a repair on Sherwood Street and they didn't have a roller to roll over the finish. They ran a dump truck back and forth across it a couple of times and then left. Mr. Heimbecker said it was entirely inappropriate and not what he considers any type of paving restoration. Mr. Fragnito said he is aware of it. It is a patch and they will be back to take care of it. The idea was that it will settle. Mr. Fragnito spoke to their foremen yesterday and he was told they will do it early next week and it will be the last patch they do for the entire year. Mr. Fragnito told them to wait as long as they can in case it settles, which will kind of alleviate the situation. When they come back they will put in approximately five inches of black top and it can settle since they dug it open. He's hoping waiting this long will remedy the situation. Mr. Fragnito was out at the site and didn't think the patch was that bad for a regular cold patch. They were going to replace the patch the next week, but Mr. Fragnito told them to not do that and wait as long as they can in case it settles.

3. J. Jackson Eaton, III, Esquire
Township Attorney

Mr. Eaton said his items were either already covered or on the Agenda except for one item which he apologized to Mrs. Wehr for not talking about this first, but wanted to bring it up since we are getting into the season. Mr. Eaton said we will have another season of Willowbrook Road until it gets completed and accepted. He assumes Council wants to make sure they have the same kind of agreement for winter maintenance with Rockefeller. Mr. Paulus replied, yes.

4. Maintenance Report (Written)

Mr. Fragnito said his crew is out in full swing doing leaf collections. They've been servicing and getting the snow removal equipment ready. Public Works' newest employee, Chris Spadaccia, has gotten his learner's permit for CDL, which is a plus. He is half way there. Mr. Fragnito touched on the patching on Sherwood Street which was mentioned earlier and touched on the Stop bars and signs also mentioned earlier by Mrs. Wehr. Mr. Woolley mentioned that they blow the stop sign on Taft Street as well. Mr. Fragnito said they can look at that area as well. This would be the time to do it since the vendor is coming out to take care of the other streets as mentioned earlier. They can add Taft Street to the list. Mr. Woolley said he would suggest they place Stop at all four corners, i.e., Troxell, Taft and Clarence. Mr. Paulus said to add it to Clarence Street on the Pennsylvania Avenue side and not on the Diane side. Mr. Fragnito said if this is Council's wish, he will make sure he lets Ryan Christman from Keystone Consulting know and it gets taken care of. Mr. Fragnito mentioned that he followed up on Mr. Tocci's request last week. There were some issues at the intersection of Airport Road and BJs with a traffic light. Mr. Fragnito is still looking for some solutions to that situation. Mr. Fragnito said they got a chance to see what Mr. Tocci was referring to. The issues might be with the controller or programming. They'll have to work through it to see what's going on. Mr. Fragnito said they were out at the intersection at night but didn't simulate what Mr. Tocci saw. They were out there in the morning and Signal Service is working out a remedy. Mr. Tocci said it's consistent between 6:30 a.m. and 7:00 a.m., sometimes at 8:00 a.m. It's always in that morning period even on a Sunday. Mr. Fragnito also mentioned that Signal Service was made aware of today about the intersection of Lloyd St. and Airport Road. Mr. Tocci asked Mr. Fragnito if they had any progress identifying the person who dumped the asbestos at the end of their road. Mr. Fragnito replied that at this time they have not identified anyone. Mr. Tocci suggested if it is possible to have a "Smile, you are on camera" sign at Station 2 or something to indicate to people that there are surveillance cameras there. Mr. Fragnito replied that there are signs available that they can place there. Mr. Tocci said maybe even signs saying "No Dumping Allowed", etc. or stating that they can be fined. He asked if the Township has fines for dumping. Mr. Tocci said a lot of people go down there and thankfully there isn't excessive dumping. He said unless you're walking down there, you don't see the surveillance cameras. Mr. Fragnito said they could post on the fence near there that the area is under surveillance and it may be helpful. Mr. Tocci asked Mr. Fragnito if he or Mrs. Wehr found out who moved the device on the sign. Mrs. Wehr responded that it was Traffic Design Planners. They are doing a traffic study for a proposed development that is coming soon in the future, which was the message left on her phone this morning. Mrs. Wehr returned a call to them because she wanted more information, but no one has returned her call. Mr. Tocci asked if it had to do with Middle Lloyd people and Mrs. Wehr said she didn't know. The

message said there were six in the area. She is not sure if it was for that particular property or the just blurred where the Allentown/Hanover line was. Mrs. Wehr will try and get more information and reminded them that in the future they should let the Township know.

Mr. Paulus said the leaf machine connected to the new Mack Granite with the aluminum wheels, tanks, battery covers, strobe lights flashing is nice and clean and a cool look.

5. Storm Water Issues
6. Fire Company Report (Written)

Garren Knoll, Fire Chief, addressed the Board. He said this last month was slower for them, which he welcomes. He likes his numbers low. There were 19 incidents this past month. Typically, they run over 30 incidents. There were 250 for the year. Considering that they are possibly exposing themselves to high risk with the public and the emergencies, Mr. Knoll felt the need to boast that Han-Le-Co is a Covid-free station. They had the public come into the fire station for voting which has been working out well. The County has done their part in keeping things cleaned and sanitized as well as the fire station has done routine cleanings, which the Township paid for. Mr. Knoll said they are waiting to hear back from the Rockefeller Group about the fire hydrant being installed at the northwest corner of Weaversville Road and Race Street which has been an ongoing issue. His last correspondence with them persuaded them that they need to look into putting it back in. Han-Le-Co was awarded a grant for Covid-19 through the CARES Act for a little over \$22,600. Han-Le-Co will have to present to the State where they will be spending the monies.

Mr. Knoll said that he was told by Mr. Eaton that the Township will be presenting a new Ordinance for the Fire Department to have their officers present their Certificates. At this time, Mr. Knoll would like to get some clarification regarding this matter. He has spoken to other local fire companies and ambulance corps and there is no history of this company having to do this in the past as well as any of the other fire companies having to do this. Mr. Knoll asked why is it that they are being asked for this information if this is a nonstandard item. Mrs. Wehr replied that the Fire Department's bylaws state they have to have certain certifications in order to be in a certain classification and/or job title. Mr. Knoll replied, that is correct. Mrs. Wehr said the Township is looking for a copy of the certifications to certify that whoever is in a position has the proper approvals and accreditations to be in that position. Since the Township provides the Fire Company with the building, the equipment and all the utilities for building and equipment, this is just a minor request that the Township is asking of the Fire Department officials. Mr. Knoll said he had brought up with Mr. Eaton the FERPA Act which is one of his considerations and concerns and Mr. Eaton spoke about putting together a release paperwork for the officers. Mr. Knoll is concerned that he might have some officers that may not be signing the release. Mr. Knoll questioned what would this mean if they don't sign. Mr. Eaton said the enforcement or whatever actions are taken if there is not compliance is up to the Township as to what that would be. Mr. Eaton said what they are talking about is that the Fire Chief indicated his belief that the some or all of the

records are subject to an act that prohibits release of the documentations because as Mr. Eaton understands it the Fire Company has training done in association with Bucks County Community College and that they provide results to the Fire Company and the Fire Company as Mr. Knoll understands it is treated like the institution itself as far as releasing the information that they don't have a right to release grades, etc. unless there would be some kind of release. Mr. Eaton said he has not spent the time to go into all the legal matters. The easiest thing to do seemed to just as you do when applying for a job if you want the job and they require proof of graduation you get the school to release your diploma or whatever they might have. This is the circumstance with regard to the release. They don't indicate they don't have the document, but it's a legal question as to whether he can release them. Mr. Tocci asked Mr. Knoll if the certifications is something, he as the Fire Chief verify and maintain and have always done so. Mr. Knoll replied, absolutely. Mr. Tocci asked if this is a new request on the Township's end. Mrs. Wehr replied that it is a request on the Township's end to verify that the individuals that are in those positions that are required to have certain certifications and length of service to work their way up that they have what is required by the Fire Company's bylaws. It's a check and balance. Mr. Knoll stated that the Township has spent a lot of effort in separating the Fire Company from the Township on every liability, which has been confirmed by both Katrinka, a representative from Brosky Insurance as well as Mr. Eaton. This is why Mr. Knoll is unsure that this is even a thing. These are checks and balances they do internally which is on them if they don't follow this and they do follow this. Mr. Knoll said they do have the records. He does not get the records given to him by the school. He is not pervious to that information. The only reason he gets the information is if the Fire Company wants to get reimbursed for taking the class since the classes cost money, they have to turn it over to Mr. Knoll for their personnel files which is protected by the FERPA Act. For Mr. Knoll to get it, he cannot because of the FERPA Act. He's not sure how he can legally give it out to someone else if it's already been protected before he could get it. Mr. Knoll said he does not know if there will be resistance or not. He has heard individuals talking about it. Will it be down the road? He does not know. He foresees this being a problem ongoing year after year potentially. Mr. Knoll is trying to figure out why the Township has decided this is what they want to do when it's never been done before and no other Fire Companies do this. Mr. Tocci asked if the Township needs this extra layer if it has never been done before and it's not the norm for other fire companies. Is there a reason to make this request if the Fire Company takes care of things themselves internally? Mrs. Wehr replied that it's accountability. The Township is entrusting them with their Fire Company, the Township pays the bills, the Township owns the land, the Township invests in the Fire Company with their building, their equipment, and training for them. Mr. Tocci said he gets all this, but what has changed that now the Township needs that level. If there is an incident that the Township can point. Mrs. Wehr said according to the Fire Company's bylaws, the Township is supposed to have a certified copy of their bylaws in their files. The last certified copy of their bylaws the Township has in their files is from 1997. Mr. Woolley asked if their bylaws have changed at all. Mrs. Wehr replied that they have changed. The copy that the Fire Company gave Mrs. Wehr, which is not certified, says that it was retyped in 2019 and includes a bunch of amendments. There are a lot of things missing from the Township's files. The Lease that the Township has with the Fire Company says that there is a payment due every year. Mrs. Wehr went through the files and

couldn't find a payment going back 10-15-20 years. Mr. Tocci said none of these things seem to have to do with the Ordinance before them this evening. Couldn't the Township just request the certified copy of the bylaws. Mrs. Wehr said she has requested it and she's received pushback and resistance from the Fire Company not to give this to the Township. She is not quite sure why. She does not understand it. But, it's in their bylaws that states they have to have the certifications and an individual needs to be in a certain position in order to move up to the next position. There are certain levels they have to achieve in order to move all the way up into the rank of Fire Chief and other levels. Mrs. Wehr simply wants to verify that the Fire Company's officers have that according to their own bylaws. The Township is entrusting them with millions of dollars of the Township's equipment that the Township invested in. Mr. Tocci asked Mrs. Wehr if she understands from his perspective that if the Township has always entrusted the Fire Company to do this before why now is the Township suddenly not entrusting them. Why didn't the Township ask for verification in the past? Mr. Heimbecker said it is not a matter of trust. If the bylaws say as far back as 1959 that this is a requirement by their bylaws, then they are required to produce the certifications. Mr. Knoll said that is not what it says. At this time, Mrs. Wehr read what the bylaws state. "The Fire Chief shall meet all requirements for an assistant chief. Only a captain or assistant chief may run for the office of Fire Chief." And you have to keep going back which it goes all the way back to "Lieutenants must meet the minimum requirements for an active fire line member. He shall have completed in advance fire fighting and be qualified on all fire apparatus. Before the next regular election, he must have completed fire officer level 1 and approved fire fighter course and equivalent course as approved by the Fire Chief and his or her assistants. He shall have been an active fire line member with our fire company for at least one full year before being able to run for lieutenant and he shall have attended one company meeting, six fire training sessions or equivalent training approved by the Fire Chief and his assistants and at least three fire calls over the past six months prior to any election." Mr. Knoll said that is the specifications for the different level of officers. Mr. Knoll said he thought Mr. Heimbecker's question was that their bylaws said they had to turn in their certifications and it does not say that. Mrs. Wehr said she was asking for the qualifications that they met those requirements of their own bylaws in order to be in their positions. Mr. Knoll said this is the Township Manager's request that has never been done before. Mr. Heimbecker said he does not take umbrage with the request. He has more of a problem that there is resistance to provide certification if that is what Mrs. Wehr is asking for. Mr. Heimbecker said this is the only fire department that he knows of that is adjacent to the Lehigh Valley International Airport and three major shopping centers. Han-Le-Co Fire Department is very important to this Township. Mr. Heimbecker doesn't think it is an unreasonable request. Mr. Heimbecker thinks first of all Council should adopt that a brand-new set of the bylaws be provided to Council for review by the Township Solicitor, Jackson Eaton, and a determination made if there is something wrong with Mrs. Wehr request. Mr. Heimbecker reiterated that he does not think it is an unreasonable request and that he thinks Mr. Knoll should do what the Township is asking of him in providing this so that moving forward it will never be an issue. Mr. Heimbecker said he designs fire alarms and he has to attend training and gets certification for attending. If he's asked to show the certification, he will do so. Mr. Knoll said this is where the question was about the FERPA Act with the privacy act protecting the students' certifications, etc. and the legalities of that which is what Mr.

Eaton was looking into. Mr. Knoll said he has in his hands a thought process which he presented to Mr. Eaton. It is not exactly what he believes Mrs. Wehr was looking for. He would like to present it because he feels this could avoid the FERPA law. Mr. Knoll handed out a copy of a sample document he put together for each Council member to review. This document lists an introduction to the Township presenting all the officers, their ranks, and the Board and Fire Chief representing these people. It lists the part from the bylaws that they fall under and that they are all qualified for the positions they hold and then have all five personnel on the Board and Fire Chief sign it. Mr. Knoll would like Council to sign it verifying they are okay with his thought process in place of getting everyone's certifications. Mr. Paulus asked when they refer to certification, are they receiving a piece of paper that is stamped. Candy Dannenhower, a Board member with Han-Le-Co and First Lieutenant with the Fire Police, replied that it has a printed seal, but it is not raised. Mr. Knoll said it verifies they are certified for a certain class. Mr. Woolley asked Mr. Knoll if they have rules that before they elect someone, Han-Le-Co has its own guidelines that they have to meet. Mr. Knoll replied, yes, according to Roberts Rules of Order, they have guidelines they have to follow. Mr. Woolley asked Mr. Eaton if the Township has an ordinance saying they have the right to request this from the Fire Company. Mr. Eaton said that is the Ordinance that is before Council this evening to vote on. The Ordinance that is being presented establishes a process so the Township can look at that or see evidence of those qualifications. There are two parts to it. One is the general certification of internal qualifications standards, time and service, which is a certification by a senior officer or by the Board. The second part would be presentation of documents that are given to the officer or whomever that certify an outside course or training and that they are certified and have concluded that. Mrs. Wehr requested for an ordinance that provides that both of these be provided as certification by the Fire Company with regard to the internal standards and a copy of whatever document had been provided by an outside agency that provided courses or training as it was required in the bylaws. Mr. Woolley said they have always tried to keep the Fire Company separate from the Township because of liability. He asked why the Township would want to entangle themselves in this to begin with. Mr. Eaton said he does not see any significant additional liability just by getting statements and copies of documents stating the individuals in the Fire Company are certified. He said you can get sued in any way. That is different than becoming involved in the operations and determining who the officers are. There are some municipalities in Lehigh County who have gotten in trouble because they had volunteer fire companies and all kinds of things were being scheduled by township personnel and so forth. This is different. It is on the other end of the scale as far as whether it provides direct liability. Whether you want to do it or not is up to Council and the Administration. In Mr. Eaton's view, it is within the authority of Council to ask for it, not because there is anything specifically in the law that says they shall provide this, but there is broad authority in the Pennsylvania Statutes for Municipalities with regard to establishing rules and regulations for the governance of fire companies. It doesn't mean that you have to do or are required to do anything. Mr. Eaton is simply saying it is Council's authority to request these documents and certifications if they wish to do so. Mr. Paulus said it is just a certificate and asked Mr. Knoll why they don't want to show it to the Township. They are not asking to see grades. Mr. Knoll replied that there is an Act that prevents the certificates from being handed out from universities and colleges. Mr. Knoll said should they just go

and throw this Act aside just because the Township wants to see some certificates. Mrs. Wehr said she is not asking for the certificates from those institutions. You go to that course; you pass and you get that completion certificate. This is what Mrs. Wehr is asking for from Mr. Knoll as a fire fighter. To bring it in to your staff and present it to the Township. It does not have to come directly from the school or the course provider with that official documentation. Mrs. Wehr is looking for the piece of paper that Mr. Knoll gets after he walks out the door after completion of a course showing it was completed and he met the requirements. Mr. Knoll said this is all labeled with Bucks County Community College on it which falls under the FERPA Act. Mr. Eaton said a legal decision will not be reached this evening. If there is an agreement that legally it is inappropriate to pass on the documentation, he can do the research determine the legalities. Mr. Eaton stated he did not look at the FERPA law. He thought the release might be a short cut to get around it without trying to figure out how these interact. The Fire Chief should not be put in a position where he is at risk or the Fire Company is at risk of doing something that might be in violation of FERPA. Mr. Woolley asked Mr. Knoll if he has a copy of when someone takes a class, they give him a receipt and then he reimbursed them. Mrs. Dannenhower approached the Board at this time. She said the questions that are being addressed this evening is the fact that all of their certifications have Bucks County written on them. That is the certification that is given to the Fire Company from a fire fighter. As Council is asking about receipts and such, for certain certifications they have to present a receipt as well as their certificate in order to get reimbursed. This is mainly for a Fire Fighter 1. Mrs. Dannenhower said on her aspect as being Fire Police Lieutenant, being on the Fire Police side, they have four courses that are available to them. One course is mandatory. If you want to move up to a lieutenant position, there is a second course. You only get a certificate from Bucks County verifying that you took that course. As far as what Mrs. Wehr is asking for, they as a fire department, those are their private certifications. They are presented to the fire station and ask them to keep them private. Mrs. Dannenhower is in charge of those certifications which are kept in the individual's files and are reviewed by Mrs. Dannenhower. If the Township needs to know whatever they hold, Mrs. Dannenhower can gladly write a list, sign her name to it as well as the rest of the Fire Department Board members and get it certified verifying that they hold the credentials. At the same token, some of the credentials that are in the bylaws as Mrs. Wehr read state a specific certification or equivalent to that certification by the Fire Chief. Mrs. Dannenhower said they have two assistant chiefs, one which is now retiring, that have been with Han-Le-Co 20 plus years. Mrs. Dannenhower said maybe they have that certificate that Mrs. Wehr is looking for or maybe they do not. She is not going to say yes or no. However, they do have over 20 plus years' experience to get them to move up in the chain. They have to go through the chain of command starting with as a lieutenant, then moving up to a captain and then moving to an assistant chief. Mrs. Dannenhower said it is not that they don't want to turn over the certificates. They feel that they are being put under a microscope. She said they will verify that the officers have their certificates or equivalent. The Board as well as the Fire Chief is willing to sign a certified statement. They feel they should not have to turn over the certificates. Secondly, Mrs. Dannenhower said Mrs. Wehr brought up about the bylaws. She has been the Secretary for Han-Le-Co on and off for five years. They have never once have been asked except this year by Mrs. Wehr for a copy of their bylaws. Mrs. Dannenhower said if they would have been asked for

a copy of the bylaws, she would have gladly turned over the bylaws to Mrs. Wehr. The reason Mrs. Wehr had a delay was because Mrs. Dannenhower had an emergency out of town with her sister which Mrs. Wehr was aware of. As soon as she got back into town, Mrs. Wehr received a copy. Each year there is a bylaw committee which Mrs. Dannenhower is a part of. They review their bylaws and update them. They are in the process of updating them again for the year 2020. Once those bylaws are completed and approved by their membership, at that point and time if Mrs. Wehr would like the updated copy, she will gladly get an updated copy to her. Mrs. Dannenhower said they are not here this evening to fight or argue. They are here to work as a team. They have always been a team since 1978 when the Fire Company was formed by Hanover Township. They feel what Mrs. Wehr is requesting by turning over the certificates they are violating their members. There is a solution which Mr. Knoll presented to the Board this evening. Mrs. Dannenhower agrees to the solution as Han-Le-Co's Secretary and being with Han-Le-Co for almost ten years. She will put her name to it and get it certified. It will then fall to the Board and the Fire Chief. They are asking Council to let them show that they have the certifications by what Han-Le-Co wants not by turning over their certifications because they have to. Mr. Paulus asked Mr. Eaton given Mrs. Dannenhower's statement does that appease the Township's liability concerns if Council accepts what she just told them. Mr. Eaton asked Mr. Paulus if he means liability with regard to looking at the records or liability with regard to a fire. Mr. Paulus replied liability if something should happen, the Board wants to know that the fire fighter was qualified in case they would get sued. Mr. Eaton said they can look at it two different ways. Mr. Woolley was looking at it with the perspective that if the Township doesn't have any contact with the Fire Company, the less contact the better as far as Township liability. The other part of this is that it is the Township's building and fire trucks, etc. Does the Township not have some responsibility for oversight? It can be argued both ways. Mr. Woolley said if the Fire Company is willing to certify that they have the records and are swearing to it and have it certified, it should accomplish everything the Mrs. Wehr wants, if not more. As a certification, the Township would go back to whomever certified it. Mr. Eaton said this is true. The question is whether the Township wishes to exercise an additional level of oversight in seeing documentation of an internal certification. This is up to the Township to decide how much oversight it wishes to ask for. Mr. Tocci said he feels if the Township has always had the oversight and involvement and now there is a pushback to that he would question the pushback. But, if the Township never required it before and there is no example of gross negligence or something on that level, why all of a sudden oversight and involvement. There doesn't need to be if done as described this evening. Mr. Tocci said this is why he doesn't see the need for this type of ordinance and feels what was presented should satisfy what Mrs. Wehr is looking for. Mrs. Wehr asked Mr. Tocci if he goes for a certification for his job and he has to present something to show that certificate of completion to show the requirements of his job, would he hide that certification and just sign and swear on a piece of paper that you took that certification and that would be acceptable. Mr. Lawlor said he would give it to the person he was supposed to give it to and they are giving it to the person they are supposed to give it to. Mr. Tocci agreed. Mr. Lawlor said Mr. Knoll is the one keeping track of everything. Mr. Woolley said Mr. Knoll is willing to get in in writing and certify it. Mrs. Wehr said she doesn't know that. This is some of the stuff she is asking for. Mr. Woolley said they are separate entities. When the

Township funds them and they are their own entity as the Township is, the Township is putting their trust in them and the people they have elected and they would get it certified that they have those documentations. Mr. Woolley said it's falling under a privacy law. Mrs. Wehr said the Township funds the Fire Company with millions of dollars' worth of equipment and no questions asked. The Township asks, playing by their rules, to show the Township documentation and evidence that they have the qualifications to fight the fire at your house to save your children and your grandchildren or anyone at your house and show their certifications. Mrs. Wehr said they don't want to present that and give that documentation to the Township to verify that and if Council does not have a problem with this, then that is fine. Mr. Woolley said he doesn't think the Allentown Fire Department provides certification to their City Council and they are employed by the City of Allentown. Mr. Tocci asked Mrs. Wehr if she would not see what Mr. Knoll presented this evening as a good compromise. Mrs. Wehr replied that she does not see it as a good compromise. Mr. Eaton said he wanted to make one thing clear. He does not dispute the Fire Chief's statement that there is the FERPA law that giving the circumstances that makes it improper for him to release these documents to the Township. He has not researched that law. There is such a law and he has seen it. He looked through it quickly but did not try to analyze it to see what the process would be to spring the documents. Mr. Heimbecker said there are a couple of dynamics. First, they are working with an old set of bylaws; second, they are the Fire Company's rules that the Township is asking to play by; and thirdly the Fire Company's own Secretary said they have an assistant chief who they are uncertain may or may not have a certification because he's been doing it for so long. Mr. Knoll and Mr. Woolley said Mrs. Dannenhower did not say that. Mr. Woolley said she said she did not know if she could produce it, but may have it in her records. Mr. Heimbecker said what she said is maybe she could produce it or maybe she can't produce it. Mr. Heimbecker questioned how long Mrs. Dannenhower has been Han-Le-Co's secretary. At this time, Mrs. Wehr referred back to the bylaws and said what Mrs. Dannenhower did give to her she asked for a copy of the bylaws and new she was out of town. When Mrs. Dannenhower got back into town, she immediately got a copy to Mrs. Wehr. Mrs. Wehr recalls she might have even gotten them to her a little before she got back into town. It is not a certified copy. The last certified copy the Township has is dated 1997, which is a certified copy by all the officers and notarized Vicky Roth, Township Clerk. The bylaws that Mrs. Dannenhower gave to Mrs. Wehr say they were amended in 1996 and 2013 and adopted on May 14, 2014 and the constitution bylaws were readopted in 2019, but there is no certification. There is a gap where they didn't provide it to the Township to keep the records straight and be open and honest. Mrs. Wehr said she is not saying they are not being honest, but to just provide all the documentation that the Township should have in their records and shouldn't have to ask for. Mr. Woolley asked if their bylaws say they should present the documentation every year. Mrs. Wehr said it is not in their bylaws. Mr. Woolley asked if the Township has anything in their bylaws stating that the Fire Company has to provide the documentation to them. Mrs. Wehr said there is an Ordinance before Council this evening that is requesting the documentation and she is looking to Council to adopt it. Mr. Lawlor said the only thing the Fire Company is out of compliance with is that they haven't given the certified copy of the bylaws to the Township. Mr. Lawlor said he doesn't understand the problem with them just giving us their new certified bylaws. Mr. Knoll said at this time they are updating a bunch of their bylaws and in

the middle of it right now. Mr. Lawlor asked Mr. Knoll how many times they update their bylaws. Mr. Knoll replied once a year or every 1 and half years. Mr. Knoll asked Mrs. Wehr if it is in the Fire Company's bylaws that they have to provide a certified copy of the bylaws or is it in the Township's Ordinances. Mr. Knoll said he never knew this and he is with the Fire Company for 25 years. They've always had the previous Treasurer and Fire Chief for many years and they are the ones he would have relied on all these years to take care of that. Mr. Knoll said he will make sure that this happens from this point forward. Mrs. Roth said the Township never asked for the bylaws or documentation. The Fire Company always came and said they have revamped their bylaws and they need Mrs. Roth to certify them and she would do so and the Fire Company would in turn give the Township a copy going back for many years. Mrs. Roth was not aware they update their bylaws every year to two years. Mr. Knoll said they have been trying to be more proactive with it over the last couple years because of things being outdated and bringing everything up to the 21st century. Mrs. Roth reminded Council this review with the Fire Company was for years a status quo as long as she's been with the Township. The prior Township Manager changed so many things, i.e., rules and regulations, both for the Township and the Fire Company. This is part of the evolving, continuing thing of which was started and Mrs. Wehr is continuing with what was started as the Board is aware. Mr. Heimbecker suggested since the Fire Company's bylaws are being revised and rewritten that this be tabled until January giving them 60 days to revamp their bylaws and present them to the Township Manager. Mr. Knoll said unfortunately that will not work for the mere reason that they have not done their presentation to the Fire Company and they have to have three monthly readings. It takes a minimum of 60 days at three meetings for them to pass as the actual official bylaws. Mr. Knoll is not sure when they are going to be ready to do their first reading. It won't be for another couple of months before they do their first reading to start adopting the changes. Mr. Paulus asked if the Fire Company comes out with their new bylaws will that settle the problem. Mrs. Wehr said she would have to look at their new bylaws, but would still like the piece of paper evidencing that the officers have their certifications. Mr. Woolley said that takes us back to Mr. Eaton who will have to research secrecy laws and what the Township legally has a right to ask for because they are volunteers. Mr. Eaton said he can do that. Mr. Heimbecker said it should be tabled until January. There is a lot to discover. Mr. Paulus said it won't get resolved this evening. He does not like to spend the money on legal, but he can't understand why the Fire Company doesn't just make a copy of the certifications for the Township to put in their files. Mr. Paulus said there is a push and shove going on that he is really not understanding. Mr. Woolley said if the Fire Company is willing to certify under Mrs. Dannenhower's documents that she has in her files and have it signed by the Board and Fire Chief, does the Township need to see those certifications because they are an internal company anyway. Mrs. Wehr said as an example if she tells Mr. Woolley she has a driver's license and she wants to drive his car, he won't ask to see her driver's license and just accept Mrs. Roth's word that she has her driver's license or would you want her to have a driver's license that you want to see. Mr. Woolley said Mrs. Wehr is making an assumption that is nowhere even close to what is being discussed this evening. Mrs. Wehr replied that it certainly is the same because she wants it verified. At this time, Chairman Paulus ended the discussion.

Mr. Knoll said he was presented with a bill from Gross, McGinley regarding this issue and he never approached Mr. Eaton at all on anything being discussed this evening, but he was told the Fire Company needs to pay it. Mr. Eaton said he was advised to separate his bills to the Township according to reimbursable items, but they are bills to the Township. Mrs. Wehr said Mr. Eaton is correct. These are bills to the Township. However, Mr. Knoll was calling and talking to Mr. Eaton but never called her to her first to see if it was okay for him to call the Township Solicitor. As a result, this is how we have this Ordinance before Council and because of that she put it on the Fire Company. Mr. Knoll said the one time he called Mr. Eaton, he received the bill for that and they did pay it. This bill is everything since then. He did not contact Mr. Eaton other than replying to an email to him. Mr. Heimbecker said as an act of good faith he would like to recommend to Council that the Township pay the bill in the amount of \$468.00 and let's get on to January. Mr. Eaton said his client is the Township and there are certain matters that the Township asks to be reimbursed and so he assumed if it's after the first phone call a lot of it is drafting the Ordinance that has been prepared and in modifying the Ordinance, etc. and the research that he did do on FERPA. Mr. Tocci said he thinks it would be on the Township to pay the bill if it was regarding the preparing of the Ordinance. Mr. Paulus asked Mrs. Wehr if the Fire Company paid the first bill. Mrs. Wehr replied that Mr. Eaton is correct. He works for the Township. She forwarded the first bill on to the Fire Company and they paid it. Mr. Knoll said this second bill is above and beyond that phone call. Mr. Woolley said this second bill is the Township's bill. Mrs. Wehr stated that it was a direct result of the conversations Mr. Knoll had with Mr. Eaton and these are the bills forthcoming because of the emails and responses and this Ordinance.

Motion: I move the Township pay the bill sent to Han-Le-Co regarding legal services rendered due to the preparation of the Ordinance regarding officer certifications.

Heimbecker, Woolley: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus:

Aye

Unan.

Mr. Knoll said he messed up earlier this year. He was supposed to meet with Mrs. Wehr to go over the Fire Company's Budget requests. He said he was about two to three weeks late. By the time he got to Mrs. Wehr, she took the upper hand. Mr. Knoll realizes she had to do what she had to do. She worked on his budget on his behalf and ended up making a cut on the Fireman's Fund that he disagrees with, which takes it from \$15,000 down to \$10,000. Mr. Knoll said he took a 33% cut on monies that are normally meant for reimbursement and retention for his members. He said it hurts them that it happened. Understandably, with Covid-19, you need to make some cuts. He understands that. Mr. Knoll read the Minutes from Council's Special Budget Meeting where everyone got 4% and 5% increases because of Covid-19. Mr. Knoll said he found it hard to swallow considering his volunteers took a 33% cut. Mr. Knoll is not saying the employees at the Township don't deserve the increases. He is sure they do. At this time, Mr. Knoll made the suggestion to the Council if they might be able to go ahead and put the Fireman's Fund back up to \$15,000 for 2021 and take \$5,000 out of the Fire Company's Minor Equipment line item or another item so that it does not cost the Township anything but just moving it from one category to another. Mr. Paulus said that would have been his suggestion to

Mr. Knoll. Mr. Paulus asked Mrs. Wehr if that can be done. Mrs. Roth said as Council is aware the Township has to meet the advertising requirements for the passage of the Budget. It will be in the newspaper on Friday. Mrs. Roth can't stop that in order for the Township to advertise to have the hearing on December 2. The Budget stands. Mrs. Roth said the only suggestion she can give the Board is as of September 1, 2021 the Board can transfer the \$5,000 by resolution from the one line item into the other, but not until then. Mr. Knoll said they wouldn't be using it until this time of the year anyway. Mr. Knoll said that works for him. Mr. Paulus said that is how we will handle it. Mrs. Wehr asked Mr. Knoll where he wants it taken from. He replied out of Minor Equipment. Mrs. Wehr said she thought Mr. Knoll was taking the replacement radios out of that line item. Mr. Knoll said he has another line item for replacement radios, which is totally separate.

7. Code Enforcement Report (Written)

8. Treasurer's Report (Written)

Motion: I move we accept the computer printouts dated November 18, 2020, for the General Fund Account, Capital Reserve Account, Escrow Account, Liquid Fuels Account, Sewer Account and Water Account subject to audit.

Paulus, Heimbecker: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus:

Aye

Unan.

9. Building Inspector's Report (Written)

Unfinished Business: None.

New Business:

1. Resolution No. 2020-40, A Resolution Granting Preliminary/Final Land Development Approval, 3311 Airport Rd., Airport Security Checkpoint Connector Improvements, LNAA, Allentown, PA 18109 (Vote)

Cedric Johnson with Airport Design Consultant Inc. They are a consultant for Lehigh-Northampton Airport Authority. Mr. Johnson gave a brief description of the project. According to the FAA the existing two-lane checkpoint is undersized for the present airport traffic since 2017. In 2017, they needed essentially three lanes to at least serve the current demand. Even with Covid and social distancing, that checkpoint is still undersized. This project is a combination of improvements and they need to address the capacity issue by converting and building a new connector space that would give four lanes. The equipment in the tunnel, the escalator and the elevator, are all age-dated and unreliable. This would replace the current one escalator up and one escalator down with one elevator with two escalators up above ground and two elevators up to the connector level and then a vertical circulation cord that would give it an additional two escalators going down and two elevators. They want to resolve the equipment reliability issue, increase the terminal checkpoint capacity, satisfy all current TSA standards. TSA will provide new equipment for four lanes and enhance the passenger level of service from going down inside into a tunnel

Motion: I move that 1) Bill No. 2020-06, An Ordinance Amending Chapter 27 of the Statutory Code of Hanover Township, the Zoning Ordinance, to Remove Absorptive Sound Barrier Approved Under Sections 27-504 from the Definition of Fence in Section 201 and Exempt it from Sections 27-501 and 502 Restrictions on Fences, Walls, Hedges, and in Section 27-409 to increase the Allowable Distance of Fire Access Roads from Buildings with Early Suppression Fast Response Sprinkler Systems to 140 Feet; 2) Bill No. 2020-07, An Ordinance Amending Chapter 7, Part 2, Section 202(6) of the Statutory Code of Hanover Township to Permit the Combined Width of Fire and Driving Lanes to be 24 Feet for Buildings with an Early Suppression Fast Response Sprinkler System; 3) Bill No. 2020-08, An Ordinance Amending Chapter 22 of the Statutory Code of Hanover Township, the Subdivision and Land Development Ordinance, Part 4, Section 22-410 to Exempt Buildings in a PIO Zone with an Early Suppression Fast Response Sprinkler System and Designated Direct Fire Apparatus Access Points to the Building from Requirements for Fire Lanes within 18 Feet on Two Sides of the Building; and 4) Bill No. 2020-09, An Ordinance Amending Chapter 7, Part 7 of the Statutory Code of Hanover Township to Require Certification of Qualifications of Hanover Township Volunteer Fire Company No. 1, Fire Services Officers to be Submitted to the Township be tabled until December 2, 2020.

Paulus, Heimbecker: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus:

Aye

Unan.

6. Resolution No. 2020-41, A Resolution Requesting a Multimodal Transportation Fund Grant from PennDOT (Vote)

Mrs. Wehr said this is the Grant application that Mr. Kortze assisted her in putting together and submitted on behalf of Hanover Township. This is housekeeping documents stating for that submission that Council acknowledge the submission of this grant funding request.

Motion: I move we adopt Resolution No. 2020-41, A Resolution Requesting a Multimodal Transportation Fund Grant from PennDOT as presented.

Heimbecker, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus:

Aye

Unan.

Payment of Bills:

Motion: I move Council authorize payment of Payroll (10/26/20), (10/13/20), (11/13/2020); Voucher Nos. 25428-25437 (Prepays), Voucher Nos. 25438-25483, from the General Fund Account in the amount of \$223,828.46; Voucher Nos. 185 from the Liquid Fuels Account in the amount of \$5,145.52; Voucher Nos. 4524 (Prepays), Voucher No. 4525-4529 from Capital Reserve in the amount of \$34,532.06; Voucher Nos. 4402-4407 from the Water Account in the amount of \$107,783.24; Voucher Nos. 5920-5923 (Prepays), Voucher Nos.

