

HANOVER TOWNSHIP, LEHIGH COUNTY  
REGULAR COUNCIL MEETING

October 6, 2021  
7:30 P.M.

Present: Councilmen Heimbecker, Lawlor, Tocci, Paulus, Woolley; J. Jackson Eaton, III, Esquire; Al Kortze, P.E.; Melissa A. Wehr; Vicky Roth

Absent: 0

Attendance: 6

Courtesy of the Floor: None.

Approval of Minutes: September 16, 2021, Council Meeting

Motion: I move we waive the reading of the Minutes of the September 16, 2021, Council Meeting and accept same as presented.

Paulus, Woolley: Moved and Seconded

Heimbecker, Lawlor, Woolley, Paulus:

Tocci:

Aye

Nay

New Business:

1. Resolution No. 2021-42, A Resolution Granting Approval for the Preliminary/Final Land Development for Air Products and Chemicals Hangar, 3311 Airport Rd., Allentown, PA 18109 (Vote)

Blake Marles, Esquire from Stevens and Lee on behalf of Air Products addressed the Board at this time. Robert Piscopo, Director of U.S. Government Affairs for Air Products and Bethany Buck, Project Manager, gave a brief oral presentation of the proposed project and their global presence along with a handout of the presentation given to the Board. A discussion followed. The Chairman asked them if they agree with the 11 conditions before them as outlined on the Township Engineer's letter. They replied that they agree with all 11 conditions. Before the vote, one of the Council members thanked Air Products for being a great community partner.

The Township Manager noted that in Resolution No. 2021-42, #9, Air Products did submit the plans to Lehigh Valley Planning Commission and the Township received their comment letter back and has been addressed.

Motion: I recommend the adoption of Resolution No. 2021-42, A Resolution Granting Approval for the Preliminary/Final Land Development for Air Products and Chemicals Hangar, 3311 Airport Rd., Allentown, PA 18109, as presented and recommended by the Township Engineer.

Heimbecker, Lawlor: Moved and Seconded  
Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

2. Bill No. 2021-05, An Ordinance Amending Chapter 7, Sections 703 and 704 of the Statutory Code of Hanover Township to Revise Authorization of Han-Le-Co Volunteer Fire Company #1 and its Members to Engage in Parade, Judging and Housing Ceremonies and to Allow Township-Owned Vehicles to be Taken Outside of Lehigh and Northampton Counties for Such Purposes with Approval of Council (Public Hearing)

The Chairman of Council opened the Public Hearing. The Township Attorney explained the purpose of this Ordinance. The Chairman closed the Public Hearing.

Motion: I recommend the adoption of Bill No. 2021-05, An Ordinance Amending Chapter 7, Sections 703 and 704 of the Statutory Code of Hanover Township to Revise Authorization of Han-Le-Co Volunteer Fire Company #1 and its Members to Engage in Parade, Judging and Housing Ceremonies and to Allow Township-Owned Vehicles to be Taken Outside of Lehigh and Northampton Counties for Such Purposes with Approval of Council as Ordinance No. 632.

Heimbecker, Woolley: Moved and Seconded  
Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

3. Bill No. 2021-06, An Ordinance Amending the Statutory Code of Hanover Township to Prohibit a Single Water Meter from Serving Multiple Water Customers Except for Residential Customers in a Single Building or by Township Approval under Special Circumstances, Good Sanitary Reasons or Good Cause and Subject to Conditions Imposed by the Township (Public Hearing)

The Chairman of Council opened the Public Hearing. The Township Manager gave a brief explanation of this Ordinance. This will allow one meter on a nonresidential property and makes sure that all commercial properties have their own individual water meter on the property rather than hooking up to another water meter with another property. The Chairman closed this Public Hearing.

Motion: I recommend the adoption of Bill No. 2021-06, An Ordinance Amending the Statutory Code of Hanover Township to Prohibit a Single Water Meter from Serving Multiple Water Customers Except for Residential Customers in a Single Building or by Township Approval under Special Circumstances, Good Sanitary Reasons or Good Cause and Subject to Conditions Imposed by the Township as Ordinance No. 633.

Heimbecker, Lawlor: Moved and Seconded  
Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

4. Bill No. 2021-07, An Ordinance Granting a Temporary Construction Easement to Lehigh County, Pennsylvania for an Area of 0.029 Acres along the D&L Heritage Trail in Hanover Township (Public Hearing)



Motion: I recommend Council adopt Bill No. 2021-09, An Ordinance Amending Chapter 26, Part 1 (Water Rates, Rents and Charges), Section 124 Meter Rates, of the Statutory Code of Hanover Township as Ordinance No. 636.

Heimbecker, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Woolley, Paulus:

Aye

Tocci:

Nay

7. Bill No. 2021-10, An Ordinance Amending Chapter 18, Part 3 (Sewer Rates, Rents and Charges), Section 303 of the Statutory Code of Hanover Township (Public Hearing)

The Chairman of Council opened this Public Hearing. The Township Manager advised the Board of the purpose of this Ordinance. She stated in the early part of next year she is planning to have a study done on the infrastructure for water and sewer and have a 20-year plan done so they can see where the Township is with replacing things. She wants to make sure that the Township is on the right track with budgeting and having the correct rates based on the Township's infrastructure. The Chairman closed this Public Hearing.

Motion: I recommend the adoption of Bill No. 2021-10, An Ordinance Amending Chapter 18, Part 3 (Sewer Rates, Rents and Charges), Section 303 of the Statutory Code of Hanover Township as Ordinance No. 637.

Heimbecker, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Woolley, Paulus:

Aye

Tocci:

Nay

8. Hoover Avenue Utility Discussion (Review and Recommendation)

The Township Attorney asked for a brief Executive Session following the meeting regarding litigation concerning the Allendale Swale.

The Township Attorney handed out a copy of a memorandum regarding the ownership and responsibility. He feels it is better if the Board has a chance to read the memorandum before any discussions.

9. Schedule of meeting(s) for the 2022 Budgets.

The 2022 Budget was provided to Council. The ad will be in the Catasauqua Press next week. A discussion ensued. It was decided that the 2022 Budget meetings will be held at 5:00 p.m. on October 26, November 2 and November 3 if needed.

It was decided, at the request of Han-Le-Co Fire Company, that Council and Township Manager will meet with representatives from the Fire Company at 6:30 p.m. prior to the next regular Council Meeting scheduled for October 20.

Reports:

1. Melissa A. Wehr  
Township Manager

1. Declaration of Emergency Disaster was extended this week.
2. The Township Manager is continuing to work on the newsletter and hopes to get it to the printer within the next two weeks. She thanked the Fire Company, EMS, and Public Works for getting information to her to include in newsletter. She will include the request made by one of the residents back in June to be included in the calendar/newsletter.
3. Eleven notices for the second payment for the properties in the Troxell Street area for the curb replacements have gone out. They are due October 15.
4. The graffiti at the end of Lloyd Street has been removed and the Township has received the Municipal Pension and PURTA funds.
5. The Township has hired a new employee for the Code Enforcement Office. His name is Troy Ruth. He is familiar with the community and has worked with the Township's Public Works Supervisor in the past.
6. At the next meeting, there will be a request for a handicap sign which may need to be done by resolution.
7. The Township received the 2020 State Liquid Fuels Tax Fund Audit. A copy is available upon request.
8. Meals on Wheels has moved to their new location and were recently notified that they will be receiving a Keystone Grant up to \$5,000 from the Commonwealth of Pennsylvania to renovate the parking lot and roof of their building and requested a letter of support for the project. The Township Manager will send a letter on the behalf of Council if no one has objections.
9. The Township Manager stated that she was approached by a sewer customer who received a bill but did not pay it and received a penalty and would like the penalty waived. The Township Manager decided not to waive the penalty since they did not pay the bill on time.

One of the Council members asked the Township Manager to give an update on the truck situation down at Lloyd Street. There has been no update. The Township Attorney mentioned that he and a Council member discussed municipal cameras and if they can be used in this type of situation, etc. A discussion ensued.

A new corporation, IHE, is coming on 200 Cascade Drive and are in permit and construction stages. It is a family-owned Department of Defense contractor that supply connectors for a variety of government agencies including Defense and Space among others. They will be employing approximately 100 new jobs to the area.

The Chairman of Council questioned the Public Works Supervisor regarding discussions about capping the sewer on the one tenant. The Public Works Supervisor checked with an inspector with Keystone Engineers and to his knowledge it was never capped. If it had been, the inspector would have been on site to see it through. His thoughts are that they just shut off the water. A discussion ensued.

2. Al Kortze, P.E.  
Township Engineer

1. The Township Engineer gave a couple of updates on the paving at Middle and Lower Postal Rd. and on the sinkhole that opened on Irving Street in the area north of Allendale and the shopping center driveway.

3. J. Jackson Eaton, III, Esquire  
Township Attorney

1. As the Township Attorney mentioned, he is requesting a brief Executive Session after the meeting this evening regarding the Allendale swale legal issues and he updated Willowbrook Road ownership status.

Unfinished Business: None.

Courtesy of the Floor:

The Fire Chief addressed the Township Manager. He mentioned that last year for Budget it was discussed and approved by Council that the Fire Company would be able to take \$5,000 from one of the Fire Company's line items and move it into the Firemen's Fund. The Township Manager informed the Fire Chief that he needs to provide documentation that they received a grant or fundraised for the equivalent amount up to \$10,000 and are now asking for an additional \$5,000 taking it up to \$15,000. The Township Manager said she would place it on the Agenda for the next Council Meeting. The Fire Chief asked for clarification from the Township Attorney regarding Bill No. 2021-05, Ordinance No. 632 which was adopted this evening.

The Chairman of Council said they will be going into Executive Session and will not return to the meeting with any decisions.

Adjournment:

The meeting was adjourned at 8:29 P.M.

Respectfully submitted,

Melissa A. Wehr  
Township Manager