

HANOVER TOWNSHIP, LEHIGH COUNTY
REGULAR COUNCIL MEETING

November 3, 2021
7:30 P.M.

Present: Councilmen Heimbecker, Lawlor, Tocci, Paulus, Woolley; J. Jackson Eaton, III, Esquire; Al Kortze, P.E.; Melissa A. Wehr; Vicky Roth

Absent: 0

Attendance: 5

Courtesy of the Floor:

The Township Manager introduced the newly hired Code Enforcement Officer, Troy Ruth. Council welcomed him. The Township Manager congratulated the re-elected Council members.

John Wechsler, President of Han-Le-Co Volunteer Fire Company addressed the Board. He wanted to clarify a statement made at a prior meeting regarding who can speak on behalf of the Fire Company. Mr. Wechsler, the Fire Chief, and the Secretary are authorized to speak on behalf of the Fire Company and attend Council meetings. If one of those three are not available, they can assign another member to act on their behalf and will notify the Council.

Approval of Minutes: October 20, 2021, Council Meeting

Motion: I move we waive the reading of the Minutes of the October 20, 2021, Council Meeting and accept same as presented.

Paulus, Woolley: Moved and Seconded
Heimbecker, Lawlor, Woolley, Paulus:
Tocci:

Aye
Nay

1. Melissa A. Wehr
Township Manager

1. Declaration of Emergency Disaster was extended this week. Lehigh County has extended theirs until January 15, 2022.
2. All the Troxell Street Curbing Project payments have been made for the second year.
3. A component with the handicap symbol has been added on the left-hand side of the Township's website which allows visually impaired, hearing-impaired users to click on the symbol and depending on what link they click on it starts reading

whatever they point the mouse to or make the print larger. This makes the website more user friendly and ADA compliant.

4. The graffiti at the end of Lloyd Street has been removed and the Township has received the Municipal Pension and PURTA funds.
 5. The Fire Company acknowledges the additional funds being transferred into the Firemen's Fund will be considered matching funds.
 6. There is a Planning Commission meeting this month for 1108 American Parkway and a Zoning Hearing Board meeting this month regarding 1801 Airport Road. An updated Township Roster is provided.
 7. The Township received the 2020 State Liquid Fuels Tax Fund Audit. A copy is available upon request.
 8. The Township Manager asked to schedule a date for end-of-year payment of bills. The date will be December 29, 2021 at 4:00 p.m. It will be advertised.
 9. The Budget adoption will be on November 17, 2021. Revised sheets for the Budget have been provided.
 10. The D&L National Heritage Corridor has requested a donation of somewhere between \$3,000 and \$5,000 for the Lehigh Valley Gap of the D&L Trail. It would be a one-to-one match from DCNR funds. The Township Manager recommends that the Township donate up to \$3,000. A discussion ensued.
2. Al Kortze, P.E.
Township Engineer
 1. The Township Engineer reported that the paving at Lower and Middle Postal Rd. is complete. They are in the process of doing the line striping and touching up a few outstanding items. On Saturday, they will install the center line reflector marking.
 3. J. Jackson Eaton, III, Esquire
Township Attorney
 1. The Township Attorney gave Council a copy of the letter from PennDOT. Willowbrook Road is no longer the responsibility of the Township. It is now a state road.

Unfinished Business: None.

New Business:

1. Resolution No. 2021-43, A Resolution Approving a Budget Transfer (Vote)

This is a request from the Fire Company from their Fire: Minor Equipment into their Firemen's Fund. The Fire Company acknowledged that these monies will be matching funds.

Motion: I move we approve Resolution No. 2021-43, A Resolution Approving a Budget Transfer, as presented.

Heimbecker, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

2. Reduction of the Letter of Credit, the Rockefeller Group, LNAA Property Improvement-Phase 1, from \$175,467.26 to \$134,019.85 (Vote)

The Township Engineer said this release represents completion of Phase 1 item that Rockefeller was required to complete as part of their Willowbrook Rd. and FedEx project. The remaining item is the 5% retainage. The Developer will provide the Engineer with paperwork to get this into the maintenance period. Everything is done and inspected. The Township Engineer recommends the reduction.

Motion: I move we approve the Reduction of the Letter of Credit, the Rockefeller Group, LNAA Property Improvement-Phase 1, from \$175,467.26 to \$134,019.85, as recommended by the Township Engineer.

Heimbecker, Woolley: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

3. Tenth Security Release (Application #12), Letter of Credit-Reduction, the Rockefeller Group, LNAA Property Improvements-Phase 2 from \$849,163.87 to \$320,794.84 (Vote)

The Township Engineer said this is the completion of the Phase 2 item. The remaining amount represents the 5% retainage. It will be held until the Township receives the required agreements and maintenance bonds. The Township Engineer recommends the reduction.

Motion: I move we approve the Tenth Security Release (Application #12), Letter of Credit-Reduction, the Rockefeller Group, LNAA Property Improvements-Phase 2 from \$849,163.87 to \$320,794.84, as recommended by the Township Engineer.

Heimbecker, Woolley: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus: Aye Unan.

4. D&L Trail Update. Authorization for Manager to contribute funds (Vote)

As discussed earlier, they are looking to do a feasibility study which will encompass both sides of the river. It will afford the people of the Lehigh Valley to

loop on both sides of the river to get anywhere in Allentown or to the north of it.
The Township Manager recommends contributing up to \$3,000.

Motion: I move we approve the D&L Trail Update. Authorization for Manager
to contribute funds of \$3,000, as recommended by the Township Manager.

Heimbecker, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Tocci, Woolley, Paulus:

Aye

Unan.

Courtesy of the Floor: None.

Adjournment:

The meeting was adjourned at 7:58 P.M.

Respectfully submitted,

Melissa A. Wehr
Township Manager