

HANOVER TOWNSHIP, LEHIGH COUNTY
SPECIAL COUNCIL MEETING

January 11, 2021
7:00 P.M.

Councilmen Heimbecker, Lawlor, Tocci, Woolley and Paulus took the Oath of Office in the presence of the Township Notary.

In the absence of a Chairman for the Hanover Township Council for the year 2021, the Township Manager, Melissa Wehr, called the meeting to order at this time and roll call was taken.

Present: Councilmen Heimbecker, Lawlor, Paulus, Tocci, Woolley; Melissa Wehr; Vicky Roth; J. Jackson Eaton, III, Esquire; Al Kortze, P.E.

Absent: 0

Attendance: 2

New Business:

The Township Manager advised that currently there is no Chairman for the Hanover Township Council for the year 2021 and in that regard, Mrs. Wehr requested nominations from the floor for the position of Chairman of the Hanover Township Council in 2021. The following Motion was received:

Motion: I move that Bruce Paulus be nominated for the position of Chairman of the Hanover Township Council for the year 2021.

Woolley, Lawlor: Moved and Seconded
Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

At this point in the meeting, Township Manager asked for a Motion to close nominations for Chairman.

Motion: I move that we close nominations for the position of Chairman of Hanover Township Council for the year 2021.

Heimbecker, Lawlor: Moved and Seconded
Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

Township Manager advised the Board that currently there is no Vice Chairman for the Hanover Township Council for the year 2021; and in that regard, the Township Manager requested nominations from the floor for the position of Vice Chairman of the Hanover Township Council for the year 2021. In that regard, the following Motion was made:

Motion: I move that Michael Woolley be nominated for the position of Vice Chairman of the Hanover Township Council for the year 2021.

Heimbecker, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

At this point in the meeting, Township Manager asked for a Motion to close nominations for Vice Chairman of the Hanover Township Council for the year 2021.

Motion: I move that we close nominations for the position of Vice Chairman of Hanover Township Council for the year 2021.

Heimbecker, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

At this point, Council Chairman took over meeting beginning with Resolution #1.

1. Resolution No. 2021-1 Providing for the election of a Chairman of the Hanover Township Council

Motion: I move that we approve Resolution No. 2021-1 Providing for the election of a Chairman of the Hanover Township Council.

Paulus, Woolley: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

2. Resolution No. 2021-2 Providing for the election of a Vice-Chairman of the Hanover Township Council

Motion: I move that we approve Resolution No. 2021-2 Providing for the election of a Vice Chairman of the Hanover Township Council.

Paulus, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

3. Resolution No. 2021-3 Designating financial institutions as depository for Township accounts
4. Resolution No. 2021-4 Establishing Council Meetings
5. Resolution No. 2021-5 Establishing Salary of Township Manager
6. Resolution No. 2021-6 Providing for the Appointment of Berkheimer Associates as Tax Collector

7. Resolution No. 2021-7 Providing for the Appointment of a Township Solicitor
8. Resolution No. 2021-8 Providing for the Appointment of a Township Engineer
9. Resolution No. 2021-9 Providing for the Appointment of a Township Planning Commission Attorney
10. Resolution No. 2021-10 Providing for the Appointment of a Township Zoning Hearing Board Attorney
11. Resolution No. 2021-11 Providing for the Appointment of a Township Building Code Official
12. Resolution No. 2021-12 Providing for the Appointment of a Township Auditor
13. Resolution No. 2021-13 Providing for the Appointment of a Township SEO Officer
14. Resolution No. 2021-14 Providing for the Appointment of a Township Tax Collector
15. Resolution No. 2021-15 Providing for the Appointment of Emergency Management Coordinator
16. Resolution No. 2021-16 Providing for the Appointment of a Township Fire Marshal
17. Resolution No. 2021-17 Providing for the Appointment of a Deputy Tax Collector
18. Resolution No. 2021-18 Providing for the Reappointment of Stephanie Murray to the Hanover Township Planning Commission
18. Resolution No. 2021-19 Providing for the Reappointment of Jeanne Rossi to the Hanover Township Recreation Board
20. Resolution No. 2021-20 Providing for the Reappointment of Anthony Rossi to the Hanover Township Personnel Board
21. Resolution No. 2021-21 Providing for the Appointment of a Voting Delegate to the Lehigh County Tax Collection Committee

22. Resolution No. 2021-22 Adopting an Emergency Operations for
Hanover Township

Motion: I move that we approve Resolutions 2021-3 through 2021-22 and accept
same as presented for the year 2021.

Paulus, Heimbecker: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus:

Aye

Unan.

General Discussion and Overview for the Year 2021.

Mrs. Wehr said she is pleased to say that the Comprehensive Plan Update is underway. She signed the documents last week and moved them on. There is a virtual meeting tomorrow evening to kick it off. Mrs. Wehr is looking forward to updating the Zoning Ordinance this year, which is a high priority. Mrs. Wehr expects to put an RFP out this spring and hopefully have it implemented this spring or early next year. There were some minor adjustments to the Zoning Ordinance over the years, but there are some terms that need to be updated and brought up to today's standards. She is excited to get this project underway. Mrs. Wehr is aware that Council is looking forward to 2021 and the Township Clerk is very excited for 2021 when the Township turns Willowbrook Rd. over to the state. This spring, the Township will rebid the Allendale Swale project as Council will recall that the bids for this project last year were not acceptable. Mrs. Wehr said depending on the financial outlook of the Township other proposed Capital projects may include the Catasauqua Road Valley Plaza signal and pedestrian upgrades. As Council will recall, the Township applied for a multimodal grant. Hopefully, the Township receives it and can get this project moving along. There are planned park upgrades with Sherwood Park including picnic tables, park benches and possibly a restroom facility. Canal Park would include picnic tables. Chestnut Grove Park would include resurfacing of the basketball court. Also, included are some utility vehicles, tractors and trailers for Public Works and some landscaping around the Municipal Building with HVAC upgrades. At this time, Mrs. Wehr asked the Board if they had any suggestions or questions on items that need to be addressed in 2021. Mrs. Wehr said with COVID happening and putting a different spin on everything this past year and coming into this year. She would guess that most of this year COVID will have an affect on everyone. It will definitely have an affect on the Township's financial situation as well as everyone. Mrs. Wehr said she and staff will keep an eye on all the financials and move forward with things and put things in a priority order as to the most important and work down from there. But, the most important is definitely getting the Zoning Ordinance up-to-date.

Chris Spadaccia, Emergency Management Coordinator, informed the Board and staff that Covid vaccinations are being distributed. They are working with the County and the hospitals for members of Han-Le-Co who want to be vaccinated. Mr. Spadaccia said this opened up on Friday, January 8. He said as elected officials, the Board is eligible in the 1C category. Mr. Spadaccia could not give the Board a time frame on when it would be. The 1B category is large. As more information becomes available, Mr. Spadaccia said he could let Council know if they choose that they want the vaccination. A discussion ensued.

Adjournment:

The meeting was adjourned at 7:18 P.M.

Respectfully submitted,

Melissa A. Wehr
Township Manager