

HANOVER TOWNSHIP, LEHIGH COUNTY
REGULAR COUNCIL MEETING

June 1, 2022
7:30 P.M.

Present: Councilmen Heimbecker, Lawlor, Paulus, Rossi, Woolley; J. Jackson Eaton, III, Esquire; Al Kortze, P.E.; Vicky Roth; Josef A. Fragnito

Absent: Melissa A. Wehr

Attendance: 6

Courtesy of the Floor: Paul Mack and Al France, Auditor

Mr. Mack introduced himself to Council and staff. He is a manager at Campbell, Rapp old and Yurasits. He has been within them 13 years. This is the first year they performed the Township's audit on site. A clean audit opinion will be issued after his review with the Township Manager and Township Clerk. It is currently in draft, and he will meet with them shortly to discuss any questions or issues.

Mr. France addressed the Board. He was the Township's previous Auditor. He is currently in full retirement and has fully transitioned the business over to Campbell, Rapp old and Yurasits. He enjoyed working for the Township over the years going back to the 80s.

Beth Woolley, a resident at 1904 Troxell Street addressed the Board at this time. She came before the Board to ask for forgiveness for a portion of their sewer bill. They have a pool in their backyard and have had renovations done to it. They filled the pool with their hose. She is asking for 24,000 gallons of forgiveness on the sewer bill since it's not going down into the sewer line. The Public Works Supervisor was asked to explain the utility billing policy. He said that the Township bills all residential and commercial off the water meter reads either from the City of Bethlehem or the Township's water system. The Township Attorney said these requests have been made in the past and where it can be shown that the water did not go into the system for some reason, there have been made accommodations. The resident will have to prove it. A discussion ensued. It has been taken under advisement and the Township Manager will get back to Mrs. Woolley after a recommendation has been made.

Approval of Minutes: May 18, 2022 Regular Council Meeting

Motion: I move we waive the reading of the April 20, 2022 Regular Council Meeting Minutes and accept same as presented.

Paulus, Woolley: Moved and Seconded
Heimbecker, Lawlor, Rossi, Woolley, Paulus:

Aye Unan.

Reports:

1. Vicky Roth
Township Clerk
For Township Manager

1. No report.

One of the Council members asked if any work has been started with the proposed restroom over at Sherwood Park. The Public Works Supervisor stated we have preliminary plans for the project, but nothing has been started mainly due to the cost. The Recreation Commission felt it was not worth continuing the project.

2. Al Kortze, P.E.
Township Engineer

1. The basketball court up at Chestnut Grove Park is under construction. They are planning to do the finish wearing surface tomorrow. It will then have to sit awhile before they put the color system on. In the interim, they will be setting the posts which need to be set before the color system is added.
2. At the last meeting, Council asked if there was going to be any kind of notification regarding the water replacement in the Sherwood Street area. I spoke to the City of Bethlehem and whether they or their contractor will provide some advance warning as to when the water line project is going to commence and will inform residents and the Township of any interruption in service.

3. J. Jackson Eaton, III, Esquire
Township Attorney

1. No report.

4. Treasurer's Report (Written)

Motion: I move we accept the computer printouts dated June 1, 2022, for the General Fund Account, Capital Reserve Account, Escrow Account, Liquid Fuels Account, Sewer Account and Water Account subject to audit.

Paulus, Lawlor: Moved and Seconded

Heimbecker, Lawlor, Rossi, Woolley, Paulus:

Aye

Unan.

Unfinished Business: None.

New Business:

1. Community Days Insurance (Vote)

The Township Clerk informed the Board that the stand-alone insurance policy cost for this event would be \$750 with a \$1,000,000 coverage with a \$2,000,000 aggregate coverage. The Township would also insist that any vendors at the event

must provide insurance coverage to the Township and list the Township as Additional Insured. The \$750 insurance policy cost would be through sponsorship and at no cost to the Township. A discussion ensued. This will be tabled until the Township Attorney and Manager do further research into the policy.

Liz Rosencrans, Trail Stewardship Manager for the D&L Trail commented that they go to a number of community nights out very similar to this. Most of the time, EMS, police and/or fire companies set up at these events and the kids love to see the trucks.

Resolution No. 2022-36, A Resolution Requesting a Multimodal Transportation Fund Grant from the Commonwealth Financing Authority (Vote)

Liz Rosencrans with the D&L Trail gave some background on this project. She gave the Board and staff a handout that outlines what is required for the grant. The Township Manager asked Ms. Rosencrans to assist in putting together the application which they are happy to do. This project is to help develop a trail from Hanover Township Canal Park South to the municipal border with the City of Allentown. It also includes sprucing up the existing trail that is within the park up to the Catasauqua Borough. This Grant is through the Community and Economic Development, the Commonwealth Financing Authority that typically funds trail projects, sidewalk beautification, etc. This year there is no match and does not require to have any monies to match it and expires at the end of 2022. There is no cost for the application since D&L is assisting on putting the grant together except for a \$100 application fee. This Resolution is the total cost of sprucing up the existing trail and the new trail, as well as the crossing of Dauphin Street and a link to St. Luke's campus. The Township has two good end points, Canal Park and a business campus. This Grant is only for this municipality. A discussion ensued. The Township Attorney asked what type of signalization is being planned for the connection of the St. Luke's trail and the D&L trail. Ms. Rosencrans pointed out on Sheet 3 on the plan before the Board is the crossing of Dauphin Street which calls out a crosswalk and an RRFB which is a Rapid Rectangular Flashing Beacon which are trail crossings that everyone sees which is not a full signalized crossing, but has the walking man sign and lights set up which can be just two posts on either side of the road. A person presses a button and they flash rapidly or it can be set up where it's a full arm across the street almost as if it would hold a regular traffic signal, but has more lights up there. This can all be decided down the line with meetings with PennDOT. The study is concept only. The Grant is for the Township to do engineering, which could be with the Township Engineer or can be put out for bid and then it becomes primarily construction. The Grant basically designs it and builds it.

Motion: I recommend that Council adopt Resolution No. 2022-36, A Resolution Requesting a Multimodal Transportation Fund Grant from the Commonwealth Financing Authority as presented.

Heimbecker, Lawlor: Moved and Seconded
Heimbecker, Lawlor, Rossi, Woolley, Paulus:

Aye

Unan.

